



Measure J - Citizens' Oversight Committee Agenda

September 20, 2023
Tulare Campus - B223
3:00 pm

[Zoom - Measure J Citizens' Oversight Committee](#)

Passcode: **736645**

1. Call to Order Perez
2. Public Comments Perez
The public is invited to directly address the committee on any item of interest that is within the Subject matter jurisdiction of the Citizens' Oversight Committee. The committee is not permitted to take action on any item not appearing on the agenda. The chairperson may limit the time allocated to such comments from the public.
3. Organizational Business Perez
 - a) Election of Chair
 - b) Election of Co-Chair
4. Minutes of March 22, 2023 Chair
 - Action
5. Financial Report Perez
6. Approval of the 2022-2023 Activity Report Chair
Selection of Committee Representative to Present to the Board of Trustees on October 9, 2023
 - Action
7. Date of Next Meeting – March 20, 2024 Chair
8. Items for Next Agenda All
9. Adjourn Chair
10. Tour/Project Update Woods



Members Present: Joey Airoso, Larry Dutto, Josh McDonnell

Members Absent: Marla Borges-Chair, Alexis Silveria

COS Representatives Present:

Brent Calvin, Ron Perez, Louann Waldner, Byron Woods, Karen Pauls, Cosmo Costales

1. **Call to Order** – Josh McDonnell called the meeting to order at 3:02. Ron Perez introduced student representative Gloria Ramirez.
2. **Public Comments**-None
3. **Approval of the September 14, 2022 Minutes** – Larry Dutto moved to approve the minutes of 9/14/22 and Joey Airoso seconded the motion. No further discussion. Motion carried.
4. **Financial Report**-Ron Perez reviewed the 1st and 2nd quarter financial reports for 2022-23 pointed out that the majority of the expenditures have been for the architects/engineers. There were no questions from the committee. Larry Dutto moved to approve the 1st & 2nd quarter financial reports and Joey Airoso seconded the motion. No further discussion. Motion carried.
5. **Proposition 39 General Obligation Bond Audit Report – June 30, 2022** - Ron Perez reviewed the audit report. He pointed out that there were not finding or deficiencies and that the District received an unmodified audit, which is the best audit you can receive. There was discussion about the funding for Phases I & III of the original Tulare Campus project. Joey Airoso moved to approve and accept the 21-22 bond financial audit and Larry Dutto seconded the motion. No further discussion. Motion carried.
6. **Progress Report on Project**-Byron Woods shared that four (4) bids were opened on December 20, 2022 and AMG & Assoc. was the low bid of \$36M. The bid was higher than expected so the District has reached out to AMG to value engineer approximately \$2M out of the project. The reduction in scope will not compromise the integrity of the project in any way. AMG has identified 33 items where there is potential cost savings involved on the project. Once costs are negotiated, deductive change orders will go to the board. With construction costs being reduced to \$34M the total project costs will be \$41M (\$22M from bond proceeds & 19M from District funds). February 27, 2023 was the contractor’s official start date and so far they have only submitted five (5) rainy days. The temp fencing has been installed and the contractor’s trailer has been delivered. A portion of parking lot one (1) will be used for laydown space for contractor. The contractor is about 80% complete with staking underground utilities and they are finalizing contracts with subcontractors. The contract end date in August 5, 2024 and it will be extremely difficult to hit that deadline. We will do everything we can to keep that date on track, but will put a Plan B in place in case it’s needed. The contractor has liquidated damages in their contract, if they don’t hit their benchmark date. The way rainy days are determined was discussed. These building will be on the same meter that the solar field feeds. Ron Perez discussed the new solar parking project in Tulare. It is being funding with Energy Efficiency dollars from the state. It’s 251kw on six (6) structures in the lot between M&O and the Ag units. The service will cover the use of the Ag wells on the Tulare property. The current solar on the Tulare campus covers 100% of the campus consumption. The committee talked about the groundbreaking ceremony and the good turnout, in spite of the rain.
7. **Date of Next Meeting** – September 20, 2023.
8. **Items for Next Agenda** – The 2022-23 Annual Report will be reviewed and the committee will tour the site after the meeting.
9. **Adjourn** – 3:24

