

PhT Program Contact Information

PhT Director/ Externship Coordinator/ Instructor

PhT Director: Keidra Turk, M.S. Ed., CPhT

Email: keidrat@cos.edu
Office Number: 559-737-6120

(call only)

Allied Health Administrative Assistant

Allied Health Administrative Assistant:

Angela Iniguez

Email: angelai@cos.edu

Office Number: 559-737-6135

(call or text)

Pharmacy Technician Program

Complio Document Upload: October 15, 2025



COS Forms submit to Nursing & Allied Office: September 17, 2025

- Photo/Video Release
- Informed Consent
- Occupational Exposure Control Protocol
- •Student Health Release Form
- Demographics Survey

Pharmacy Technician Website:



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Notes on Requirement Documents

- Physical exam must be signed by a Physician or a Nurse Practitioner (COS Health Center)
- Immunization record documents must be from your medical clinic or on your yellow card; high school record are not accepted. (check with the COS Health Center for CAIRS2 Immunization Record)
- TB Two Steps take two weeks to complete; complete first before receiving any immunization vaccines OR complete a Quantiferon TB Gold Test (Bloodwork).
- Varicella: You will need to have a titer done if you had Chickenpox as a child to show immunity.
- MMR: Titers need to include Measles, Mumps, and Rubella.
- COS Health Center: Provide Free Flu Vaccines and TB Two- Step testing. Contact the Health Center at 559-730-3880 for more information regarding times & other services.
- CPR Cards: <u>Red Cross and Mets guidelines of AHA are not accepted</u>. Only American Heart Association. (recommend Visalia CPR or Central Valley CPR; or COS HLTH 406 Class)

Complio Clinical Requirement Checklist

- Criminal Background
- Drug Screen; Sample Completed
- Physical Exam Form
- MMR: 2 Doses or Positive Titer
- Varicella: 2 Doses or Positive Titer
- Hepatitis B: 3 doses or Positive Titer
- Tdap: Renews every 10 years
- Annual Flu: Sept. 2024 to Oct. 2024
- AHA BLS CPR Card
- Driver's License & Auto Insurance
- Medical Insurance Card: front & back OR no Insurance
- COVID-19: 2 doses & 1 booster OR 1 Bivalent dose

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Family HealthCare Network 305 E. Center Ave, Visalia CA, 93291 977-960-3426 Gender: 03/20/2007 05/22/2007 02/01/2008 08/16/2008 03/01/2016 **Immunization** 03/20/2007 05/22/2007 02/01/200 Нер А 03/20/2007 Record Example IPV/OPV 03/20/2007 05/22/2007 02/01/2008 08/16/2008 03/20/2007 Your Legal name listed 03/20/2007 03/20/2007 Provider/ Clinic Name Vaccination listed with dates administrated. The clinic verifies all listed Upload document and tag document



Complio Overview

Complio Overview Video

COS Complio Website:

https://cos.complio.com



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Creating a Complio Account

- Use only your COS giant email when creating an account.
- Make sure you have access to your giant email.
- Make sure you spell your name correctly and enter your social security number correctly.
- Do <u>NOT</u> use "!" as a special symbol at the beginning or end of your password. You will have trouble with logging-on

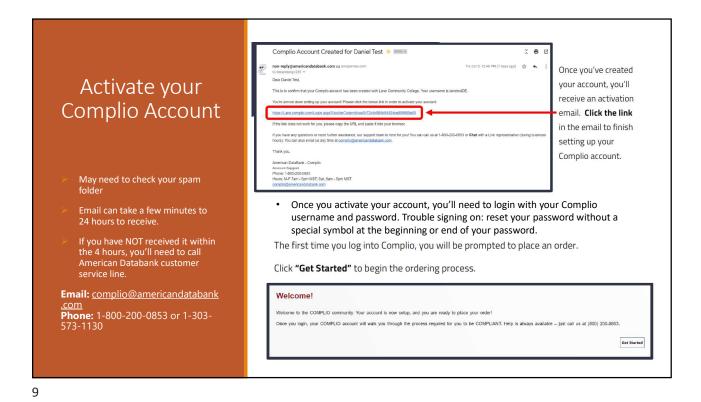
Click "Create Account" to begin setting up your Complio account. If you already have an account, select "Member Login" instead.

Complio requires you to create a unique username and a secure password to protect the information within your account.

Use the dropdowns to select your state, city, and ZIP code.

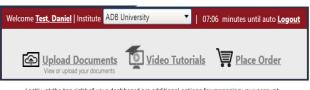
Once you've entered your information, click **"Create Account and Proceed"**.

