

COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT
SCHOOL FACILITIES IMPROVEMENT DISTRICT 3
MEASURE J – TULARE AREA
CITIZENS' OVERSIGHT COMMITTEE

Official Minutes

Tuesday, November 19, 2013

3:00pm

Tulare Campus Center
4999 East Bardsley Avenue
Tulare, CA 93274

Measure J – Tulare Area Citizens' Bond Oversight Committee Members:

Mike Graville, Irene Henderson, Sue Ann Hillman, Sarah Koligian,
Christopher Lange, Bill Postlewaite, Irene Santos, Breanna Butler

Members Present: Irene Henderson, Sue Ann Hillman Sarah Koligian,
Christopher Lange, Irene Santos

Members Absent: Mike Graville, Bill Postlewaite, Breanna Butler

COS Representatives Present:

Stan Carrizosa, Superintendent/President
Christine Statton, Vice President, Administrative Services
Larry Dutto, Provost Tulare College Center
Eric Mittlestead, Dean Facilities and Facilities Planning
Leangela Miller-Hernandez, Dean Fiscal Services
Karen Pauls, Executive Assistant, Administration

1. Call to Order

Christine Statton called the meeting to order at 3:06 pm.

2. Self-Introductions

Committee member and District representatives made self-introductions.

3. Public Comments

There were no public comments.

4. Election of Officers

Christopher Lange made a motion to appoint Irene Santos as Chair and Sue Ann Hillman seconded the motion. Irene's motion is qualified on the expectation that there will be preparation and support from staff for the remaining two meetings. Motion passed unanimously.

Sue Ann Hillman made a motion to appoint Christopher Lange as Co-Chair and Irene Henderson seconded the motion. Motion passed unanimously.

5. Approval of Minutes of February 25, 2013

Sarah Koligian moved to approve the minutes of 2/25/13 and Sue Ann Hillman seconded the motion. Motion passed unanimously.

6. Citizens' Oversight Committee Responsibilities

Christine Statton gave a PowerPoint presentation of Citizens' Oversight Committee responsibilities. No questions from committee members. She also briefly reviewed the handout General Obligation Bonds and Proposition 39.

7. Financial Report

Leangela Miller-Hernandez reviewed the financial reports. Projects 5, 8, 11 and 12 have been moved “below the line” because there is no funding for them. When we sold the bonds there wasn’t enough bond authorization to sell the \$60,000,000 originally authorized.

The 1st quarter 13-14 current budget went from \$41,500,000 to \$49,770,018. This was due to the issuance of Series C of the bonds for \$3,045,000 and 2013 Bond Anticipation Notes (BAN) equal to \$5,224,000. The BAN will become payable in April 2016. The 2013 BANs were used to pay off the 2011 BANs of \$11,500,000 that were due September 2013. Any money saved from the projects is being set aside to help pay off the 2013 BAN’s. Project #9-General Bond expense of \$284,000 was the cost of the issuance on Series C general obligation bonds and 2013 BAN. Overspent the budget line by \$283,000, but the intent is to glean savings from the other projects to cover that.

Stan Carrizosa explained that for construction of the campus proper, without any additional phases or commitments, we were about \$12,000,000 short when assessed valuations dropped. We were well into the project, bids had been let and we could not stop construction. We had to finance the remainder of the project because we did not have the access to the tax dollars that had already been approved by the voters. We got the most inexpensive and short term debt we could. We used some reserves to buy down that debt and because assessed valuation had changed a little we took some more out through tax leverage. The debt is now about \$5,000,000 and Board has given the direction to save everything we can to get the remaining \$5,000,000 down.

8. Approval of the 2012-2013 Activity Report and Selection of Committee Representative to Present the Board of Trustees on December 9, 2013

Christopher Lange made a motion to approve the 2012-2013 Activity Report and Irene Henderson seconded the motion. Motion passed unanimously. Sue Ann Hillman will present the report to the Board of Trustees on December 9th.

9. Progress Report Measure J Project

Eric Mittlestead worked off the financial report and gave an update on each of the projects listed.

- Project I-Miscellaneous money for relocation from the Visalia farm and anticipated expenses. Did not use all budgeted, but have some legal matters and this might cover some legal expenses.
- Project II- Includes the bookstore, health center and parking. Project is complete and in the closeout phase.
- Projects III-Widening of Bardsley Ave. and wells on campus. Project is complete and closed.
- Projects IV-Reimbursement of previous planning expenses to help with passage of bond. Complete
- Project VI-Phase III Farm Animal Complex (Ornamental Horticulture & all farm animal buildings south of welding shop and road). Project complete from a construction stand point. Have pending litigation with a vendor that was charged \$700,000 for liquidated damages for not performing on time, per their contractual obligations.
- Project VII-Contributed \$1.5 million for fitness and diagnostic equipment at McDermont Field House. Project is complete.
- Project V (project below the line)-Originally this was the local match component of a \$35 million project for Phase II. In the state capital outlay realm we can leverage our competitiveness with the state by putting in a local contribution. Since the project was approved there have been no state bonds on the ballot and a project is rejected if there is no funding. We’ve had to re-compete three times to get back in line (practice 0 based budgeting system). We’ve repackaged and resubmitted the project without the local match and that is why the current match is \$0. It made us a little less competitive, but it’s still in the process phase. Phase II in the approval que in Sacramento waiting for a 2014 bond to be passed. If passed it would be 100% state funded. The amount of money in the state bond will determine how many projects get funded.

10. Accreditation Update

Stan Carrizosa gave an update on accreditation. The completed accreditation “Show Cause” report was submitted by the required deadline of October 15th. We spent the last nine month unwinding and retooling all of the operational systems at COS. Once the written “Show Cause” report is submitted the

commission appoints a group of representatives from other community colleges as a third party visiting team. The purpose of their visit is to validate what you have written is what you are doing. The team visited last Wednesday and Thursday and has 30 days to file their report with the Commission. The Commission will have its formal review of the “Show Cause” report at their meeting in January and the District should have official notification by mid-February.

11. Committee Report on Feedback from the Community

Irene Henderson reported that people are excited about COS in Tulare and would like to see the campus. Larry Dutto can be contacted to arrange a tour of the campus.

Eric Mittlestead pointed out to the committee that at the Annual Community College Facilities Coalition COS received a statewide award in the category for growth for the Tulare Center. Larry Dutto also pointed out that Tulare is a LEED Certified campus for energy efficiency.

12. Date of Next Meeting

March 18, 2014 from 3:00-4:30 at the Tulare Campus

13. Items for Next Agenda

None requested

14. Adjourn

The meeting was adjourned at 4:22 pm.