

# 2021-2022 IPEC Mid-Year Report



## Committee - Institutional Planning and Effectiveness

**Purpose Statement:** Monitor and assess the ongoing effectiveness of the integrated institutional planning processes through the implementation of the Strategic Plan.

**Membership:** • Administrative co-chair appointed by the Superintendent/President or his/her designee, Co-chair

- Vice President of Academic Senate, Co-Chair
- Three faculty appointed by the Academic Senate
- One classified employee appointed by classified employees
- One Dean or Director from each of these areas; Academic Services, Administrative Services, Student Services
- One student appointed by students
- One representative from Research, Planning & Institutional Effectiveness
- Additional members as needed

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p><b>Revise Reporting Timelines</b> - Review the Annual Report and Planning Timelines.</p> <p><b>Initiative Status:</b> Active</p> <p><b>Academic Year:</b> 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026</p> <p><b>Start Date:</b> 08/22/2019</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year</p> <p><b>Result:</b> Carried Forward</p> <p>IPEC met eight times during the fall semester. At every meeting, IPEC reviewed the Annual Report and Planning Timelines in order to develop the final Annual Report on the Master Plan (2021) and End-of-Cycle Assessment of the 2018 - 2021 Strategic Plan. Also, IPEC will begin and continue to review the Strategic Plan Writing Process. (02/05/2022)</p>	
<p><b>End-of-Cycle Report of the Strategic Plan</b> - Complete the End-of-Cycle Report on the Strategic Plan</p> <p><b>Initiative Status:</b> Active</p> <p><b>Academic Year:</b> 2018 - 2019, 2021 - 2022</p> <p><b>Start Date:</b> 08/23/2018</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year</p> <p><b>Result:</b> Satisfactory</p> <p>In alignment with District Integrated Planning processes, IPEC completed a draft on the 2018-2021 End-of-Cycle Report, distributed it for districtwide review, and the final draft was presented to the COS Board of Trustees by the Superintendent/President in December 2021. (02/05/2022)</p>	
<p><b>The Annual Report on the Master Plan</b> - Complete the Annual Report on the Master Plan.</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year</p> <p><b>Result:</b> Satisfactory</p> <p>In accordance with revised District planning timelines, IPEC</p>	

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p><b>Initiative Status:</b> Active</p> <p><b>Academic Year:</b> 2015 - 2016, 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026, 2026 - 2027, 2027 - 2028, 2028 - 2029, 2029 - 2030</p> <p><b>Start Date:</b> 09/10/2015</p>	<b>Directly related to Outcome</b>	completed drafts for districtwide review, and in December of 2021, the Superintendent/President presented to the COS Board Trustees the final report on the 2021 Annual Report on the Master Plan and the 2018 - 2021 End-of-Cycle Report. (02/05/2022)	
<p><b>Routine Business</b> - Complete routine business (posting Agendas, Recording Meeting Minutes, etc.).</p> <p><b>Initiative Status:</b> Active</p> <p><b>Academic Year:</b> 2013 - 2014, 2014 - 2015, 2015 - 2016, 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026, 2026 - 2027, 2027 - 2028, 2028 - 2029, 2029 - 2030</p> <p><b>Start Date:</b> 11/06/2013</p>	<b>Directly related to Outcome</b>	<p><b>Report Type:</b> Mid-Year</p> <p><b>Result:</b> Carried Forward</p> <p>Agendas and minutes are posted in a timely manner, as well as reports to District Governance Senate. We have had a quorum at every meeting and attendance has been recorded in the minutes. (02/05/2022)</p>	
<p><b>Assess year-end survey</b> - Analyze the results of the year-end governance survey.</p> <p><b>Initiative Status:</b> Active</p> <p><b>Academic Year:</b> 2014 - 2015, 2015 - 2016, 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022, 2022 - 2023, 2023 - 2024, 2024 - 2025, 2025 - 2026, 2026 - 2027, 2027 - 2028, 2028 - 2029, 2029 - 2030</p> <p><b>Start Date:</b> 05/06/2015</p>	<b>Directly related to Outcome</b>	<p><b>Report Type:</b> Mid-Year</p> <p><b>Result:</b> Carried Forward</p> <p>The 2021 End of Year District Governance Survey Results were discussed during IPEC's general meeting in the Fall of 2021. The 2022 End of the Year District Governance Survey will be circulated in April. Survey results will be provided to the co-chairs and presented to IPEC membership for discussion and reflection before the academic year ends. (02/05/2022)</p>	
<p><b>Audit Planning Process</b> - This initiative involves auditing the writing process for both the Strategic and Master plans.</p> <p><b>Initiative Status:</b> Active</p> <p><b>Academic Year:</b> 2021 - 2022, 2022 - 2023, 2023 - 2024</p>	<b>Directly related to Outcome</b>	<p><b>Report Type:</b> Mid-Year</p> <p><b>Result:</b> Carried Forward</p> <p>Based on feedback received during the 2021-2025 strategic plan, IPEC members reached a consensus to improve the writing of the Strategic and Master plan. IPEC members will review Strategic Plan Summit Evaluation Results to evaluate the Strategic Plan writing process in 2022 Spring semester.</p>	

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
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**Start Date:** 08/26/2021

**Directly related to Outcome**

(02/05/2022)