

# Committee/Council/Senate Report

## Committee - Institutional Program Review

**Purpose Statement:** The purpose of the Institutional Program Review Committee:

1. Make recommendations to District Governance Senate on policies and procedures related to program review.
2. Develop the program review template, ensuring alignment with the District mission, accreditation standards, and district planning.
3. Conduct annual assessments of its own processes.

**Membership:** Jonna Schengel-Co-Chair, Administration

Thea Trimble - Co-Chair, Faculty

James McDonnell - Faculty

Meng Veng - Administration, Interim Dean of Student Services

Nick Terry - Classified

Elise Garcia - Classified

Daniel Rivas - Classified

Dali Ozturk - Director, Resource, Planning, & Effectiveness

Deborah Nolan, Distance Education Coordinator

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p><b>2018-2019 Data Analysis in PR -</b> Create a new training module on how to utilize data effectively in PR <b>Initiative Status:</b> Active <b>Academic Year:</b> 2018 - 2019 <b>Start Date:</b> 08/21/2018</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> End-of-Year <b>Result:</b> Satisfactory PR Unit on data analysis was developed on used in training if Fall 2018; uploaded to Canvas training shell (02/05/2019)</p>	
<p><b>2018-2019 IPRC Website update -</b> Develop a single location on the IPRC website where the canvas shell, PR archives, Tableau, PR Training Manual can be accessed. <b>Initiative Status:</b> Active <b>Academic Year:</b> 2018 - 2019 <b>Start Date:</b> 08/21/2018</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> End-of-Year <b>Result:</b> Satisfactory On IPRC Website, there is a single link names Program Review Resources; located there are the links to archived PR reports; PR training manual; Research and Data requests; still located on old website page. (05/03/2019)</p>	
<p><b>2018-2019 PR Poster Session -</b> Provide a poster session in the spring</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> End-of-Year <b>Result:</b> Satisfactory</p>	

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p>to highlight “strong” PR examples  <b>Initiative Status:</b> Active  <b>Academic Year:</b> 2018 - 2019  <b>Start Date:</b> 08/21/2018</p>	<p><b>Directly related to Outcome</b></p>	<p>IPRC presented a best practice poster session of various PR reports; members of IPEC, Budget Committee and IPRC were able to identify specific areas that used data. Feedback was provided on how to utilize this format for a poster session at Convocation. (05/03/2019)</p>	
<p><b>2018-2019 PR Audit Update -</b>  Improve Audit form to reflect changes in Trac Dat/PR Manual  <b>Initiative Status:</b> Active  <b>Academic Year:</b> 2018 - 2019  <b>Start Date:</b> 08/21/2018</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> End-of-Year  <b>Result:</b> Carried Forward  Audit completed; reviewed all 99 PR units with the Audit rubric/tool; data results presented to COS Board and DGS in Feb 2019; however, we still need to improve and update the audit form now that Trac Dat prompts have been updated. (05/03/2019)</p>	
<p><b>2018-2019 Promote equity lens in PR</b>  - Promote an equity lens in PR in order to improve student success  <b>Initiative Status:</b> Active  <b>Academic Year:</b> 2018 - 2019  <b>Start Date:</b> 08/21/2018</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> End-of-Year  <b>Result:</b> Carried Forward  Utilizing DIGS data in PR training; will continue to develop an equity lens as we select poster sessions indicating best practices on campus. IPRC members will look at PR units that addressed DIGS and equity issues in PR in order to highlight an equity lens at the poster sessions scheduled for April as well as PR training in Spring and Fall 2019. (05/03/2019)</p>	