



## Measure J - Citizens' Oversight Committee Agenda

September 14, 2022

3:00 pm

[Zoom - Measure J Citizens' Oversight Committee](#)

Passcode: 736645

1. Call to Order Perez
2. Public Comments Perez  
*The public is invited to directly address the committee on any item of interest that is within the Subject matter jurisdiction of the Citizens' Oversight Committee. The committee is not permitted to take action on any item not appearing on the agenda. The chairperson may limit the time allocated to such comments from the public.*
3. Organizational Business Perez
  - a) Election of Chair
  - b) Election of Co-Chair
4. Minutes of March 16, 2022 Chair
  - Action
5. Financial Report Perez
6. Approval of the 2021-2022 Activity Report and Selection of Committee Representative to Present to the Board of Trustees on October 10, 2022 Perez
  - Action
7. Progress Report on Project Woods
8. Date of Next Meeting – March 15, 2023 Perez
9. Items for Next Agenda All
10. Adjourn Chair



## Measure J – Citizens' Oversight Committee Minutes

March 16, 2022

3:00 pm

Zoom

**Members Present:** Marla Borges-Chair, Joey Airoso, Larry Dutto,

**Members Absent:** Josh McDonnell, Alexis Silveria

**COS Representatives Present:**

Brent Calvin, Ron Perez, Louann Waldner, Byron Woods, Karen Pauls

1. **Call to Order** – Marla Borges called the meeting to order at 3:07.
2. **Public Comments**-None
3. **Approval of the September 15, 2021 Minutes** – Larry Dutto moved to approve the minutes of 9/15/21 and Joey Airoso seconded the motion. No further discussion. Motion carried.
4. **Financial Report**-Marla Borges reviewed the 2<sup>nd</sup> Qtr. financial statement. There were no expenditures to review. Ron Perez shared that there have been three (3) PO's issued to Teeter Architects for \$2.6M.
5. **Proposition 39 General Obligation Bond Audit Report – June 30, 2021**-Marla Borges reviewed the audit report. She pointed out that the Prop 39 funds had an unmodified opinion (there were no management comments, findings or recommendations).
6. **Progress Report on Project**-Byron Woods reviewed the site plan and pictures of the building design. The idea is to create a Career Tech Ed Complex (site is roughly 2 acres). Even though these are shop spaces there will be glass and windows to bring natural lighting into the space, so it's not a dungeon. No improvement is being made to the existing parking lot on the west side. The improvements are solely east of the main driveway. The project is currently scheduled to be submitted to DSA in July 2022 for a three (3) month review. Our goal is to be under construction in early 2023 and have construction completed summer of 2024. The plan is to have the project out to bid in November 2022, but it truly depends on how long the DSA review takes. There was discussion about the 7% contingency originally established and if that is going to be enough with the cost of everything going up. The architect is finalizing the preliminary cost estimate and we are high with the design we have right now, but we can scale back the faculty wish list of things that would make the ideal building. A second construction cost estimate will be done when we get further into working drawings, but it's too early to put a cost estimate on it right now. There's a really good change that there will be project alternative in the bid too. Brent Calvin shared that the District is contributing \$10M-\$12M of its reserve and capital projects funds for this project.  
By the next meeting we should have some good feedback from DSA (possibly close to DSA approval) and a good idea of the construction costs. We should also have some renderings of the project.
7. **Date of Next Meeting** – September 14, 2022
8. **Items for Next Agenda**-The committee will review the annual report at the next meeting. Larry Dutto requested to have a faculty member, that was part of the planning, attend each meeting to share what they envision for the facility and what they put into it that's different from what we have now. Basically, an overview of what they saw and what went into the buildings. Louann Waldner will help set that up with faculty.
9. **Adjourn** – 3:33

# **Tulare Area 2008 Bond Projects 3rd Quarter FY2021/2022**

	Item	Original Project Budgets	Current Budget	Current Quarter	Paid & Encumbered to Date	Available Balance	Est. Completion Date	Comments
1	Tulare Center Phase IIB	22,701,183	\$22,701,183	714,501.48	\$ 2,675,768	20,025,415		
2	Interest			49,917.41				
<b>Totals</b>		<b>22,701,183</b>	<b>22,701,183</b>	<b>764,419</b>	<b>2,675,768</b>	<b>20,025,415</b>		

Fiscal Year 2021/2022											
Date	Payee	Banner Invoice Number	Architect-Engineer	Advertisement Legal	Planning	Construction	Tests	Inspection	Furniture & Equipment	Other	Project No
2/4/2022	Blair Church & Flynn Consulting	I0199422	3,850.00								1
2/4/2022	BSK Associates	I0199365					2,500.00				1
2/4/2022	BSK Associates	I0199364					1,000.00				1
1/31/2022	Teter, LLP	I0199300	104,473.49								1
1/21/2022	Teter, LLP	I0199022	59,271.93								1
1/21/2022	Blair Church & Flynn Consulting	I0199021	3,850.00								1
3/31/2022	Teter, LLP	I0200748	197,573.10								1
3/31/2022	Teter, LLP	I0200747	16,821.40								1
3/24/2022	Crawford & Bowen Planning, Inc.	I0200558			1,560.00						1
3/10/2022	Teter, LLP	I0200255	323,601.56								1
Total Quarter 3rd FY2021/2022			709,441.48	-	1,560.00	-	3,500.00	-	-	-	

# **Tulare Area 2008 Bond Projects 4th Quarter FY2021/2022**

	Item	Original Project Budgets	Current Budget	Current Quarter	Paid & Encumbered to Date	Available Balance	Est. Completion Date	Comments
1	Tulare Center Phase IIB	22,701,183	\$22,701,183	989,413.37	\$ 2,902,307	19,798,876		
2	Interest			53,192.72				
<b>Totals</b>		<b>22,701,183</b>	<b>22,701,183</b>	<b>1,042,606</b>	<b>2,902,307</b>	<b>19,798,876</b>		

