

College of the Sequoias Community College District
Measure I
Citizens' Oversight Committee

Tuesday, September 4, 2012
5:30 pm

College of the Sequoias
Room 1
915 South Mooney Boulevard
Visalia, CA 93277

Agenda

5:30 pm

1. Call to Order
2. Public Comments
3. Approval of Minutes of March 13, 2012
4. Financial Report/Progress Report on Measure I Projects
5. Review and Approval of Annual Report
6. Consideration of new members for current positions expiring March 9, 2013
7. Committee Members Report on Feedback from the Community
8. Date of Next Meeting ~ Tuesday, March 5, 2013
9. Items for Next Agenda
10. Adjourn

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Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 915 S. Mooney Blvd., Visalia, CA 93277 during normal business hours. In addition, such writings and documents may be posted on the District's web site at www.cos.edu.

COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT
MEASURE I CITIZENS' OVERSIGHT COMMITTEE

College of the Sequoias
Sequoias Building, Room 1
915 South Mooney Boulevard
Visalia, CA 93277

Tuesday, March 13, 2012
5:30 pm

Citizens' Bond Oversight Committee for Measure I

Betty Anthony, Bob Bricker, Mary Lou Burbery, Melissa Miller, Dena Cochran,
Phil Cox, Norma Freeborn, Bob Line, Tom Link, Jerry Long, Tom Brodersen

Members Present: Bob Line, Norma Freeborn, Betty Anthony, Bob Bricker, Dena Cochran,
Mary Lou Burbery, Tom Link, Jerry Long, Phil Cox

Members Absent: Tom Brodersen
COS ASB Student Rep

COS Representatives Present:

Brent Calvin, Superintendent/President
Doug Brinkley, VP Administrative Services
Eric Mittlestead, Dean, Facilities and Planning
Janet Barbeiro, Executive Assistant to the President

1. **Call to Order**
Committee Chair Bob Line called the meeting to order at 5:30 pm.
2. **Public Comments**
There were no public comments.
3. **Approval of September 13, 2011 Minutes**

Betty Anthony moved to approve the minutes of September 13, 2011; Dena Cochran
seconded the motion. Motion carried by unanimous vote.

4. Financial Report/Progress Report on Measure I Projects

Eric Mittlestead reviewed the progress on Measure I projects

Phil Cox asked if there is a pot of money for deferred maintenance in the future since we cannot count on state money.

Eric Mittlestead stated we don't have enough deferred maintenance for large projects, but we can do small projects. We do have a capital outlay fund to use to help match the state monies and redevelopment monies which have since gone away.

Tom Link asked what is going on with the CDC.

Eric Mittlestead stated that he is meeting with an architect tomorrow to find out exactly how much it will cost to replace the building. Although we don't have the money, we need to know how much money it would take.

President Calvin explained there were a couple of options on repairing this building but we didn't feel it would meet the expectations of the employees working in the building. The board just purchased an insurance policy for any future mold issues to protect ourselves.

5. Proposition 39 General Obligation Bonds Audit Report – June 30, 2011

Chairman Line asked if everyone had reviewed this document and if there were any comments or questions.

Phil Cox stated he noted there are no exceptions throughout the entire report which is a good thing.

Doug Brinkley noted that on page four is the summary in which the auditor states "the College of the Sequoias Community College District has properly accounted for the expenditures held in the Revenue Bond Construction Fund (Proposition 39) and that such expenditures were made for costs authorized by the voters of the District." This is the true responsibility of this oversight committee.

Bob Line stated he did report to the Board of Trustees the Annual Report at their November meeting and our findings for the year.

Motion was made by Phil Cox to accept the Proposition 39 General Obligation Bonds Audit Report dated June 30, 2011 as presented. Mary Lou Burberry seconded the motion. Motion carried by unanimous vote.

6. Committee Member Report on Feedback from the Community

Chairman Line reminded the committee to feel free to call the President for anything that they hear in order to obtain correct information. As a committee member, it is our job to relay correct information to the public.

Phil Cox stated that he has heard a lot of grumblings from folks who are not happy with the mold issue in the child development center. The second item he has heard about is the parking lot design and where the entrance and exits are located. There is a lot of grumbling from the community as it looks bad. It stinks.

Bob Bricker stated there are people who get lost in the parking lot.

Mary Lou Burbery said she has noted that there are a lot of people who exit onto Woodland the wrong way.

Bob Line said he recalls there were issues with the city in regards to the design

Eric Mittlestead clarified it was a combination of the city, our architect and the Visalia Police Department who came up with the design, so we felt obligated to go with the city's design. There was also the issue of the valley oak trees and being able to preserve them. He has also heard the grumbling.

President Calvin stated he has also heard the grumbling from the community and also in some of the classrooms when he visits them. We will talk with the city and our consultants to see if we can mitigate some future traffic issues

Mary Lou Burbery stated the neighbors have noted the overall landscaping and plants look really nice.

