

College of the Sequoias Community College District  
Measure I  
Citizens' Oversight Committee

**Tuesday, March 4, 2014  
3:00 pm**

College of the Sequoias  
President's Conference Room  
915 South Mooney Boulevard  
Visalia, CA 93277

**Agenda**

1. Call to Order
2. Public Comments
3. Approval of Minutes – November 7, 2013
  - Action
4. Financial Report/Progress Report on Measure I Projects
5. Committee Members Reports and Feedback
6. Completion of Measure I – Projections
7. Measure I Summary Publication
8. Date of Next Meeting – Tuesday, September 16, 2014
9. Items for Next Agenda
10. Adjourn

**COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT  
MEASURE I CITIZENS' OVERSIGHT COMMITTEE**

College of the Sequoias  
Sequoias Building, Room 18  
915 South Mooney Boulevard  
Visalia, CA 93277

Thursday, November 7, 2013, 3:00 pm

**Citizens' Bond Oversight Committee for Measure I**

Josh McDonnell, Juan Lopez, Matt Seals, Myron Sheklian, Tom Giampietro, Michelle Rivera (Student Senate Representative), Taxpayer Representative (vacant)

**Members Present:** Josh McDonnell, Juan Lopez, Matt Seals, Myron Sheklian, Michelle Rivera

**Members Absent:** Tom Giampietro

**COS Representatives Present:**

Stan Carrizosa, Superintendent/President  
Christine Statton, Vice President Administrative Services  
Eric Mittlestead, Dean, Facilities and Planning  
Linda McCauley, Chief Accounting Officer  
Meghan Tierce, Executive Assistant, President's Office

**1. Call to Order**

Meeting was called to order at 3:05 pm.

Ms. Statton announced that the District is currently searching for a taxpayer representative for the Measure I Committee.

**2. Election of Officers**

Juan Lopez moved to approve Josh McDonnell as chairperson and Myron Sheklian as vice-chairperson; Matt Seals seconded. Motion carried by unanimous vote.

**3. Public Comments**

None.

**4. Approval of February 26, 2013 Minutes**

Josh McDonnell moved to approve the minutes of February 26, 2013; Matt Seals seconded. Motion carried by unanimous vote.

**5. Citizen's Oversight Committee Responsibilities**

Christine Statton reviewed the purpose and responsibilities of the committee and its members per Prop 39. She also reviewed Brown Act requirements. Discussion followed about members reporting findings to the community.

**6. Financial Report/Progress Report on Measure I Projects**

Christine Statton reviewed the financial report for 1<sup>st</sup> quarter of fiscal year 2013-14 and 3<sup>rd</sup> & 4<sup>th</sup> quarters of fiscal year 2012-13.

Eric Mittlestead reviewed the progress on each Measure I project. The majority of projects are completed. Christine Statton proposed the District's intent to use \$2.455M of the Measure I funds to pay-off the Certificates of Participation (COP) from prior parking lot projects. The remaining funds of \$242,000 would be used to renovate the weight room and to install Wi-Fi in the theater. Discussion followed.

Matt Seals moved to approve the District's expenditure of Measure I funds as proposed; Myron Sheklian seconded. Motion carried by unanimous vote.

**7. Committee Member Report on Feedback from the Community**

Christine Statton presented 2012-2013 Activity Report which Chairperson Josh McDonnell will present to the COS Board of Trustees on December 9.

Josh McDonnell suggested a publication be prepared highlighting the projects completed by Measure I to share with the community.

**8. Date of Next Meeting ~ Tuesday, March 4, 2014**

Committee agreed to meet March 4, 2014 at 3:00 pm.

**9. Items for Next Agenda**

The committee asked for the following items to be included on the next agenda:

- Update on weight room and theater Wi-Fi projects
- Determine completion of Measure I
- Measure I summary publication

**10. Adjourn**

Meeting adjourned at 4:09 pm.

