

COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT  
MEASURE C  
CITIZENS' OVERSIGHT COMMITTEE

*Minutes*

Tuesday, September 23, 2008  
5:30pm

New Hanford Educational Center  
Vocational Education Building  
9631 13<sup>th</sup> Avenue  
Hanford, CA 93230

**Citizens' Bond Oversight Committee for Measure C**

Denis Eymil, Bill Fishbough, Kevin R. Jenkins, Robin Martella-Jones,  
Robert Phillips, Jack W. Schwartz, Gerra Wynn

Members Present: Denis Eymil, Bill Fishbough, Kevin Jenkins, Robert Phillips, Jack W. Schwartz and Gerra Wynn

Members Absent: Robin Martella-Jones

COS Representatives Present:

Bill Scroggins, Superintendent/President  
Rod Frese, Vice President, Administrative Services  
Ron Johnson, Vice President, Academic Services  
Lisa Loewen, Outreach Counselor  
Linda McCauley, Chief Accounting Officer  
Eric Mittlestead, Dean, Facilities and Planning  
Shirley Rankin, Executive Assistant to the Superintendent/President  
Marjorie Scheidt, Hanford Center Coordinator  
Susan York, Executive Assistant to the Vice President, Administrative Services

Guests Present:

Sue Sorensen  
Neil Williams  
John Zumwalt

**1. Call to Order**

Chair Kevin Jenkins called the meeting to order at 5:45pm. Prior to the start of the meeting Eric Mittlestead lead a short tour of the new facility.

**2. Public Comments**

Dr. Scroggins distributed the *COS 2007-08 Report to the Community* as an informational item.

**3. Approval of Minutes of June 22, 2008**

Bill Fishbough moved to approve the minutes as submitted. Denis Eymil seconded the motion. Motion carried.

**4. Financial Report**

Linda McCauley presented the financial report for the first quarter of 2008-09. The balance on account as of September 17, 2008 was \$14,503,797.79. There were no further comments, questions, or concerns regarding the financial report.

**5. Review Plans of the Public Safety/Education Building**

Eric Mittlestead brought the official DSA stamped and approved building plans for review. He also provided individual handouts of the building plans and explained the plans page by page. The size of the Multi-Purpose Room will be 3,000 square feet and will accommodate approximately 200 people. The room is also flexible in that it can easily be converted into four classrooms.

Eric also informed the committee that the bids had been opened and the apparent low bidders came in under budget.

The Education Plan for Hanford initially includes five programs - Industrial Maintenance, Electrician Training, Construction, Welding, and Child Development. Brent Calvin, COS Dean, Business/Social Science will be assigned to the Hanford Center for two days each week.

**6. Updated Construction Schedule and Tentative Date for Groundbreaking, December 1, 2008**

The Board of Trustees is scheduled to approve the bids at their October 13, 2008 meeting. Approval to construct will be given on October 15, 2008. Construction is tentatively scheduled to begin November 1, 2008. The groundbreaking is scheduled for December 1, 2008. Completion of the project is tentatively scheduled for April 2010 and is scheduled to be occupied and ready for classes to begin in August 2010.

**7. Set Date for Next Meeting**

The committee intends to meet on a quarterly basis. The next meeting will be scheduled for January 27, 2009 at 5:30pm (location to be determined).

**8. Adjourn**

The meeting was adjourned at 6:16pm.