Please fill the form below to	create an account."	the item	o with " are required.					
Personal Information								
First Name:*			Middle Name:*		ddle n	Last Name:*		
			☐ I don't have a Middle					
Do you have an SSN7:*	●Yes ○No		Social Security Number: *					
I have an Alias or Maide	n rame							
Ganden*	Select		Date of Birth: *					
Contact Information								
Primary Email:*			Confirm Primary Email: *					
Secondary Email:			Confirm Secondary Errait:					
Address 1:*			Address 2:					
Country:*	UNITED STATES		State:*	Select	٠	City:*	Select	
Zip Code:*	Solect		County:	Select				
Primary Phone:*	L1		Secondary Phone:			Accessibility Mode:	O Enable ® Disable	
Account Information								
Usemame:*			Check					
Username is required.								
Password:*			Confirm Password:*					
Password is required.								



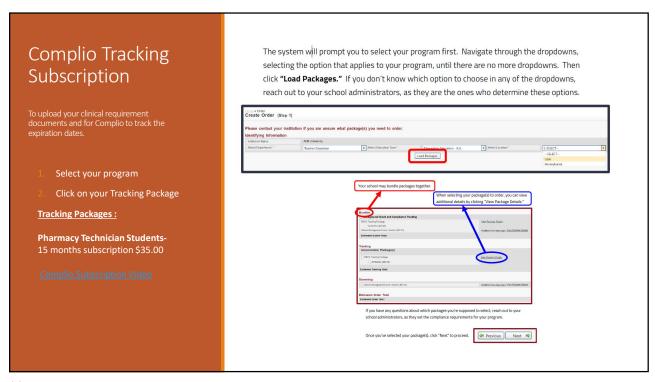
Complio Ordering, **Uploading** documents & **Tutorials**

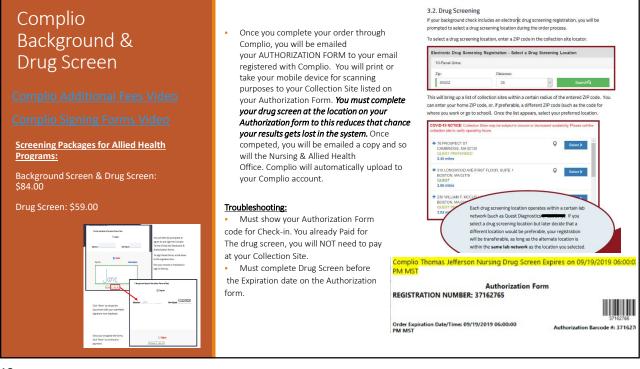
- Complio Document Upload Video
- Complio Data Entry Video
- Complio Titer Document Upload <u>Video</u>



Lastly, at the top right of your dashboard are additional options for managing your account.

- > Upload Documents Access and manage your Document Library; upload additional documents as needed
- > Video Tutorials Access a library of video tutorials on topics ranging from submitting documents for review to profile sharing
- Place Order Begin the order process for a new package or subscription





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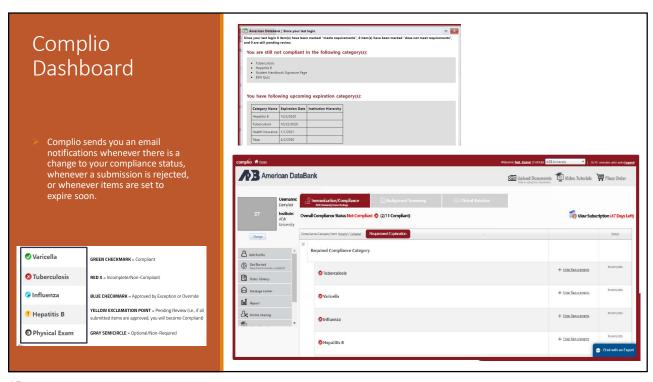
Flagged Results

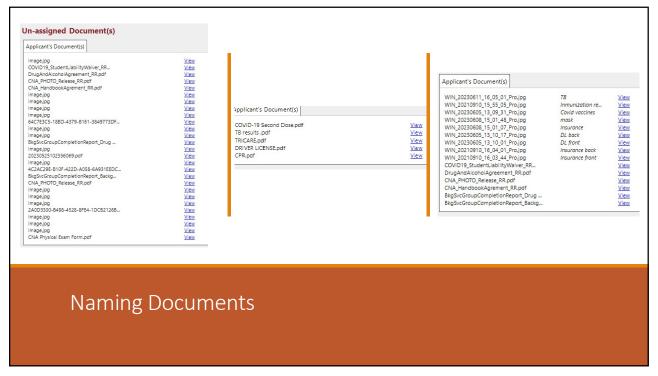
Background Flagged Results:

