

# COS Board Agenda Annual Planning Calendar

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## January

- Annual Board Planning Retreat (dates TBD)
- District Mission Statement (every 3 years – 2025)
- Governor’s January Budget Proposal (@ retreat)
- Board Self-Evaluation (@ retreat)

## February

- Annual Board Priorities (subsequent academic year)
- Low-Enrolled Report
- Sabbatical Funding Approval
- Nonresident Tuition Fee
- Audit Reports (Financial and Bond only)
- Quarterly Budget Updates and CCFS 311Q
- Sunshine Collective Bargaining Proposals

## March

- Public Hearing Collective Bargaining Proposals
- Non-reemployment notices (admin/faculty)
- Superintendent Annual Performance Evaluation
- Above Base Resource Allocation Final Report

## April

## May

- Student Trustee Recognition (last meeting)
- Annual Program Review Summary
- Quarterly Budget Updates and CCFS 311Q

## June

- Adopt COS Strategic Plan (every 3 or 4 years – 2025)
- Annual admin appointments for new year
- VP Employment Agreement Renewals (every 2 years)
- Tentative Budget Adoption (include May revise)
- Inter-Fund District Loan
- Education Protection Act - Board Resolution
- 5-Year Construction Plan

## July

- Annual Use Agreements

## August

- Introduction of New Faculty (as hired)
- Introduction of new Division Chairs
- Annual Staffing Report (HR)
- Annual Report on Distance Education
- Year-End Governance Report (prior year)
- COS Training Resource Center Annual Report
- Actuarial Study of Retiree Benefits – OPEB (annual)

## September

- Student Trustee Oath of Office
- Annual Compliance and Progress Updates Report
- Low-Enrolled Report
- GANN Limit
- Final Adopted Budget

## October

- Dual Enrollment Update (UPHS/VTEC)
- Curriculum Annual Certification Training
- COS Master Plan 1st Reading (2024) (Tentative)

## November

- Quarterly Budget Updates and CCFS 311Q (includes recap of prior year GFU close)
- COS Farm Operations Year-End Budget Review
- COS Master Plan 2<sup>nd</sup> Read/Adoption (2024) (Tentative)

## December

- Organizational Meeting
- Evans Ditch Stock – Annual Lease
- Annual Report on the Master Plan