

Committee/Council/Senate Report

Institutional Planning and Effectiveness Committee 2019 - 2020 Mid-Year Report



Committee - Institutional Planning and Effectiveness

Purpose Statement: Monitor and assess the ongoing effectiveness of the integrated institutional planning processes through the implementation of the Strategic Plan.

Membership: • Administrative co-chair appointed by the Superintendent/President or his/her designee, Co-chair

- Vice President of Academic Senate, Co-Chair
- Three faculty appointed by the Academic Senate
- One classified employee appointed by classified employees
- One Dean or Director from each of these areas; Academic Services, Administrative Services, Student Services
- One student appointed by students
- One representative from Research, Planning & Institutional Effectiveness
- Additional members as needed

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p>Revise Reporting Timelines - Review the Annual Report and Planning Timelines</p> <p>Initiative Status: Active</p> <p>Academic Year: 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020</p> <p>Start Date: 08/22/2019</p>	<p>Directly related to Outcome</p>	<p>Report Type: Mid-Year</p> <p>Result: Carried Forward</p> <p>IPEC met six times during the fall semester. At every meeting, IPEC reviewed the Annual Report and Planning Timelines. IPEC focused on reviewing the timelines, with the goal of modifying the current timelines that culminate in 2024 - 2025 with the District needing to assess the (2021 - 2025) Strategic Plan of the current (2015-2025) Master Plan, assess the (2015 - 2025) Master Plan, develop a new 10-year Master Plan (2025 - 2035), and develop the (2025 - 2028) Strategic Plan for the new (2025 - 2035) Master Plan. These institutional plans will take place at the same time the District will be preparing for Accreditation and the Institutional Self-Evaluation Report (ISER), which will occur in 2025. (01/22/2020)</p>	
<p>The Annual Report on the Master Plan - Complete the Annual Report on the Master Plan.</p>	<p>Directly related to Outcome</p>	<p>Report Type: Mid-Year</p> <p>Result: Carried Forward</p>	

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p>Initiative Status: Active Academic Year: 2015 - 2016, 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026, 2026 - 2027, 2027 - 2028, 2028 - 2029, 2029 - 2030 Start Date: 09/10/2015</p>	<p>Directly related to Outcome</p>	<p>IPEC will begin its processes related to this initiative. The Annual Report on the Master Plan is due in the fall 2020 semester. IPEC should be able to provide updated report on the completion of the Annual Report on the Master Plan with its end of the year report to District Governance Senate in May 2020. (01/22/2020)</p>	
<p>Routine Business - Complete routine business (posting Agendas, Recording Meeting Minutes, etc.). Initiative Status: Active Academic Year: 2013 - 2014, 2014 - 2015, 2015 - 2016, 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026, 2026 - 2027, 2027 - 2028, 2028 - 2029, 2029 - 2030 Start Date: 11/06/2013</p>	<p>Directly related to Outcome</p>	<p>Report Type: Mid-Year Result: Carried Forward Agendas and minutes are posted in a timely manner, as well as reports to District Governance Senate. We have had a quorum at every meeting and attendance has been recorded in the minutes. (01/22/2020)</p>	
<p>Collection of Reporting of Annual Report Feedback - Assess the new process used for collecting feedback from Points of Contact and Responsible Parties for the Annual Report. Initiative Status: Active Academic Year: 2019 - 2020 Start Date: 08/22/2019</p>	<p>Directly related to Outcome</p>	<p>Report Type: Mid-Year Result: Satisfactory IPEC assessed the new process used for collecting feedback from Points of Contact and Responsible Parties for the Annual Report on the Master Plan. Based on IPEC's assessment, a change was made in the process. IPEC will only communicate with Points of Contact for progress reports and updates, instead of contacting both Points of Contact and Responsible Parties. (01/22/2020)</p>	
<p>Adding or Modifying Strategic Plan Actions - Develop a criteria for an "emergency" that would necessitate new or modified actions before the development of the new Strategic Plan. Initiative Status: Active Academic Year: 2019 - 2020 Start Date: 08/22/2019</p>	<p>Directly related to Outcome</p>	<p>Report Type: Mid-Year Result: Satisfactory IPEC discussed this initiative and determined that no modifications will be made mid-cycle to the Strategic Plan. Also, IPEC agreed that suggestions for new or modified actions will be accepted and forwarded to appropriate constituencies for their consideration and possible adoption. The District will respond to emergency situations on a case-by-case basis. (01/22/2020)</p>	