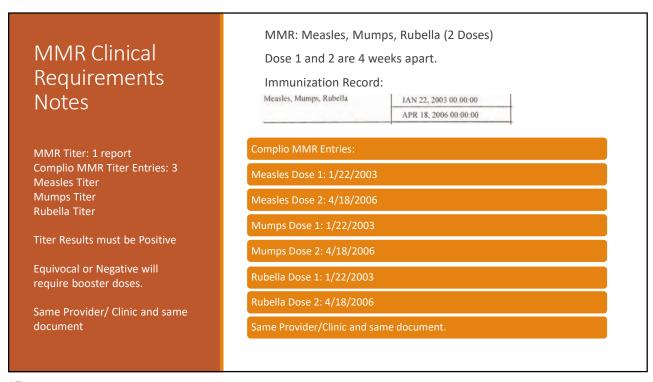
- Must meet with your program director/ externship coordinator to discussion results and further steps.
- Note: Possibly not able to continue in the program.
- Must have a cleared criminal background report for clinical placement.

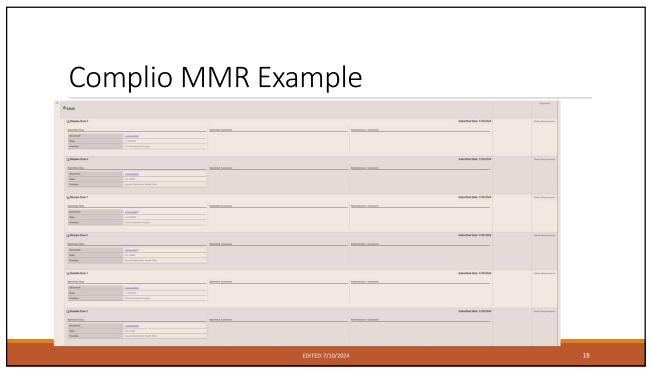
Drug Flagged Results:

- Meet with your program director/ externship coordinator to discussion results and further steps.
- Re-order & re-take the Drug Screen.
- Wait for the substance in your system to leave your system, then re-take. Be mindful of your clinical deadline!
- Must have a cleared drug screen for clinical placement.











Hepatitis B Titer(HbsAb): 1 report & 1 upload entry.

Titer Results must be Positive

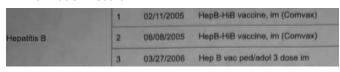
Equivocal or Negative will require booster doses.

Hepatitis B: 3 dose Series.

Dose 1 and 2 are 4 weeks apart.

Dose 2 and 3 are 5 months apart.

Immunization Record:



Complio Hep B Entries:

Hepatitis B Series – 1st: 2/11/2005

Hepatitis B Series – 2nd : 6/8/2005

Hepatitis B Series – 3rd: 3/27/2006

Same Provider/Clinic and same document.

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Varicella Clinical Requirements Notes

Varicella Titer 1 report & 1 upload entry.

Titer Results must be Positive

Equivocal or Negative will require booster doses.

If you had chickenpox has a child, you need to do a Titer. Varicella (Chickenpox) Vaccine: 2 doses

Dose 1 and 2 are 4 weeks apart.

Immunization Record:

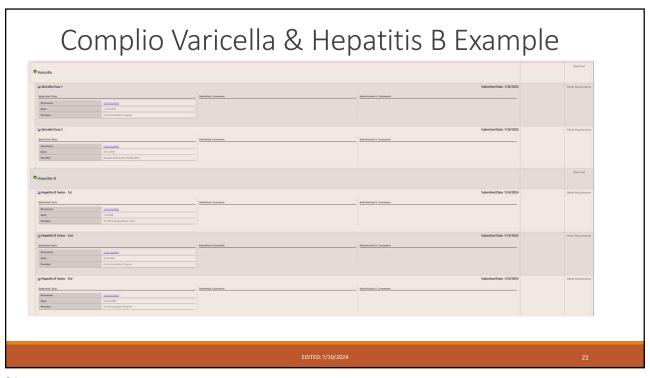
Varicella	1 12/27/2005 Varicella
	2 04/09/2009 Varicefla

