

NAMING OF DISTRICT BUILDINGS, FACILITIES, OR GROUNDS

Procedures to be followed when submitting requests are as follows:

1. Requests shall be reviewed by the District Governance Senate. The President/Superintendent will make a final decision and recommendation to the Board of Trustees.
2. All requests shall include a rationale for naming the building or facilities with evidence of: (a) a broad base of support, and (b) meets a significant “giving level” proportionate with the request. For example requests for naming a building in honor of an individual making a substantial cash donation are typically supported by a multi-million dollar contribution. Requests for naming a building/venue in memory of a person describe an impact by such an individual on a broad scope of the district-wide community, over many generations, and are supported by hundreds of verified signatures of community members relevant to the request.
3. Individuals or groups making application should be prepared to make a presentation to the President/Superintendent with supporting materials. This shall include a biography (if appropriate) of the person/entity/group for whom the building or facility is to be named, as well as additional information. The President will keep the requesting individual informed on the application’s progress.
4. The President/Superintendent will submit the recommendation to the Board of Trustees.
5. The Board will act on the request.

Adopted: December 14, 2015

Revised: December 10, 2018