Tulare Area 2008 Bond Projects 3rd Quarter FY2022/2023

	Item	Original Project Budgets	Current Budget	Current Quarter	Paid & Encumbered to Date	Available Balance	Est. Completion Date	Comments
1	Tulare Center Phase IIB	22,701,183	\$22,701,183	312,814.87	\$ 22,701,182	1		
2	Interest			119,790.26				Interest Total to Date \$541,061
Totals		22,701,183	22,701,183	432,605	22,701,182	1		

Fiscal Year 2022/2023											
Date	Payee	Banner Invoice Number	Architect-Engineer	Advertisement Legal	Planning	Construction	Tests	Inspection	Furniture & Equipment	Other	Total
3/30/2023	Teter, Inc.	I0208753	108,593.31								
3/17/2023	Pro-Tech Inspection Inc.	I0208427						9,600.00			
3/2/2023	Teter, LLP	I0208051	107,689.40								
1/26/2023	Teter, LLP	I0207241	86,932.16								312,814.87
Total 3rd Quarter 2022/2023			303,214.87	-	-	-	-	9,600.00	-	-	312,814.87

Tulare Area 2008 Bond Projects 4th Quarter FY2022/2023

	Item	Original Project Budgets	Current Budget	Current Quarter	Paid & Encumbered to Date	Available Balance	Est. Completion Date	Comments
1	Tulare Center Phase IIB	22,701,183	\$22,701,183	4,080,518.42	\$ 21,631,436	1,069,747		
2	Interest			135,295.82				Interest Total to Date \$676,357.21
Totals		22,701,183	22,701,183	4,215,814	21,631,436	1,069,747		

Fiscal Year 2022/2023											
Date	Payee	Banner Invoice Number	Architect-Engineer	Advertisement Legal	Planning	Construction	Tests	Inspection	Furniture & Equipment	Other	Total
6/30/2023	Blair Church & Flynn Consulting	I0211090	(325.71)								
6/30/2023	SOILS ENGINEERING, INC.	I0211180					7,535.97				
6/30/2023	Labor Consultants of California	I0211142		2,550.00							
6/30/2023	AMG & Associates, Inc.	I0211140				75,317.56					
6/30/2023	AMG & Associates, Inc.	I0211139				1,431,033.60					
6/30/2023	Teter, Inc.	I0211127	59,851.17								
6/30/2023	Blair Church & Flynn Consulting	I0211090	325.71								
6/28/2023	Pro-Tech Inspection Inc.	I0211034						9,600.00			
6/27/2023	Park Planet	I0210868	1,800.00								
6/8/2023	Labor Consultants of California	I0210426		2,125.00							
6/2/2023	AMG & Associates, Inc.	I0210354				429,033.54					
6/2/2023	AMG & Associates, Inc.	I0210353				22,580.71					
5/26/2023	Teter, Inc.	I0210252	49,082.23								
5/19/2023	Pro-Tech Inspection Inc.	I0210066						9,600.00			
5/11/2023	AMG & Associates, Inc.	I0209729				92,858.66					
5/11/2023	AMG & Associates, Inc.	I0209728				60,938.44					
5/10/2023	AMG & Associates, Inc.	I0209712				606,484.05					
5/10/2023	AMG & Associates, Inc.	I0209711				1,157,830.42					
5/4/2023	Labor Consultants of California	I0209583		1,700.00							
4/27/2023	Teter, Inc.	I0209416	39,182.24								
4/20/2023	Pro-Tech Inspection Inc.	I0209162						9,600.00			
4/10/2023	Pro-Screen, Inc.	I0208884								11,814.83	4,080,518.42
Total 4th Quarter 2022/2023			149,915.64	6,375.00	-	3,876,076.98	7,535.97	28,800.00	-	11,814.83	4,080,518.42

COLLEGE OF THE SEQUOIAS

MEASURE J

CITIZENS' OVERSIGHT COMMITTEE

2022-2023 ACTIVITY REPORT



FOR SCHOOL FACILITIES IMPROVEMENT DISTRICT (SFID) NO. 3

Purpose of the Annual Report

In accordance with Education Code Section 15280, the following report is the fulfillment of the committee's annual requirement.

