

COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT
Board of Trustees Meeting
April 13, 2020

CONSENT CALENDAR

2

Minutes of Previous Meetings

Status: **Action**

Presented by: Brent Calvin
 Superintendent/President

Issue

Minutes of the COS Board of Trustees meetings are being presented for approval.

- March 9, 2020 – Regular Meeting
- March 18, 2020 – Special Meeting
- April 2, 2020 – Special Meeting

Recommended Action

Approval of the Board of Trustees minutes is recommended.

**MINUTES OF THE BOARD OF TRUSTEES
OF THE
COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT**

Monday, March 9, 2020

4:00 pm – Closed Session – President's Conference Room

5:00 pm – Regular Session – Board Room

Board of Trustees

Greg Sherman, Kenneth Nunes, Raymond Macareno, Lori Cardoza, John Lehn, Rihab Boumzough, Student Trustee; Brent Calvin, Superintendent/President

MEMBERS PRESENT: Lori Cardoza, Kenneth Nunes, Raymond Macareno, John Lehn, Greg Sherman, Rihab Boumzough

COS STAFF PRESENT: Brent Calvin, Jennifer La Serna, Jessica Morrison, Ron Perez, John Bratsch, Dali Ozturk; Kristin Robinson

I. CALL TO ORDER

President Nunes called the meeting to order at 4:05 pm.

II. PUBLIC COMMENT

Mr. Hurst addressed the board regarding the dismissal of a faculty member. He expressed his concerns with the handling of non-renewal, evaluation timelines, and due process. He explained that the affected faculty member was treated unfairly in this process and urged the District to refine due process.

Ms. Paden addressed the board asking that the faculty member be told why she was not renewed.

III. RECESS TO CLOSED SESSION – PRESIDENT'S CONFERENCE ROOM

1. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6)

- College of the Sequoias Adjunct Faculty Association (COSAFA)
Chief Negotiator: Brent Calvin
- College of the Sequoias Employees Association (CSEA), Chapter 408
Chief Negotiator: Brent Calvin
- College of the Sequoias Teachers Association (COSTA)

2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE FROM APPOINTMENT – PURSUANT TO GOVERNMENT CODE §54957)

- Three positions

3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC §54957)

- Superintendent/President – Mid-Year Review

IV. RECONVENE TO OPEN SESSION

President Nunes reconvened the meeting into open session at 5:13 pm.

- Closed Session Reportable Actions: President Nunes reported the following actions:
 - #1 – By unanimous vote, the Board took action to approve a resignation agreement and release of all claims regarding employee #00158492 effective March 9, 2020.
 - #2 – Superintendent Calvin explained that one of the grants funding the TRiO/Upward Bound Program is ending August 31, 2020. In anticipation of this grant ending, Mr. Calvin recommended that the Director of the TRiO/Upward Bound be released from his appointment as an educational administrator effective at the end of business day June 30, 2020. Mr. Calvin further advised that the District still intends to employ the Director of the TRiO/Upward Bound grant for the 20-21 year at a minimum of 50% but indicated that the District would be bringing details of his employment arrangement at a future board meeting. Mr. Calvin concluded by explaining that the District has filed for an extension of the grant but will not find out the results of the request until July 2020. If this grant is extended, the Director of the TRiO/Upward Bound grant will be reemployed at 100% for the 20-21 year. Based upon Mr. Calvin's recommendations, the Board had a roll call vote (5-0) in favor of releasing the Director of the TRiO/Upward Bound grant from his appointment as an educational administrator effective June 30, 2020.
 - #3 – By unanimous vote, the Board took action to adopt Resolution 2020-02 to not reemploy employee #0003640 effective for the 20-21 academic year. Additionally, the Board directed Superintendent Calvin, or designee, to send out appropriate legal notice to the affected employee.
- Pledge of Allegiance: Student Trustee Boumzough led the Pledge of Allegiance.

