

# Committee/Council/Senate Report



## Committee - Institutional Planning and Effectiveness

**Purpose Statement:** Monitor and assess the ongoing effectiveness of the integrated institutional planning processes through the implementation of the Strategic Plan.

**Membership:** • Administrative co-chair appointed by the Superintendent/President or his/her designee, Co-chair

- Vice President of Academic Senate, Co-Chair
- Three faculty appointed by the Academic Senate
- One classified employee appointed by classified employees
- One Dean or Director from each of these areas; Academic Services, Administrative Services, Student Services
- One student appointed by students
- One representative from Research, Planning & Institutional Effectiveness
- Additional members as needed

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p><b>Revise Reporting Timelines</b> - Review the Annual Report and Planning Timelines.</p> <p><b>Initiative Status:</b> Active</p> <p><b>Academic Year:</b> 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026</p> <p><b>Start Date:</b> 08/22/2019</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year</p> <p><b>Result:</b> Carried Forward</p> <p>IPEC met five times during the fall semester. At every meeting, IPEC reviewed the Annual Report and Planning Timelines in order to develop the final Annual Report on the Master Plan (2022). IPEC is also working ahead to develop the 2025-2035 Master Plan as well as the 2025-2028 Strategic Plan. (03/08/2023)</p>	
<p><b>The Annual Report on the Master Plan</b> - Complete the Annual Report on the Master Plan.</p> <p><b>Initiative Status:</b> Active</p> <p><b>Academic Year:</b> 2015 - 2016, 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026, 2026 - 2027, 2027 - 2028, 2028 - 2029, 2029 - 2030</p> <p><b>Start Date:</b> 09/10/2015</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year</p> <p><b>Result:</b> Satisfactory</p> <p>In accordance with District planning timelines, IPEC completed the draft of the 2022 Annual Report on the Master Plan for districtwide review, and in December of 2022, the Superintendent/President presented to the COS Board Trustees the final report on the 2022 Annual Report on the Master Plan. The 2023 Annual Report progress updates will be requested in March. (03/08/2023)</p>	

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p><b>Routine Business</b> - Complete routine business (posting Agendas, Recording Meeting Minutes, etc.).  <b>Initiative Status:</b> Active  <b>Academic Year:</b> 2013 - 2014, 2014 - 2015, 2015 - 2016, 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026, 2026 - 2027, 2027 - 2028, 2028 - 2029, 2029 - 2030  <b>Start Date:</b> 11/06/2013</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year  <b>Result:</b> Carried Forward  Agendas and minutes are posted in a timely manner, as well as reports to District Governance Senate. We have had a quorum at every meeting and attendance has been recorded in the minutes. (03/08/2023)</p>	
<p><b>Audit Planning Process</b> - This initiative involves auditing the writing process for both the Strategic and Master plans.  <b>Initiative Status:</b> Active  <b>Academic Year:</b> 2021 - 2022, 2022 - 2023, 2023 - 2024  <b>Start Date:</b> 08/26/2021</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year  <b>Result:</b> Carried Forward  IPEC members have begun the process of developing the timeline for feedback on the next 2025-2035 Master Plan which will inform the writing of that plan as well as the 2025-2028 Strategic Plan. (03/08/2023)</p>	