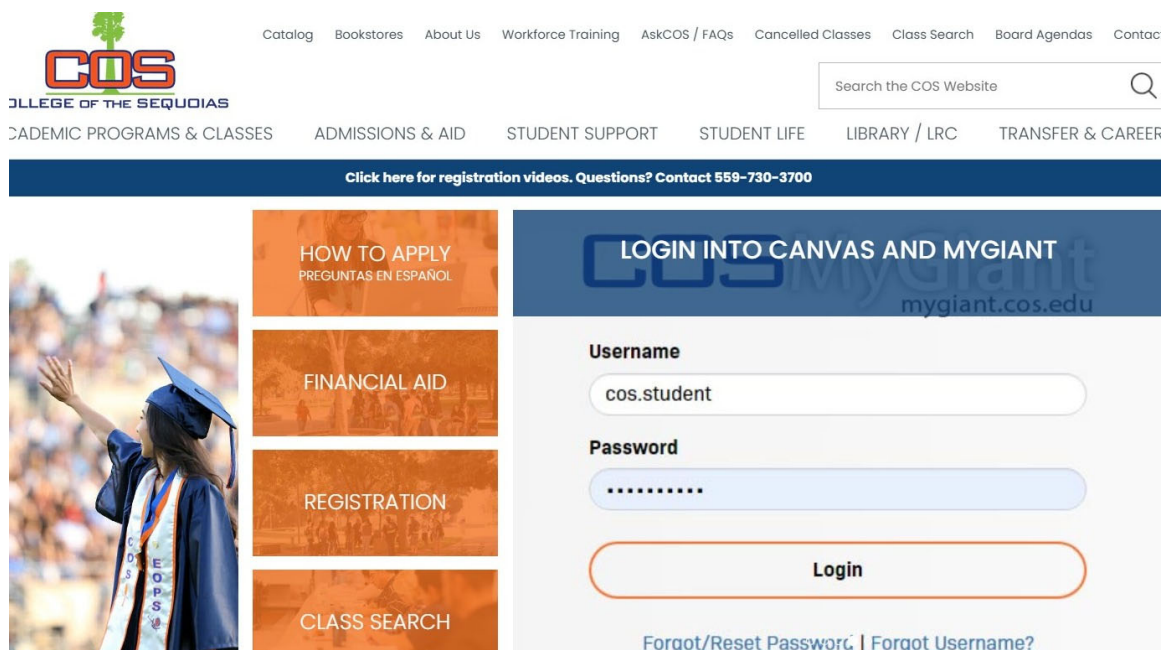


## How to Install Microsoft 365 Apps via College of Sequoias

Learn how to access and download the full suite of Microsoft 365 applications using your student credentials. This guide simplifies the installation process so you can get started with Word, Excel, and more on your personal device.

### Access MyGiant

1. Navigate to <https://www.cos.edu/en-us>



**COS**  
COLLEGE OF THE SEQUOIAS

Catalog Bookstores About Us Workforce Training AskCOS / FAQs Cancelled Classes Class Search Board Agendas Contact

Search the COS Website

ACADEMIC PROGRAMS & CLASSES ADMISSIONS & AID STUDENT SUPPORT STUDENT LIFE LIBRARY / LRC TRANSFER & CAREER

Click here for registration videos. Questions? Contact 559-730-3700

**HOW TO APPLY**  
PREGUNTAS EN ESPAÑOL

**FINANCIAL AID**

**REGISTRATION**

**CLASS SEARCH**

**LOGIN INTO CANVAS AND MYGIANT**  
mygiant.cos.edu

**Username**  
cos.student

**Password**  
\*\*\*\*\*

**Login**

[Forgot/Reset Password](#) | [Forgot Username?](#)