Jerry Long asked how the budget shortfall will affect admissions for this fall.

President Calvin said it has affected us because we eliminated summer school last year and this year, along with class offering reductions for the fall. It is a real challenge because we are capped in what we get paid for. We are doing the best we can, but it is becoming increasingly hard with the reduction in budget.

Bob Line asked how the use of the track going is.

President Calvin stated he believes it is working out great. It is open from 5-8 am and pm and also during classroom hours. He believes it has been well received.

8. Date of Next Meeting

After discussion, the consensus of the committee was to meet again on September 4, 2012 for their next meeting starting at 5:30 PM.

9. Items for Next Agenda

Have the annual report prepared in draft form.

Phil Cox asked to have committee members terms looked at.

10. Adjourn

The meeting was adjourned at 6:18 pm.

Visalia Area 2009 Individual Bond Projects 4th Quarter FY2011/2012

as of June 30, 2012

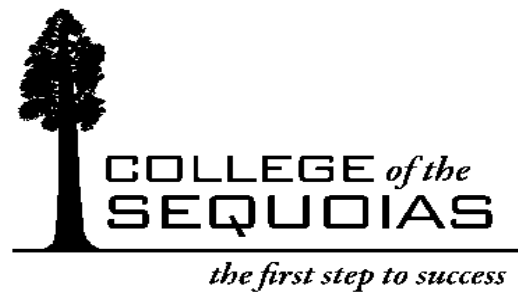
	Item	Estimated Local Cost	Current Quarter	Paid & Encumbered to Date	Available Balance	Completion Date	Comments
1A	Kern Building Upgrade Project	\$ 2,288,870	739,833.66	\$ 1,815,347	\$ 473,523	8/15/12	2nd Floor Su11/1st Floor Su12
1B	Tule Building Remodel and Equipment Upgrade	\$ 356,640		\$ 356,640	\$ (0)	8/1/10	\$200 K was moved to #16 & 17 Completed as of 6/30/11
2	Purchase Houses South of Campus	\$ 2,768,667		\$ 2,768,667	\$ 0	9/30/10	Cost of purchasing 14 houses plus relocation expenses Completed
2A	Auction off Valuable Houses	\$ -		\$ -	\$ -		No houses where purchased at auction
2B	Demolish Remaining Houses and Prepare Site for Parking	\$ 2,161,846	(1,916.27)	\$ 2,161,846	\$ -	8/15/11	Construction is Completed
4A	Annual Computer Lease Payments	\$ 5,496,810	222,988.85	\$ 3,069,536	\$ 2,427,274	on going	FY12/13 \$922,607, FY13/14 \$957,711, FY14/15 \$995,100
4B	Create 25 Smart Classrooms	\$ 365,276		\$ 365,276	\$ 0	8/1/10	Completed
4C	Miscellaneous Technology Equipment Purchases	\$ 69,413		\$ 69,413	\$ -	as needed	Career Pathways Completed
5	Nursing Technology and Additional Equipment	\$ 195,235		\$ 195,235	\$ 0	4/1/10	Completed
6	Health Professions Continuing Education	\$ 100,000		\$ 100,000	\$ -	on hold	Completed
7	Code Blue Phones/Burglar Alarm/Lighting	\$ 599,128		\$ 599,128	\$ 0	8/1/10	Completed
8A	Solar Installation	\$ -		\$ -	\$ -	done	State funded
8B	EMS Replacement Project	\$ 602,356		\$ 602,356	\$ -	8/1/10	Completed
8C	COP Payoff	\$ 1,796,619	363,050.56	\$ 1,153,730	\$ 642,889	on going	COPs for FY11/12 \$462,716, FY12/13 \$460,066, FY13/14 \$456,691
9A	Payback John Muir Building Local Costs	\$ 4,424,431		\$ 4,424,431	\$ -	3/1/09	Completed
9B	Replace John Muir Kalwall with Glass Block	\$ 292,316		\$ 292,316	\$ (0)	8/15/11	Construction is Completed
10	Resurface Track, Add Scoreboard and Add Astroturf	\$ 2,351,306		\$ 2,351,306	\$ (0)	8/22/11	Construction is Completed
11A	Add Local Costs for Concession Stand and Furniture Consultant	\$ 60,750		\$ 60,750	\$ -	7/1/11	Completed
11B	Payback Local Costs for Redesign	\$ 287,296		\$ 287,296	\$ -	3/1/09	Completed
11C	Additional Gym Amenities	\$ 247,740		\$ 233,244	\$ 14,496	3/1/11	Original use now met w/state \$\$; New uses: drop off cut out, cover for old gym floor, cover final 3 contracts
12A	Payback Local Cost for Temporary Parking Lot	\$ 55,055		\$ 55,055	\$ (0)	3/1/09	Completed
12B	Construct Permanent Parking Lot	\$ 707,350		\$ 707,350	\$ -	8/1/09	Completed
13	Scheduled Maintenance Match (need \$120,000 per year)	\$ 1,594,196	265,979.85	\$ 734,197	\$ 859,999		Use as needed for priority projects
14A	Theater Seat Replacement	\$ 363,892		\$ 363,892	\$ 0	8/1/09 or 10	Completed
14B	Theater Lighting and Sound Upgrade	\$ 386,848		\$ 386,848	\$ 0	12/1/11	Additional lighting fixtures
14C	Theater Miscellaneous Improvements	\$ 53,663		\$ 53,663	\$ -	After 14A & B	Completed
15	Equipment & Furniture for ImagineU Seminar & Observation Rooms	\$ 50,000		\$ 50,000	\$ -	6/30/10	Completed
16	Bond General Expense	\$ 324,297	10,800.00	\$ 300,570	\$ 23,727		Remaining project management costs
18	Cashflow Nursing Bldg 41026-7103			\$ (0)	\$ 0		Cashflow State reimbursable project
19	Cashflow Gym 41055-7103			\$ 0	\$ (0)		Cashflow State reimbursable project