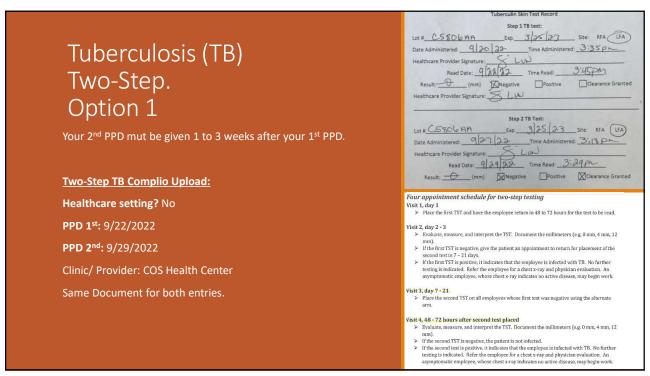
Complio Varicella Entries:

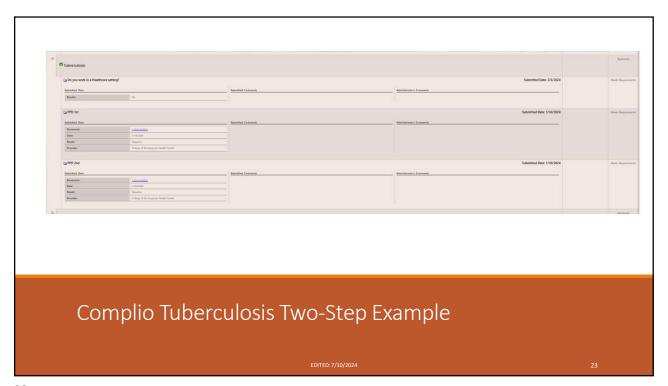
Varicella Dose 1: 12/27/2005

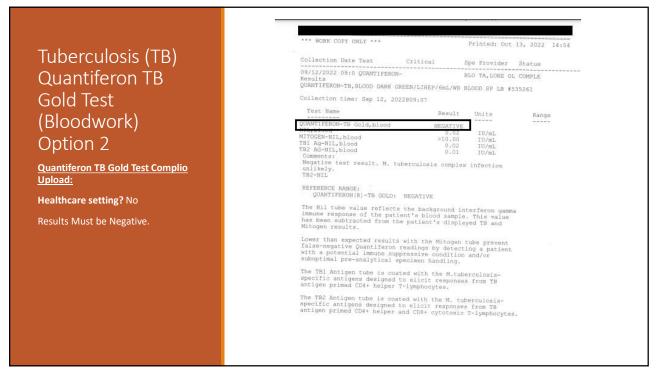
Varicella Dose 2: 6/8/2005

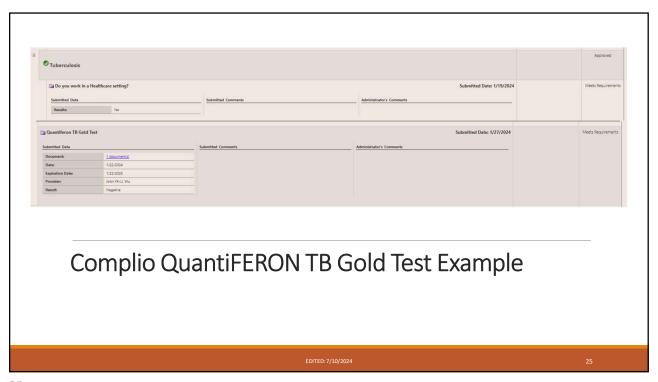
Same Provider/Clinic and same document.

