

# Committee/Council/Senate Report



## Committee - Institutional Program Review

**Purpose Statement:** The purpose of the Institutional Program Review Committee:

1. Make recommendations to District Governance Senate on policies and procedures related to program review.
2. Develop the program review template, ensuring alignment with the District mission, accreditation standards, and district planning.
3. Conduct annual assessments of its own processes.

**Membership:** Christian Anderson - Co-Chair, Faculty

Francisco Bañuelos - Co-Chair, Administration

Keri Cochran - Faculty

Elise Garcia - Student Services Administration

Kourtnie Haney - Classified

Tim Houk - Faculty

Shailin Kennedy - Faculty

James McDonnell - Faculty

Dali Ozturk - Administration

Daniel Rivas - Classified

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p><b>2022-23 Equity</b> - Continue to promote disaggregated data in training materials and events.  <b>Initiative Status:</b> Active  <b>Academic Year:</b> 2022 - 2023  <b>Start Date:</b> 10/04/2022</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year  <b>Result:</b> Satisfactory                      The committee embedded training on using and analyzing disaggregated data during the fall training sessions.                      (03/08/2023)</p>	
<p><b>2022-23 Admin PR Training</b> - Create a Program Review training specifically for administration/managers</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year  <b>Result:</b> Will Not Pursue                      Our current software platform, TracDat, will be</p>	

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p><b>Initiative Status:</b> Active  <b>Academic Year:</b> 2022 - 2023  <b>Start Date:</b> 10/04/2022</p>	<p><b>Directly related to Outcome</b></p>	<p>discontinued in October 2023. This fact was unknown when this initiative was created. The committee has agreed that this training is no longer necessary. Training will resume when the new software system, Nuventive, is completely implemented. (03/08/2023)</p>	
<p><b>2022-23 Case Studies</b> - Generate case studies for training and as a reference resource. Initial topics to include: a) developing action plans, b) evidence-based information, and c) promoting equity.  <b>Initiative Status:</b> Active  <b>Academic Year:</b> 2022 - 2023  <b>Start Date:</b> 10/04/2022</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year  <b>Result:</b> Will Not Pursue  Our current software platform, TracDat, will be discontinued in October 2023. This fact was unknown when this initiative was created. The committee has agreed that these materials are no longer relevant. Training support materials will be updated when the new software system, Nuventive, is completely implemented. (03/08/2023)</p>	
<p><b>2022-23 Governance Manual Revision</b> - Request revision to the timeline and processes for Institutional Program Review in the Shared Governance manual.   (1) Move “Faculty, staff and administrators complete program reviews, calculate the drafts within the program, revise as warranted” from March - May of each year to August – Early September.  (2) Move the “December” task to the bottom of the list to make months in order.  <b>Initiative Status:</b> Active  <b>Academic Year:</b> 2022 - 2023  <b>Start Date:</b> 10/04/2022</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year  <b>Result:</b> Carried Forward  Will email the DGS co-chairs regarding correcting the program review timeline to August- early September. (03/08/2023)</p>	