### Visalia Area 2009 Individual Bond Projects 2nd Quarter FY2013/2014

	Item	Estimated Local Cost	Current Quarter	Paid & Encumbered to Date	Available Balance	Completion Date	Comments
1A	Kern Building Upgrade Project	\$ 2,170,280		\$ 2,170,280	\$ 0	8/15/12	<b>Completed</b> 2nd Floor Su11/1st Floor Su12
1B	Tule Building Remodel and Equipment Upgrade	\$ 356,640		\$ 356,640	\$ (0)	8/1/10	\$200 K was moved to #16 & 17 <b>Completed</b> as of 6/30/11
2	Purchase Houses South of Campus	\$ 2,768,357		\$ 2,768,357	\$ 0	9/30/10	Cost of purchasing 14 houses plus relocation expenses <b>Completed</b>
2A	Auction off Valuable Houses	-		-	-		No houses were purchased at auction
2B	Demolish Remaining Houses and Prepare Site for Parking	\$ 2,167,407		\$ 2,167,407	\$ 0	8/15/11	<b>Construction is Completed</b>
4A	Annual Computer Lease Payments	\$ 3,567,199		\$ 3,513,430	\$ 53,769	on going	FY13/14 \$53K for library subscription software
4B	Create 25 Smart Classrooms	\$ 365,276		\$ 365,276	\$ 0	8/1/10	<b>Completed</b>
4C	Miscellaneous Technology Equipment Purchases	\$ 69,413		\$ 69,413	\$ -	as needed	Career Pathways <b>Completed</b>
5	Nursing Technology and Additional Equipment	\$ 195,235		\$ 195,235	\$ 0	4/1/10	<b>Completed</b>
6	Health Professions Continuing Education	\$ 100,000		\$ 100,000	\$ -	on hold	<b>Completed</b>
7	Code Blue Phones/Burglar Alarm/Lighting	\$ 599,128		\$ 599,128	\$ 0	8/1/10	<b>Completed</b>
8A	Solar Installation	\$ -		\$ -	\$ -	done	State funded
8B	EMS Replacement Project	\$ 602,356		\$ 602,356	\$ -	8/1/10	<b>Completed</b>
8C	COP Payoff	\$ 3,608,730		\$ 3,608,730	\$ 0	2/1/14	FY13/14 \$182,823 (COPS principal \$2.455M)
9A	Payback John Muir Building Local Costs	\$ 4,424,431		\$ 4,424,431	\$ -	3/1/09	<b>Completed</b>
9B	Replace John Muir Kalwall with Glass Block	\$ 292,316		\$ 292,316	\$ (0)	8/15/11	<b>Construction is Completed</b>
10	Resurface Track, Add Scoreboard and Add Astroturf	\$ 2,351,306		\$ 2,351,306	\$ (0)	8/22/11	<b>Construction is Completed</b>
11A	Add Local Costs for Concession Stand and Furniture Consultant	\$ 60,750		\$ 60,750	\$ -	7/1/11	<b>Completed</b>
11B	Payback Local Costs for Redesign	\$ 287,296		\$ 287,296	\$ -	3/1/09	<b>Completed</b>
11C	Additional Gym Amenities	\$ 225,960		\$ 225,960	\$ (0)	3/1/11	Original use now met w/state \$\$; New uses: drop off cut out, cover for new gym floor, cover final 3 contracts
12A	Payback Local Cost for Temporary Parking Lot	\$ 55,055		\$ 55,055	\$ (0)	3/1/09	<b>Completed</b>
12B	Construct Permanent Parking Lot	\$ 707,350		\$ 707,350	\$ -	8/1/09	<b>Completed</b>
13	Scheduled Maintenance Match (need \$120,000 per year)	\$ 1,839,315	196,542.89	\$ 1,704,621	\$ 134,694		\$110K earmarked for fitness/weightlifting room renovations
14A	Theater Seat Replacement	\$ 363,892		\$ 363,892	\$ 0	8/1/09 or 10	<b>Completed</b>
14B	Theater Lighting and Sound Upgrade	\$ 386,848		\$ 386,848	\$ 0	12/1/11	Additional lighting fixtures
14C	Theater Miscellaneous Improvements	\$ 61,163		\$ 61,163	\$ -	After 14A & B	<b>Completed</b> (including recent wireless in theatre)
15	Equipment & Furniture for ImagineU Seminar & Observation Rooms	\$ 50,000		\$ 50,000	\$ -	6/30/10	<b>Completed</b>
16	Bond General Expense	\$ 324,297	1,375.00	\$ 320,680	\$ 3,617		Remaining project management costs
18	Cashflow Nursing Bldg 41026-7103			\$ (0)	\$ 0		Cashflow State reimbursable project
19	Cashflow Gym 41055-7103			\$ 0	\$ (0)		Cashflow State reimbursable project

Total                      \$            28,000,000    \$            197,918    \$            27,807,919    \$            192,081