Measure J was approved by the voters on November 4, 2008. A Bond Resolution was adopted and signed by the Governing Board on June 9, 2008, and is available on the COS website at: www.cos.edu (Click on Measure J Tulare Bond).

Measure J required the creation of a Citizens' Oversight Committee. The purpose of the Citizens' Oversight Committee is to inform the public concerning the expenditure of bond revenues. The Committee is charged with actively reviewing appropriate reporting on the proper expenditure of taxpayers' money for school construction. Citizens' Oversight Committee shall advise the public whether the community college district is in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution, no funds are used for any teacher or administrative salaries or other school operating expenses and in compliance with California Attorney General Opinion No. 04-110, Nov. 9, 2004 (87 Ops.Cal.Atty.Gen. 157).

2022-2023 Membership

The Citizen's Oversight Committee consists of the following members and terms of office:

Business Organization

Marla Borges (2021 – 2024) – Chair

Senior Citizens' Organization

Larry Dutto (2021 – 2024)

Bona-fide Taxpayers Association

Vacant

Student Organization

Gloria Ramirez (2023-2024)

College Support Organization

Alexis Silveria (2021-2024)

Community At-Large

Josh McDonnell (2021 – 2024) – Co-Chair

Joey Airoso (2021 – 2024)

Summary of Meetings

The Committee met on the dates and conducted business generally as follows:

March 22, 2023

- Meeting Minutes of September 14, 2022
- Financial Report
- Review of Bond Audit Report-June 30, 2022
- Progress Update on Project

September 20, 2023

- Selection of Officers
- Meeting Minutes of March 22, 2023
- Financial Report
- 2022-23 Annual Activity Report
- Project Tour

The Committee is scheduled to meet on September 20, 2023, to review and approve this report and instruct the Committee Chairman or his/her designee to submit this Annual Report to the Governing Board of the College of the Sequoias Community College District at its regularly scheduled October 9, 2023, meeting.

The audit for the year ended June 30, 2022, was performed by CWDL, Certified Public Accountants. The Committee members were emailed a copy of the 2022 Proposition 39 General Obligation Bond Audit Report and also reviewed it during their meeting on March 22, 2023. Under Findings and Recommendations, no exceptions were found relative to the General Obligation Bonds.

An annual audit for the year ending June 30, 2023, is being conducted at this time by CWDL, Certified Public Accountants, and will be completed by December 2023.

Tulare Center Project Status

Construction is 15% complete. Current projected completion date is August 5, 2024. Attached you will find AMG Contractor's weekly photo report that was published on September 8, 2023. All primary underground utilities and related infrastructure are complete. Building F foundation poured (three separate pours during August). Building D and E footings and foundations to be poured this month. Steel structure to follow.

Findings

Based on this information, as of September 20, 2023, the Citizens' Oversight Committee finds that the bond revenues were expended on the specific projects approved by the voters and that no funds were used for any teacher or administrative salaries or other school operating expenses.

The meeting agendas, minutes, and materials distributed to the Committee are posted on the District's web site and are available in hard copy from the President's Office.

This Activity Report will be posted on the Internet at: www.cos.edu. Copies are available to the public, either electronically or hard copy, by contacting any of the following:

In Person or Via U.S. Mail:

Superintendent/President's Office
Sequoia Building/Administration Office
College of the Sequoias
915 South Mooney Boulevard
Visalia, Ca 93277

By Telephone:

(559) 730-3745

By Email:

brentc@cos.edu

Approved by the Citizens' Oversight Committee
for Bond Measure J for College of the Sequoias
Community College District on September 20, 2023

Submitted

TBD

Citizens' Oversight Committee for Bond Measure J
College of the Sequoias Community College District