

Committee/Council/Senate Report

IPEC Mid-Term Report 2018-19



Committee - Institutional Planning and Effectiveness

Purpose Statement: Monitor and assess the ongoing effectiveness of the integrated institutional planning processes through the implementation of the Strategic Plan.

Membership: • Administrative co-chair appointed by the Superintendent/President or his/her designee, Co-chair

- Vice President of Academic Senate, Co-Chair
- Three faculty appointed by the Academic Senate
- One classified employee appointed by classified employees
- One Dean or Director from each of these areas; Academic Services, Administrative Services, Student Services
- One student appointed by students
- One representative from Research, Planning & Institutional Effectiveness
- Additional members as needed

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p>Review the Annual Report Timeline-- - Review the Annual Report Timeline Initiative Status: Active Academic Year: 2016 - 2017, 2017 - 2018, 2018 - 2019</p>	<p>Directly related to Outcome</p>	<p>Report Type: Mid-Year Result: Satisfactory During the fall 2018 semester, IPEC met and discussed the Annual Report timeline at every meeting to ensure that all committee members understood when to expect the qualitative data from all responsible parties and points of contact. (01/24/2019)</p>	
<p>End-of-Cycle Report of the Strategic Plan - Complete the 2018 End-of-Cycle Report on the Strategic Plan Initiative Status: Active Academic Year: 2018 - 2019 Start Date: 08/23/2018</p>	<p>Directly related to Outcome</p>	<p>Report Type: Mid-Year Result: Satisfactory In August, IPEC finalized the End-of-Cycle Report on the 2015 - 2018 Strategic Plan. In October, the final draft was presented to District Governance Senate for district-wide feedback. (10/25/2018)</p>	
<p>TracDat - Utilize TracDat to revise and complete the Annual Report Initiative Status: Active Academic Year: 2018 - 2019 Start Date: 08/23/2018</p>	<p>Directly related to Outcome</p>	<p>Report Type: Mid-Year Result: Carried Forward Although IPEC explored and identified a way to utilize TracDat's features to collect input and complete the Annual Report, it was decided to postpone the implementation of it</p>	

Initiatives	Evaluations	Results	Actions
	Directly related to Outcome	during the first-year of the reporting cycle. IPEC determined that it would be best to rely on the institutionalized process for completing the report. In order to improve the current process, IPEC developed effective guidelines for collecting progress updates from Points of Contact and Responsible Parties of the Strategic Plan Actions. IPEC expects that these guidelines will result in more efficient, accurate and timely reporting for completing the Annual Report on the Master Plan. (01/24/2019)	
<p>The Annual Report on the Master Plan - Complete the Annual Report on the Master Plan.</p> <p>Initiative Status: Active</p> <p>Academic Year: 2015 - 2016, 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026, 2026 - 2027, 2027 - 2028, 2028 - 2029, 2029 - 2030</p> <p>Start Date: 09/10/2015</p>	Directly related to Outcome	<p>Report Type: Mid-Year</p> <p>Result: Satisfactory</p> <p>Due to the end of the first three-year Strategic Plan (2015 - 18), IPEC decided last academic year to complete a comprehensive End-of-Cycle Report that included the 2017 - 18 Annual Report on the Master Plan. In October, IPEC finalized the End-of-Cycle Report, as well as the 2017 - 18 Annual Report on the Master Plan. The final draft was presented to District Governance Senate for district-wide feedback.</p> <p>The 2018 - 19 Annual Report on the Master Plan is scheduled to be completed in the Spring. (10/25/2018)</p>	
<p>General Expectations - Agendas Posted</p> <p>Minutes Recorded</p> <p>Quorum Attained</p> <p>Attendance at meetings recorded in minutes</p> <p>Initiative Status: Active</p> <p>Academic Year: 2013 - 2014, 2014 - 2015, 2015 - 2016, 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026, 2026 - 2027, 2027 - 2028, 2028 - 2029, 2029 - 2030</p> <p>Start Date: 11/06/2013</p>	Directly related to Outcome	<p>Report Type: Mid-Year</p> <p>Result: Satisfactory</p> <p>Agendas and minutes are posted in a timely manner, as well as reports to District Governance Senate. We have had a Quorum at every meeting and attendance has been recorded in the minutes, including additional meetings needed for the End-of-Cycle Report on the 2015 - 18 Strategic Plan and 2017 - 18 Annual Report on the Master Plan. (01/24/2019)</p>	