## 2. Click "MyGiant"

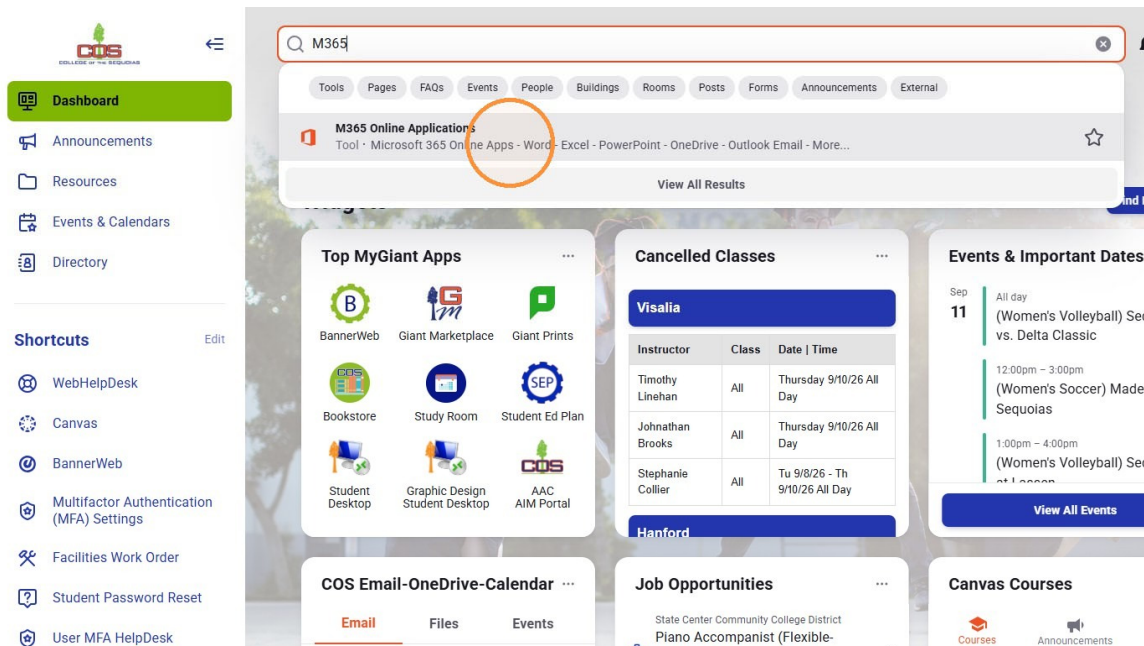
The screenshot shows the COS of the Sequoias website. At the top, there are navigation links for Visalia Campus, Tulare Campus, Hanford Campus, and Online Learning Resources. A red circle highlights the "MyGiant" link in the top right corner. Below the navigation bar, there is a search bar and a list of links: Catalog, Bookstores, About Us, Workforce Training, AskCOS / FAQs, Cancelled Classes, Class Search, Board Agendas, and Contact. A banner below the links says "Click here for registration videos. Questions? Contact 559-730-3700". The main content area is divided into two columns. The left column has a vertical image of a graduate and three orange buttons: "HOW TO APPLY PREGUNTAS EN ESPAÑOL", "FINANCIAL AID", and "REGISTRATION". The right column has a blue header "LOGIN INTO CANVAS AND MYGIANT" with the URL "mygiant.cos.edu". Below the header are input fields for "Username" (containing "cos.student") and "Password" (containing "\*\*\*\*\*"), and a "Login" button.

## 3. Type "M365" into the MyGiant search field

The screenshot shows the MyGiant dashboard. On the left is a sidebar with a "Dashboard" button and a list of links: Announcements, Resources, Events & Calendars, and Directory. Below this is a "Shortcuts" section with links to WebHelpDesk, Canvas, BannerWeb, Multifactor Authentication (MFA) Settings, Facilities Work Order, Student Password Reset, and User MFA HelpDesk. The main content area has a search bar at the top, which is circled in red. Below the search bar are four buttons: "Student Support", "Student Life", "My Account", and "Employees". The "Widgets" section contains several cards: "Top MyGiant Apps" with links to BannerWeb, Giant Marketplace, Giant Prints, Bookstore, Study Room, Student Ed Plan, Student Desktop, Graphic Design Student Desktop, and AAC AIM Portal; "Cancelled Classes" with a table for Visalia and Hanford campuses; "Events & Important Dates" with a calendar for September 11th showing volleyball and soccer games; "COS Email-OneDrive-Calendar" with links to Email, Files, and Events; "Job Opportunities" with a link to a Piano Accompanist position; and "Canvas Courses" with a link to view all events.

