COLLEGE OF THE SEQUOIAS

REQUEST FORM, EDAC FUNDS

***Equity PROJECT***

**Description**

*Do you have an idea that will increase equitable outcomes for students at COS?* Consider applying for an EDAC Equity Project (EEP). Many in our college have fantastic ideas as to how to increase equity at COS: let’s value and honor that work.

*Individuals or groups can complete and receive compensation for Equity Projects* that have the goal of addressing specific equity issues at College of the Sequoias. These projects can be designed to benefit a unit or department, division, campus, or the entire institution.

*Full-time faculty, part-time faculty, and classified staff* are all invited to apply for equity projects. (If you’re full-time faculty, please consider applying for an IIP instead of a “big project” as the application is similar, and at 20% reassigned time, you’ll get more compensation. Please talk to the FEC chair more information. EDAC funds cannot be approved if in addition to an IIP, sabbatical, or other funding for the same project)

**Details**

There are two sizes based on your estimation of how many hours the project will take:

|  |  |  |
| --- | --- | --- |
|  | **Hours of Work** | **Stipend Amount** |
| **Small Project** | ~10-20 hours | $1000  |
| **Big Project** | ~More than 20 | $2000 |

The application includes a short narrative connecting your work to equity goals. At the end of the semester, participants provide a summary of their work, sharing the results of their project with EDAC. Stipends will be given after successful completion.

**Timeline:**

Applications for Equity projects may be submitted twice a year for the next semester. Spring 2022 project applications are currently being accepted. *The application deadline will close on* ***November 18, 2022****.*

APPLICATION FORM Equity Project

***Note: once completed, please first send to your dean for signature.***

### Short questions

|  |  |
| --- | --- |
| Title/ One Sentence Description of the Project |  |
| What semester are you applying for?  |  |
| One individual or group?  |  |
| *If Group: Who is the project coordinator/ main contact?*  |  |
| Is this a big or small project? (as defined above) *If Group: List each person and whether they are applying as “small project” or “big project”*  |  |

###

1. Describe the EEP. Include goals and a basic timeline. If applying as a group, include who is responsible for what part of the project.
2. Show a clear need for the project at the unit, division, or institutional level.
3. Explain how the event will meet the equity goals outlined in The [COS Mission Statement](https://www.cos.edu/en-us/about-us), The [COS Equity Plan](https://www.cos.edu/en-us/administration/research/surveys-and-studies), [EDAC Initiatives](https://www.cos.edu/en-us/administration/governance/district-governance-senate/equity-diversity-and-action-committee), the [COS Strategic Plan](https://www.cos.edu/en-us/administration/accreditation/institutional-planning), or the Chancellor’s Office’s [Call to Action.](https://www.cccco.edu/-/media/CCCCO-Website/Files/calltoactionjune2021-a11y.pdf?la=en&hash=BD57D4A9AB1A2FF6E466855C692EB070AF248916)
4. Include clear assessment method to verify completion and effect of the project.

**APPROVAL SIGNATURES (dean signature should be obtained first and then forwarded to EDAC co-chairs)**

Dean Date

Admin EDAC co-chair Date

Faculty EDAC co-chair Date