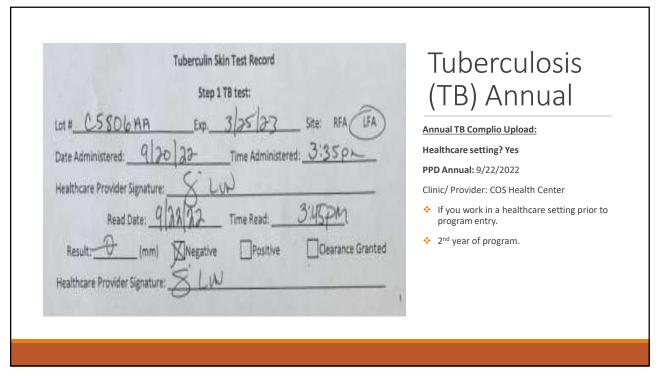






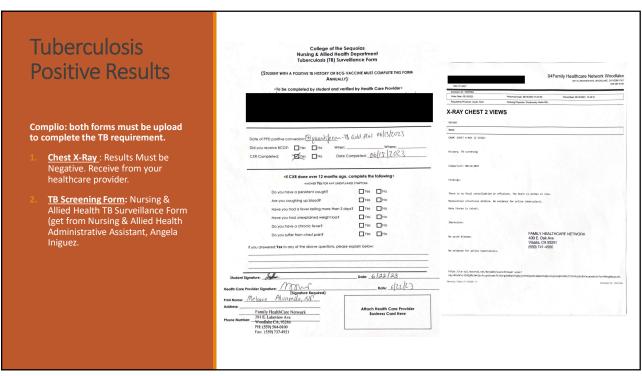


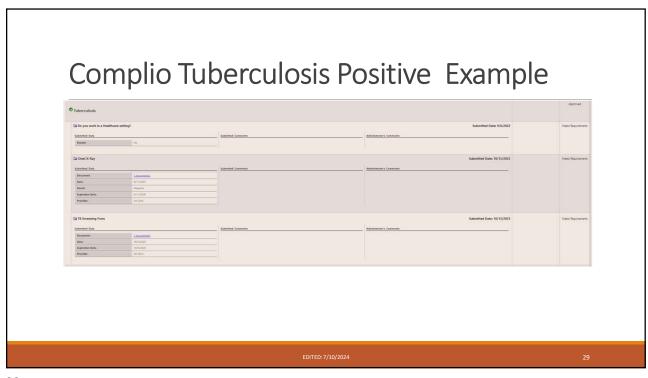


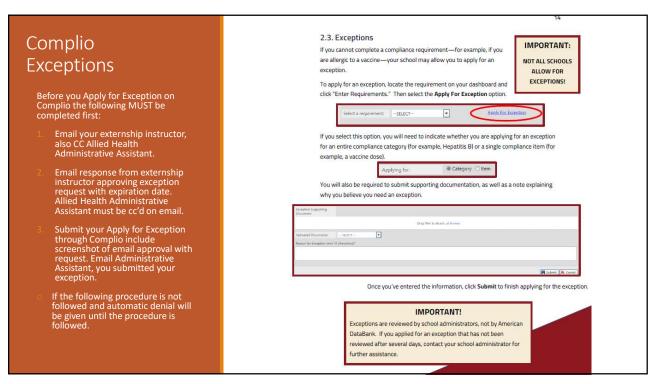


Complio Tuberculosis (TB) Annual Example *Tuberculosis **Droywe work in a Healthcare setting?** **Laborated Outs** **Turberculosis** **Droywe work in a Healthcare setting?** **Laborated Outs** **Imministrative Community** **Laborated Outs** **Laborated Outs

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COVID-19 Clinical Requirements Notes

COVID-19 Exemptions are NOT Accepted.

If you have questions or concerns, please talk to your program director. COVID-19 Vaccine: 2 doses & a booster

COVID-19 Vaccination Record Card

Dose 1 and 2 are 3 weeks apart.

Dose 2 and booster are 5 months apart.

2024: only Bivalent vaccine 1 dose for

5-6 months is available on the market.

Complio COVID-19 Entries:

COVID-19 Vaccine Dose 1 of 2: 1/30/2021

COVID-19 Vaccine Dose 2 of 2: 2/20/2021

COVID-19 Booster: 3/11/2022

May be more than 1 document, provider/clinic.

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Renew your Complio Subscription

- 1. Place Order
- 2. Select Your Program
- 3. Select Tracking Package for your program.
- 4. Enter the months needed to extend your subscription.

Complio Renew Subscriptions Video



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Complio Help Appointment with Angela

- Not Tech Savvy?
- Confused on how to upload?
- Don't have access to scanner, laptop or desktop?
- Don't know where to start in submitting your documents?
- Got an email that your submission rejection? Forward rejection email either via text or email. I will review and respond once complete.

Must email, call, or text to schedule an appointment with me prior to visiting me in person.

- Must have all requirement documentation prior to requesting to schedule an appointment, this save you and me time.
- Schedule your appointment online:

As the Nursing & Allied Administrative Assistant:

I support the following programs: (125)

PTA program (56) Pharmacy Technician Program (24)

C.NA Program (45) EMT Program

HLTH 405 (Rehab Aide) /406 (AHA BLS CPR) Classes Allied Health Division

Angela Iniguez 559-737-6135 (call or text) angelai@cos.edu

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Post Program Resources

GED Transcripts:



High School Transcripts:



Self Query Order:

