



Class Registration Guide

Questions? call/text: (559)583.2500 email: hanford@cos.edu. More information: linktr.ee/coshanford

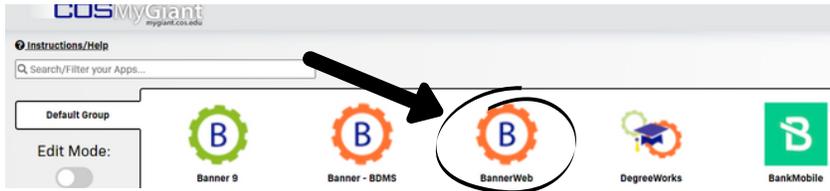
1 Go to cos.edu

2 Click on My Giant to log in to your My Giant dashboard



3 Log in with your COS My Giant email address entering everything before the "@" symbol as the username, and password

4 Click on the Banner Web icon



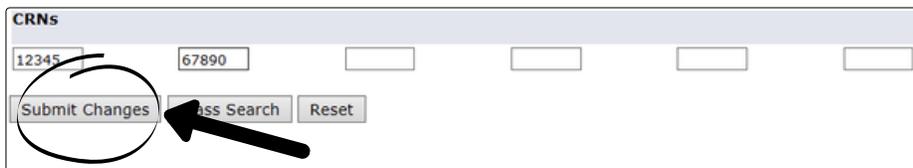
5 Click on Student & Financial Aid

6 Click on Registration

7 Click on Add or Drop Classes

8 Select the term for which you are registering, and click Submit

9 At the bottom of the page, enter the CRN numbers of the classes you wish to register for in the boxes, then click Submit Changes



***Courses w. Co-requisite Support Courses**
You must add both the primary course CRN number and the support course CRN number, in the boxes at the same time.

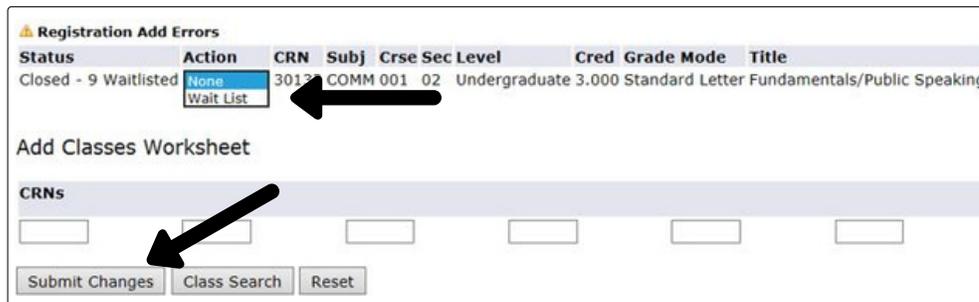
You should now see "Web Registered" next to the classes you are registered for.

Status	Action	CRN	Subj	Crse	City	Sec	Level	Cred	Grade	Mode	Title
Web Registered	None	10335	ENGL	001	20	Visalia	Undergraduate	4.000	Standard	Letter	College Reading & Composition
Web Registered	None	11310	MATH	230	30	Visalia	Undergraduate	4.000	Standard	Letter	Intermediate Algebra

Wait List Instructions

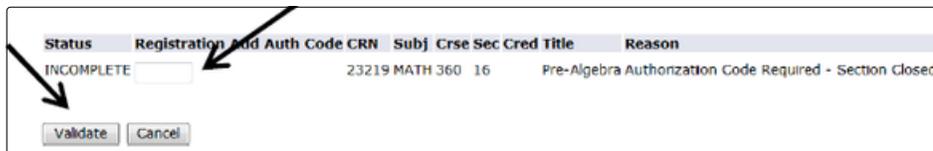
You may place yourself on a Class Wait List by following Steps 1 through 8 on the first page of this guide. Next, click the down arrow under "Action," then click "Wait List," and lastly click "Submit Changes".

***Please note: There are no wait lists for Math and English courses that require a support course.**

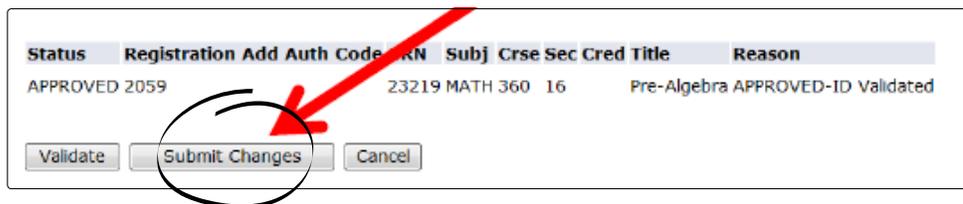


Add Code Instructions

Once the instructor gives you an Add Code, follow Steps 1 through 8 on the first page of this guide. Enter the Add Code from your instructor in the available box, then click "Validate".



If the add code was authorized, the Status should say "APPROVED". Make sure to click "Submit Changes" to submit the approved Add Code. If you do not click "Submit Changes", you will not be added into the class.



When you are finished registering, refer to your Class Schedule to confirm you were added into all of your classes successfully. Your Class Schedule can be found in Banner Web> Student and Financial Aid> Registration> Class Schedule.