Total	\$	28,000,000	\$	1,600,737	\$	23,558,091	\$	4,441,909
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COLLEGE OF THE SEQUOIAS

MEASURE I

CITIZENS' OVERSIGHT COMMITTEE



2011-2012 ANNUAL REPORT

**FOR SCHOOL FACILITIES IMPROVEMENT DISTRICT (SFID) NO. 2
BOND MEASURE I**

Purpose of the Annual Report

In accordance with Education Code Section 15280, the following report is the fulfillment of the committee's annual requirement.

Measure I was approved by the voters on November 4, 2008. A Bond Resolution was adopted and signed by the Governing Board on June 9, 2008, and is available on the COS website at: www.cos.edu (Click on Measure I Bond).

Measure I required the creation of a Citizens' Oversight Committee. The purpose of the Citizens' Oversight Committee is to inform the public concerning the expenditure of bond revenues. The Committee is charged with actively reviewing appropriate reporting on the proper expenditure of taxpayers' money for school construction. The Citizens' Oversight Committee shall advise the public whether the community college district is in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California constitution.

Membership

The Citizen's Oversight Committee consists of the following members and terms of office:

College Support Organization

Tom Brodersen (12/13/10 – Present)

Taxpayers

Betty Anthony (2009 – 3/9/13)

At-Large/Business

Bob Bricker (2009-3/9/13)

Dena Cochran (2009-3/9/13)

At-Large

Bob Line (2009-3/9/13) – Chair

Business

Tom Link (2009-3/9/13)

Senior Citizen's Group

Jerry Long (2009-3/9/13)

COS Student Organization

Melissa Miller (2011-2012)

Summary of Activity

The Measure I Citizens Oversight Committee met on the following dates and conducted business generally as follows:

September 13, 2011

- Review and Approve Meeting Notes of April 12, 2011
- Financial Report
- Progress Report on Measure I Projects
- Review and Approve Annual Report
- Community Use of Track and Field
- Committee Members Feedback from the Community

March 13, 2012

- Review and Approve Meeting Notes of September 13, 2011
- Financial Report
- Progress Report on Measure I Projects
- Proposition 39 General Obligation Bonds Audit Report – June 30, 2011
- Community Members Feedback from the Community

The Committee met on September 4, 2012 to review and approve this report and instructed the Committee Chairman or his designee to submit this Annual Report to the Governing Board of the College of the Sequoias Community College District at its regularly scheduled November 13, 2012 meeting.

An annual audit for the year ending June 30, 2012, is being conducted at this time by Vavrinek, Trine, Day & Co., LLP, Certified Public Accountants and will be completed by December 2012.

Item	Paid & Encumbered to Date	Available Balance	Completion Date	Comments
Kern Building Upgrade Project	\$1,815,347	\$473,523	8/15/12	2nd Floor Su11/1st Floor Su12
Tule Building Remodel and Equipment Upgrade	\$356,640	\$(0)	8/1/10	\$200 K was moved to #16 & 17 Completed as of 6/30/11
Purchase Houses South of Campus	\$2,768,667	\$0	9/30/10	Cost of purchasing 14 houses plus relocation expenses Completed
Auction off Valuable Houses	\$	\$		No houses were purchased at auction
Demolish Remaining Houses and Prepare Site for Parking	\$2,161,846	\$	8/15/11	Construction is Completed
Annual Computer Lease Payments	\$3,069,536	\$2,427,274	on going	FY12/13 \$922,607, FY13/14 \$957,711, FY14/15 \$995,100
Create 25 Smart Classrooms	\$365,276	\$0	8/1/10	Completed
Miscellaneous Technology Equipment Purchases	\$69,413	\$	as needed	Career Pathways Completed
Nursing Technology and Additional Equipment	\$195,235	\$0	4/1/10	Completed
Health Professions Continuing Education	\$100,000	\$	on hold	Completed
Code Blue Phones/Burglar Alarm/Lighting	\$599,128	\$0	8/1/10	Completed
Solar Installation	\$	\$	done	State funded
EMS Replacement Project	\$ 602,356	\$	8/1/10	Completed
COP Payoff	\$ 1,153,730	\$ 642,889	on going	COPs for FY11/12 \$462,716, FY12/13 \$460,066, FY13/14 \$456,691
Payback John Muir Building Local Costs	\$ 4,424,431	\$	3/1/09	Completed

