

## STANDARDS OF CONDUCT

The Board of Trustees believes that all students have the right to be educated in a positive learning environment free from disruptions, harassment, bullying, and/or discrimination. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with District programs or activities. The Superintendent/President shall establish Codes of Conduct and procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations.

The procedures shall clearly define the conduct that is subject to discipline and shall identify potential disciplinary actions including, but not limited to, the removal, suspension, or expulsion of a student.

The Board shall consider any recommendation from the Superintendent/President for expulsion. The Board shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the District catalog and other means.

- A. The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension, or expulsion of a student:
  1. Causing, attempting to cause, or threatening to cause physical injury to another person.
  2. Harassment or bullying of students or staff, including, but not limited to, cyberbullying, intimidation, hazing or initiation activity, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption.
    - a. Cyberbullying includes the transmission of communications, posting of harassing messages, direct threats, or other harmful texts, sounds, or images on the Internet, social networking sites, or other digital technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.
    - b. Penal Code 653.2 makes it a crime for a person to distribute personal identity information electronically with the intent to cause harassment by a third party and to threaten a person's safety or that of his/her family (e.g., placing a person's picture or address online so that he/she receives harassing messages). In addition, Penal Code 288.2 makes it a crime to

send a message to a minor if the message contains matter that is sexual in nature with the intent of seducing the minor (i.e., sexting).

3. Possession, sale or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee, which is concurred in by the Superintendent/President.
4. Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.
5. Committing or attempting to commit robbery or extortion.
6. Causing or attempting to cause damage to District property or to private property on campus.
7. Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
8. Violation of the District's smoking policy.
9. Committing sexual harassment as defined by law or by District policies and procedures.
10. Engaging in harassing or discriminatory behavior based on race, sex, (i.e., gender) religion, age, national origin, disability, or any other status protected by law.
11. Willful misconduct which results in injury or death to a student or to District personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
12. Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, District personnel.
13. Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty. Plagiarism means presenting other people's words or ideas as one's own. It may include, but is not limited to, submitting material taken from the web or elsewhere as original work; failing to provide complete citations and references for all work that draws on the ideas, words, or work of others; or failing to identify the contributors to work done in collaboration.
14. Dishonesty; forgery; alteration or misuse of District documents, records or identification; or knowingly furnishing false information to the District.
15. Unauthorized entry upon or use of District facilities.
16. Lewd, indecent, or obscene conduct on District-owned or controlled property, or at District-sponsored or supervised functions.
17. Engaging in expression which is obscene, libelous or slanderous, or which so incites students as to create a clear and present danger of the commission of unlawful acts on District premises, or the violation of lawful District administrative procedures, or the substantial disruption of the orderly

operation of the District.

18. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
  19. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure.
  20. Misrepresentation of oneself or of an organization as an agent of the District.
  21. Obstruction or disruption, on or off District property, of the District's educational, administrative, or other District process.
  22. Violation of any order of the Superintendent/President, notice of which has been given prior to such violation, and which order is not given by publication in the District newspaper, or by the student bulletin which is posted on bulletin boards designated for this purpose.
  23. Soliciting or assisting another to do any act which would subject a student to expulsion, suspension, probation, or other discipline pursuant to this policy.
  24. Violation of any District Board Policy.
  25. Any other cause identified as good cause by the Education Code or other laws governing a community college.
- B. Students who engage in the above are subject to the procedures outlined in AP 5520, which include:
1. Reprimand - Written warning that continued misconduct will result in more serious disciplinary action.
  2. Temporary Exclusion - Removal from class or District activity for the duration of its scheduled period.
  3. Short-term Suspension - Exclusion from classes, activities, and/or student privileges for a specified number of days, up to maximum of ten days.
  4. Long-term Suspension – Exclusion from classes, activities, and/or student privileges for the remainder of the school term or for one or more terms.
  5. Expulsion - Termination of student status at this District.
- C. Certain members of the campus community are authorized to impose the above penalties as follows:
1. Any instructor may temporarily exclude the offending student from the class for the remainder of the class session and the next class meeting. Furthermore, an instructor may lower a grade, including giving an "F" or no credit on an assignment, essay, project, test, or quiz that involves cheating or plagiarism.
  2. Any administrator may temporarily exclude the student from any District-sponsored activity for the remainder of the activity time.
  3. The Dean of Student Services may reprimand or temporarily exclude the student, or may recommend suspension or expulsion.
  4. As per California Penal Code, the District Police may restrict students from campus or facilities.
  5. The Superintendent/President of the District may impose suspension or

- recommend expulsion.
6. The Board of Trustees may impose expulsion.

See Administrative Procedures 5501, 5520 and 5530.

Reference: Educ. Code Sections 66017, 66300, 66301, 76020, 76030-37;  
Accreditation Standard II.A.7.b

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