V. PUBLIC COMMENT

- Public Comments Concerning Items On Agenda: None.
- Public Comments Concerning Items Not on the Agenda: None.

VI. BOARD AND EXECUTIVE STAFF REPORTS (NON-DISCUSSION ITEMS)

a. STUDENT TRUSTEE REPORT

Student Trustee Boumzough reported the following Student Senate activities:

- Basketball Tailgate Party serving hot dogs and chips to attendees
- Student Senate region meeting held on February 28
- Talent Show on March 5
- The executive board is looking to increase stipends and making them equal for all board members, as each member provides office hours.

b. BOARD MEMBER REPORTS

Trustee Macareno expressed his appreciation for the administrators and the Puente Program that are hosting the Cesar Chavez event on March 28.

Trustee Lehn attended a board training. He expressed his appreciation for the professionalism and civility of the COS board.

Trustee Cardoza attended President Calvin's presentation at the TJUHSD board meeting.

c. FOUNDATION REPORT

Mr. Foster reported the following:

- Fourth Retiree Brunch was held on February 21 with about 50 in attendance. The next brunch will be held in the fall.
- CSF Luncheons will be held in April at Tulare, Visalia, and Hanford to celebrate the achievement of high school seniors. Trustee Macareno would like to discuss with Mr. Foster how he can help organize a CSF event in Woodlake for next year.
- The COS Athletics Department will be hosting their annual President's Cup Golf Tournament on April 24. He thanked Trustee Sherman for his participation. Athletic Director Davis initiated an alumni drive to give an opportunity for others not playing golf to support COS Athletics. The drive just met the goal of \$5,000.
- COS Men's Basketball advances to the Elite Eight.

d. ACCREDITATION REPORT

No report.

e. SUPERINTENDENT/PRESIDENT'S REPORT

Superintendent Calvin provided an update on the budget recalculation for 2018-19, which leaves the District with \$2.9M in one-time funds. Recommendations for those funds will be presented to the Board in April and May.

Mr. Calvin provided an update regarding the actions taken by the District to address the Coronavirus.

- Convened a 10-person task force that meets via conference call twice per week.
- Shared latest information from the CDC to staff and students and posted on the website and social media.
- Purchased and installed 60 new hand sanitizing stations and hand-washing signage.
- Purchased two misting machines (and ordered 20 more) with a chlorine-based solution that mists classrooms and high traffic areas at night.
- Ordered \$10k worth of cleaning supplies and sanitizing wipes for classroom use.
- Beginning conversations about the possibility of transitioning classes to online should that need to happen.

Mr. Calvin shared that the Men's Basketball team overcame a 21-point deficit against Yuba on Saturday to advance to the Elite Eight for the second straight year.

VII. REPORTS

a. ACADEMIC SENATE PRESIDENT'S REPORT/UPDATE

Mr. Turner reported on the Senate elections. Mr. Turner is president for another term, Mr. Arzola is vice president, Ms. Bergen is secretary/treasurer, Mr. Spencer is

the state delegate, and Mr. Armstrong is the FEC Chair.

b. COSTA PRESIDENT'S REPORT/UPDATE

Mr. Hurst asked the board and administration to review the above base allocations and notice the items that were not funded but are necessary. Mr. Hurst did not question the process for allocations but asked that money be found for some of the unfunded items that are necessary to the District. Mr. Hurst appreciates the fiscal solvency, but asked for a better balance to prioritize and greater flexibility.

c. CSEA PRESIDENT'S REPORT/UPDATE

Mr. Terry announced the PACE Service Awards on March 11 and invited the board to attend.

d. COSAFA PRESIDENT'S REPORT/UPDATE

No report.

VIII. INFORMATION

1. ABOVE BASE RESOURCE ALLOCATIONS 2019-2020

Superintendent Calvin presented the Above Base Resource Allocations for 2019-20. He explained that the unfunded items are forwarded to the COS Foundation for consideration. He also explained that one-time funds can be used to fund the unfunded items which will be presented to the board in the next couple months.

2. REPORT ON 2019 EVALUATION OF INSTITUTIONAL PROGRAM REVIEW

Dr. Trimble presented a PowerPoint on the annual evaluation of the Institutional Program Review process. Short discussion followed about not allowing units the ability to cut and paste their data/information from previous program reviews. Dr. Trimble would like each unit to have a clean slate to work with each year requiring more thought to go into the process.

IX. CONSENT CALENDAR

Trustee Sherman pulled item #8.

Trustee Sherman moved to approve the Consent Calendar items #3-7 as presented; Trustee Cardoza seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

3. MINUTES OF THE PREVIOUS MEETING:

- February 10, 2020 – Regular Meeting

4. PERSONNEL REPORT 09-2019-2020

5. PAYMENT OF BILLS

6. 2019-2020 WORKING BUDGET APPROVAL

July 1, 2019 to February 20, 2020

7. OUT-OF-STATE TRAVEL REQUEST

Men's Baseball requests permission to attend MLB Spring Training in Phoenix, AZ

on March 9-12, 2020.

8. PHYSICAL THERAPIST ASSISTANT PROGRAM – SIERRA VIEW MEDICAL CENTER

It is recommended that the Board of Trustees approve the District's entering into an agreement with Sierra View Medical Center for the purpose of clinical education for students enrolled in the PTA Program.

Trustee Sherman asked if the students go to the facility. Dr. Schengel explained that the program needs both outpatient and inpatient experience, and many students live in the area and can go to the facility.

Trustee Sherman moved to approve item #8 as presented; Trustee Macareno seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

X. ACTION

9. CURRICULUM: NEW, MODIFIED, DELETED

Vice President La Serna reviewed the curriculum report as required by Ed Code and Title 5.

Trustee Cardoza moved to approve the Curriculum: New, Modified, Deleted as presented; Trustee Macareno seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

10. ANNUAL BOARD PRIORITIES 2020-21 (2nd Read)

Superintendent Calvin explained the rewording to priority #7 which is not exclusive to Fresno State South Valley Campus, but for Fresno State as a whole.

Trustee Sherman moved to approve Annual Board Priorities 2020-21 as presented; Trustee Macareno seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

11. PRESENTATION OF REOPENER BARGAINING PROPOSALS FROM THE DISTRICT AND COSTA

Dean Bratsch explained sunshining and announced that both proposals are available for public review, and a public hearing will be held at the next board meeting.

Trustee Lehn moved to accept the Reopener Bargaining Proposals from the District and COSTA; Trustee Cardoza seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

12. PRESENTATION OF INITIAL SUCCESSOR COLLECTIVE BARGAINING PROPOSALS FROM THE DISTRICT AND CSEA

Dean Bratsch explained that CSEA's Master Agreement is expiring and the entire contract is open. Proposals are available to the public, and a public hearing will be held at the next board meeting.

Trustee Sherman moved to accept the Initial Successor Collective Bargaining Proposals from the District and COSTA; Trustee Cardoza seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

13. PRESENTATION OF REOPENER BARGAINING PROPOSAL FROM THE DISTRICT (COSAFA)

Dean Bratsch explained that COSAFA did not have their proposal ready in time and will be presented at the April board meeting. The District's proposal is available for public review.

Trustee Sherman moved to accept the Reopener Bargaining Proposal from the District; Trustee Cardoza seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

14. APPROVAL OF CONTRACT: PONDEROSA LECTURE HALL SEATING REPLACEMENT (PIGGYBACK CONTRACT)

Dean Woods recommended that the Board of Trustees authorize the piggyback contract purchase of the auditorium seating from Sierra School Equipment Company for the Ponderosa building on the COS Visalia campus. He explained that the actual cost is \$133,386.

Trustee Cardoza moved to approve the contract: Ponderosa Lecture Hall Seating Replacement (Piggyback Contract) as presented; Trustee Lehn seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

XI. ADJOURNMENT:

President Nunes adjourned open session at 6:42 pm.

Respectfully Submitted,

Date:

Raymond Macareno, Board Clerk

**SPECIAL MEETING MINUTES OF THE BOARD OF TRUSTEES
OF THE
COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT**

Wednesday, March 18, 2020

8:00 am – Open Session – COS Board Room

Board of Trustees

Greg Sherman, Kenneth Nunes, Raymond Macareno, Lori Cardoza, John Lehn, Rihab Boumzough, Student Trustee; Brent Calvin, Superintendent/President

MEMBERS PRESENT: Lori Cardoza, Kenneth Nunes, Raymond Macareno, John Lehn, Greg Sherman, Rihab Boumzough

COS STAFF PRESENT: Brent Calvin, Jennifer La Serna, Jessica Morrison, Ron Perez, John Bratsch, Dali Ozturk

I. CALL TO ORDER

President Nunes called the meeting to order at 8:02 am and took roll call of the board members in attendance, either by phone or in person.

Student Trustee Boumzough led the pledge of allegiance.

II. PUBLIC COMMENT

- Public Comments Concerning Items On Agenda: None.
- Public Comments Concerning Items Not on the Agenda: None.

III. ACTION

1. COVID-19 PANDEMIC, AUTHORITY TO ACT RESOLUTION 2020-03

Superintendent Calvin presented the Resolution of the Board of Trustees of Sequoias Community College District declaring a State of Emergency and delegating authority to the Superintendent to close District centers, campuses, and offices, and to otherwise respond to the Novel Coronavirus (COVID -19). This resolution is standard across districts throughout the state. The resolution allows the District to go fully remote without Board action. Mr. Calvin thanked all staff, faculty, and managers for their unbelievable work to support President Trump's and Governor Newsom's direction for social distancing by transitioning classes to alternate formats of instruction. Staff and faculty have been working hard to train for online and distance education teaching and support. Discussion among the Board followed regarding student safety, and how other universities and K-12 districts have transitioned to remote learning.

Trustee Cardoza moved to adopt Resolution No. 2020-03 as presented; Trustee Macareno seconded. Motion carried by the following roll call vote:

AYES: Cardoza, Lehn, Macareno, Nunes, Sherman
NOES:

ABSENT:
ABSTAIN:

IV. ADJOURNMENT:

President Nunes adjourned open session at 8:20 am.

Respectfully Submitted,

Date:

Raymond Macareno, Board Clerk

**SPECIAL MEETING MINUTES OF THE BOARD OF TRUSTEES
OF THE
COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT**

Thursday, April 2, 2020

10:00 am – Virtual Board Room

Board of Trustees

Greg Sherman, Kenneth Nunes, Raymond Macareno, Lori Cardoza, John Lehn,
Rihab Boumzough, Student Trustee; Brent Calvin, Superintendent/President

MEMBERS PRESENT: Lori Cardoza, Kenneth Nunes, Raymond Macareno, John Lehn,
Greg Sherman

COS STAFF PRESENT: Brent Calvin, Jennifer La Serna, Jessica Morrison, Ron Perez, John
Bratsch, Dali Ozturk

I. CALL TO ORDER

President Nunes called the meeting to order at 10:10 am.

Superintendent Calvin led the pledge of allegiance.

II. PUBLIC COMMENT

- Public Comments Concerning Items On Agenda: None.
- Public Comments Concerning Items Not on the Agenda: None.

III. RECESS TO CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (GC§ 54956.8)

Property: 1124 S. Shady St., Visalia, CA 93277
APN 095-112-042

Agency Negotiator: Brent Calvin
Negotiating Parties: District and party to be determined
Under Negotiation: Price and terms

IV. RECONVENE TO OPEN SESSION

President Nunes shared that there were no reportable actions from Closed Session.

V. ADJOURNMENT:

President Nunes adjourned open session at 11:15 am.

Respectfully Submitted,

Date:

Raymond Macareno, Board Clerk