Replace John Muir Kalwall with Glass Block	\$292,316	\$ (0)	8/15/11	Construction is Completed
Resurface Track, Add Scoreboard and Add Astroturf	\$ 2,351,306	\$ (0)	8/22/11	Construction is Completed
Add Local Costs for Concession Stand and Furniture Consultant	\$ 60,750	\$	7/1/11	Completed
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Additional Gym Amenities	\$233,244	\$ 14,496	3/1/11	Original use now met w/state \$\$; New uses: drop off cut out, cover for old gym floor, cover final 3 contracts
Payback Local Cost for Temporary Parking Lot	\$ 55,055	\$(0)	3/1/09	Completed
Construct Permanent Parking Lot	\$ 707,350	\$	8/1/09	Completed
Scheduled Maintenance Match (need \$120,000 per year)	\$ 734,197	\$ 859,999		Use as needed for priority projects
Theater Seat Replacement	\$ 363,892	\$ 0	8/1/09 or 10	Completed
Theater Lighting and Sound Upgrade	\$ 386,848	\$ 0	12/1/11	Additional lighting fixtures
Theater Miscellaneous Improvements	\$53,663	\$	After 14A & B	Completed
Equipment & Furniture for ImagineU Seminar & Observation Rooms	\$50,000	\$	6/30/10	Completed
Bond General Expense	\$300,570	\$ 23,727		Remaining project management costs
Cashflow Nursing Bldg 41026-7103	\$ (0)	\$ 0		Cashflow State reimbursable project
Cashflow Gym 41055-7103	\$ 0	\$ (0)		Cashflow State reimbursable project
Total	\$ 23,558,091	\$4,441,909		

Findings

Based on this information, as of September 4, 2012 the Citizens' Oversight Committee finds that the bond revenues were expended only on the specific projects approved by the voters and that no funds were used for any teacher or administrative salaries or other school operating expenses.

The meeting agendas, minutes, and materials distributed to the Committee are posted on the District's web site and available in hard copy from the President's Office. A notice was sent out to the local media prior to each meeting. The meeting materials are sent to the committee members, the members of the Governing board and to those members of the public who have requested to be on the mailing list.

This year-end report will be posted on the Internet at: www.cos.edu. Copies are available to the public, either electronically or hard copy, by contacting any of the following:

In Person or Via U.S. Mail:

Superintendent/President's Office
College of the Sequoias
915 South Mooney Boulevard
Visalia, Ca 93277

By Telephone:

(559) 730-3731

By Fax:

(559) 737-4869

By Email:

stanc@cos.edu

Approved by the Citizens' Oversight Committee
for Bond Measure I for College of the Sequoias
Community College District on September 4, 2012

Submitted

Bob Line, Chairman

Citizens' Oversight Committee for Bond Measure I

College of the Sequoias Community College District

***College of the Sequoias
Measure I (Visalia)
Citizens' Bond Oversight Committee
Updated August 24, 2012***

Under Proposition 39 guidelines for Citizens' Bond Oversight Committees, the Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees of the District with one member representing one (1) each of the following: Business Organizations, Senior Citizens, Taxpayers, Student Organization, College Support Organization and two (2) members of the community at-large.

BUSINESS ORGANIZATIONS

TERM OF OFFICE

Tom Link

March 9, 2011 – March 9, 2013

SENIOR CITIZENS

TERM OF OFFICE

Jerry Long

March 9, 2011 – March 9, 2013

TAXPAYERS

TERM OF OFFICE

Betty Anthony

March 9, 2011 – March 9, 2013

STUDENT ORGANIZATION

TERM OF OFFICE

July 1, 2012 – June 30, 2013

COLLEGE SUPPORT ORGANIZATION

TERM OF OFFICE

Josh McDonnell

July 1, 2012 – June 30, 2014

AT-LARGE

TERM OF OFFICE

Bob Bricker

March 9, 2011 – March 9, 2013

Dena Cochran

March 9, 2011 – March 9, 2013

Bob Line (Chairman)

March 9, 2011 – March 9, 2013