

COS Board Agenda Annual Planning Calendar

January

- Annual Board Planning Retreat (dates TBD)
- Nonresident Tuition Fee
- District Mission Statement (every 3 years – 2021)
- COS Master Plan 1st Reading (2025)
- Governor’s January Budget Proposal (@ retreat)
- Board Self-Evaluation (@ retreat)

February

- Annual Board Priorities (subsequent academic year)
- Low-Enrolled Report
- Sabbatical Funding Approval
- Audit Reports (Financial and Bond only)
- Quarterly Budget Updates and CCFS 311Q
- Sunshine Collective Bargaining Proposals
- COS Master Plan 2nd Read/Adoption (2025)

March

- Public Hearing Collective Bargaining Proposals
- Non-reemployment notices (admin/faculty)
- Superintendent Annual Performance Evaluation
- Above Base Resource Allocation Final Report

April

May

- Student Trustee Recognition (last meeting)
- Introduction of new Division Chairs
- Introduction of New Faculty (as hired)
- Annual Program Review Summary
- Quarterly Budget Updates and CCFS 311Q
- Award Construction Agreements for Summer Scheduled Maintenance Projects (if needed)
- EEO Certification (Consent)

June

- Adopt COS Strategic Plan (every 3 years – 2018)
- Annual admin appointments for new year
- VP Employment Agreement Renewals (every 2 years)
- Tentative Budget Adoption (include May revise)
- Inter-Fund District Loan
- Education Protection Act - Board Resolution
- 5-Year Construction Plan
- Police Academy/Public Safety Range contracts

July

- UPHS Facility Use Agreement
- Other annual Use Agreements
- Renewal of Foster Care agreements
- Workability III Contract (every 3 years)
- CCAP Agreements (consent)
- Technology Purchases Agreement

August

- Introduction of New Faculty (as hired)
- Annual Staffing Report (HR)
- Annual Report on Distance Education
- Year-End Governance Report (prior year)
- COS Training Resource Center Annual Report
- Actuarial Study of Retiree Benefits – OPEB (annual)

September

- Student Trustee Oath of Office
- Annual Report on the Master Plan & Community Report
- Low-Enrolled Report
- GANN Limit
- MESA Transfer (fiscal)
- Final Adopted Budget

October

- Dual Enrollment Update (UPHS/VTEC)
- Curriculum Annual Certification Training

November

- Quarterly Budget Updates and CCFS 311Q (includes recap of prior year GFU close)
- COS Farm Operations Year-End Budget Review

December

- Organizational Meeting
- Evans Ditch Stock – Annual Lease