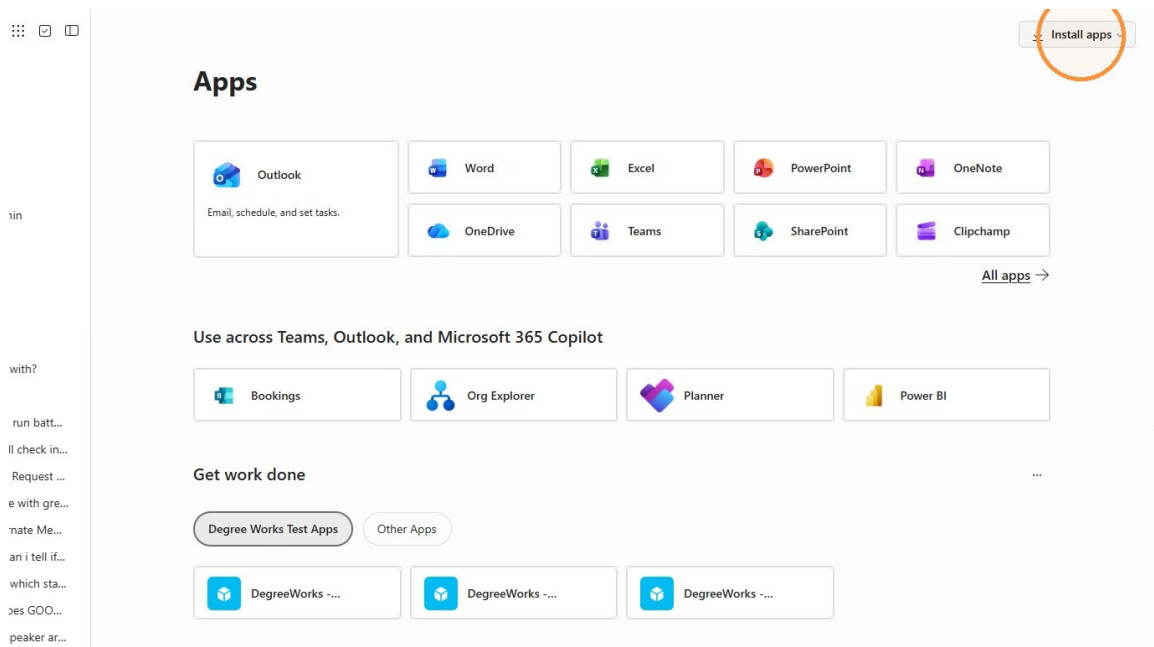
| Instructor        | Class | Date   Time                    |
|-------------------|-------|--------------------------------|
| Timothy Linehan   | All   | Thursday 9/10/26 All Day       |
| Johnathan Brooks  | All   | Thursday 9/10/26 All Day       |
| Stephanie Collier | All   | Tu 9/8/26 - Th 9/10/26 All Day |

- Click "Microsoft 365 Online Apps - Word - Excel - PowerPoint - OneDrive - Outlook Email - More..."