Fiscal Year 2021/2022											
Date	Payee	Banner Invoice Number	Architect-Engineer	Advertisement Legal	Planning	Construction	Tests	Inspection	Furniture & Equipment	Other	Project No
6/16/2022	Teter, LLP	I0202447	193,259.15								1
6/6/2022	Correct exp per Facilities	J0037450	3,539.25								1
6/3/2022	Teter, LLP	I0202126	197,573.25								1
6/3/2022	Blair Church & Flynn Consulting	I0202045	1,660.00								1
5/13/2022	Division of the State Architect	I0201647			217,600.00						1
5/5/2022	BSK Associates	I0201470	20,200.00								1
4/29/2022	California Geological Survey	I0201309					3,600.00				1
4/26/2022	Correct Teter Inv#53289 per Facilit	J0037189	(16,821.40)								1
4/21/2022	Teter, LLP	I0201090	368,803.12								1
<b>Total Quarter 4th FY2021/2022</b>			<b>768,213.37</b>	-	<b>217,600.00</b>	-	<b>3,600.00</b>	-	-	-	

**COLLEGE OF THE SEQUOIAS**  
**MEASURE J**  
**CITIZENS' OVERSIGHT COMMITTEE**  
**2021-2022 ACTIVITY REPORT**



FOR SCHOOL FACILITIES IMPROVEMENT DISTRICT (SFID) NO. 3

### **Purpose of the Annual Report**

In accordance with Education Code Section 15280, the following report is the fulfillment of the committee's annual requirement.

Measure J was approved by the voters on November 4, 2008. A Bond Resolution was adopted and signed by the Governing Board on June 9, 2008, and is available on the COS website at: [www.cos.edu](http://www.cos.edu) **(Click on Measure J Tulare Bond)**.

Measure J required the creation of a Citizens' Oversight Committee. The purpose of the Citizens' Oversight Committee is to inform the public concerning the expenditure of bond revenues. The Committee is charged with actively reviewing appropriate reporting on the proper expenditure of taxpayers' money for school construction. Citizens' Oversight Committee shall advise the public whether the community college district is in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution, no funds are used for any teacher or administrative salaries or other school operating expenses and in compliance with California Attorney General Opinion No. 04-110, Nov. 9, 2004 (87 Ops.Cal.Atty.Gen. 157).

### **2021-2022 Membership**

The Citizen's Oversight Committee consists of the following members and terms of office:

#### **Business Organization**

Marla Borges (2021 – 2024) – Chair

#### **Senior Citizens' Organization**

Larry Dutto (2021 – 2024)

#### **Bona-fide Taxpayers Association**

Vacant

#### **Student Organization**

Vacant

#### **College Support Organization**

Alexis Silveria (2021-2024)

#### **Community At-Large**

Josh McDonnell (2021 – 2024) – Co-Chair

Joey Airoso (2021 – 2024)



## **Summary of Meetings**

The Committee met on the dates and conducted business generally as follows:

### September 15, 2021

- Review Roles and Responsibilities of Committee and Bylaws
- Selection of Officers
- Report on Bond Sale
- Presentation on Tulare Phase II A/B Project

### March 16, 2022

- Meeting Minutes of September 15, 2021
- Financial Report
- Review of Bond Audit Report-June 30, 2021
- Progress Update on Project

### September 14, 2022

- Selection of Officers
- Meeting Minutes of March 1, 2022
- Financial Report
- 2021-22 Annual Activity Report
- Progress Update on Project

The Committee is scheduled to meet on September 14, 2022, to review and approve this report and instruct the Committee Chairman or his/her designee to submit this Annual Report to the Governing Board of the College of the Sequoias Community College District at its regularly scheduled October 10, 2022, meeting.

The audit for the year ended June 30, 2021, was performed by CWDL, Certified Public Accountants. The Committee members were emailed a copy of the 2021 Proposition 39 General Obligation Bond Audit Report and also reviewed it during their meeting on March 16, 2022. Under Findings and Recommendations, no exceptions were found relative to the General Obligation Bonds.

An annual audit for the year ending June 30, 2022, is being conducted at this time by CWDL, Certified Public Accountants, and will be completed by December 2022.

## **Tulare Center Project Status**

TETER Architects & Engineers are the architect of record for the project. Preliminary Plans were submitted to the Division of State Architects on June 29, 2022.

## **Findings**

Based on this information, as of September 14, 2022, the Citizens' Oversight Committee finds that the bond revenues were expended on the specific projects approved by the voters and that no funds were used for any teacher or administrative salaries or other school operating expenses.

The meeting agendas, minutes, and materials distributed to the Committee are posted on the District's web site and are available in hard copy from the President's Office.

This Activity Report will be posted on the Internet at: [www.cos.edu](http://www.cos.edu). Copies are available to the public, either electronically or hard copy, by contacting any of the following:

In Person or Via U.S. Mail:

Superintendent/President's Office  
Sequoia Building/Administration Office  
College of the Sequoias  
915 South Mooney Boulevard  
Visalia, Ca 93277

By Telephone:

(559) 730-3745

By Email:

[brentc@cos.edu](mailto:brentc@cos.edu)

Approved by the Citizens' Oversight Committee  
for Bond Measure J for College of the Sequoias  
Community College District on September 14, 2022

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Submitted

**TBD**

Citizens' Oversight Committee for Bond Measure J  
College of the Sequoias Community College District