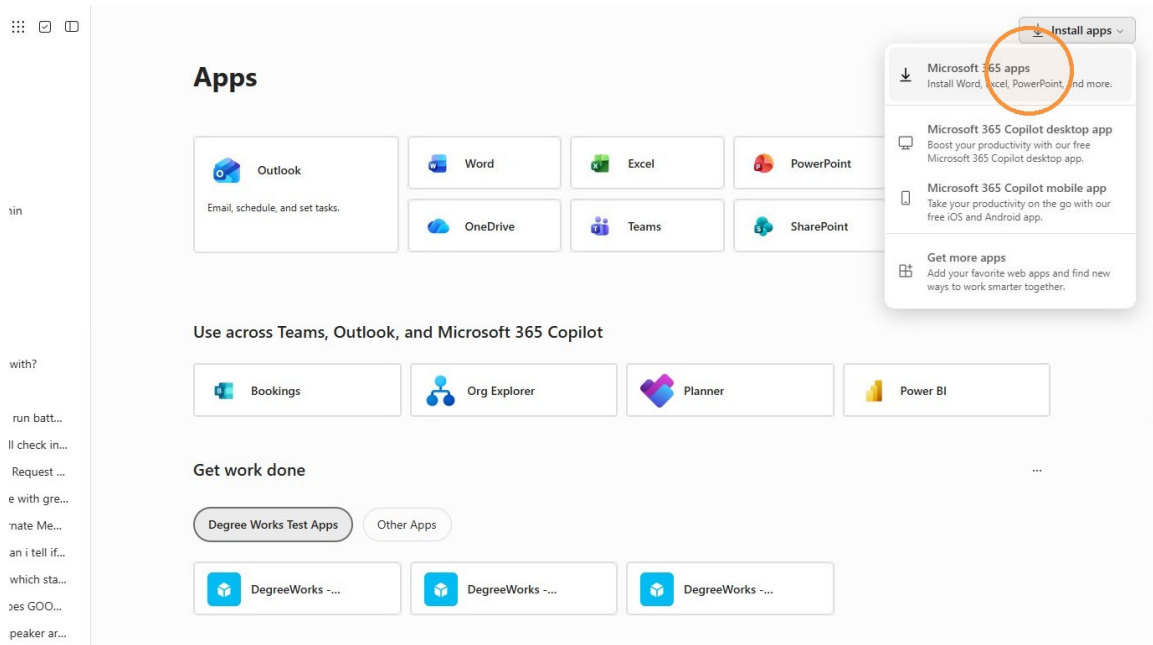


## Open Microsoft 365

- Click "Install apps"

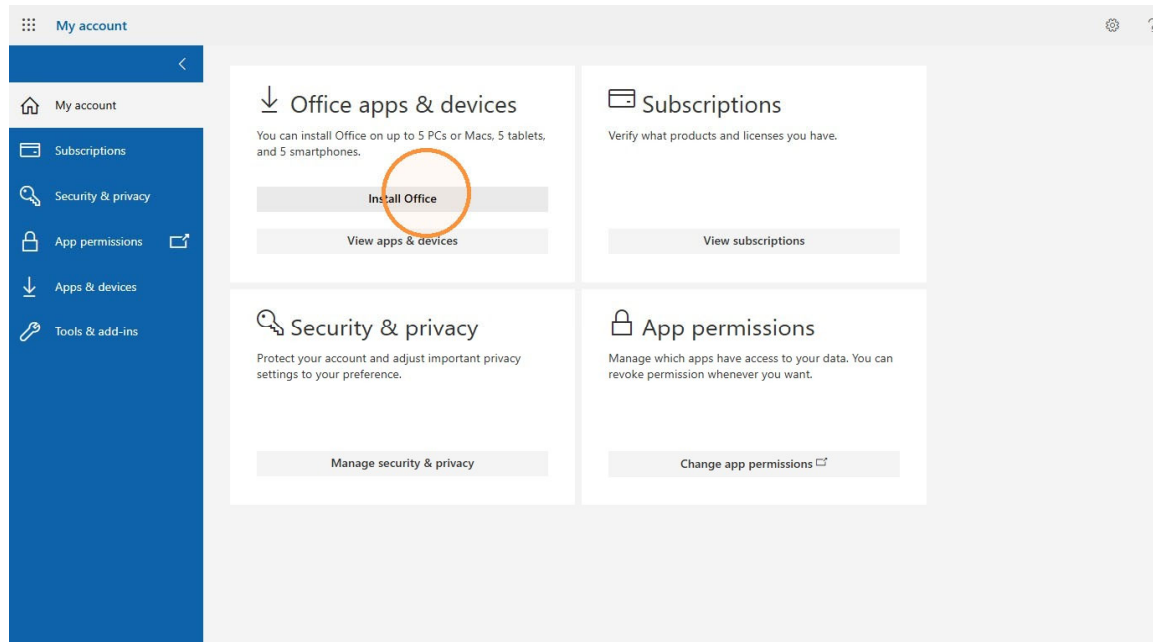


## 6. Click "Microsoft 365 apps"



## Install Office

### 7. Click "Install Office"



Navigate to your "Download" folder, Double click the install file. Once the installation completes, Open Word, Excel, Etc. Log in with your "COS Credentials"