

ATTENDANCE ACCOUNTING

The College of the Sequoias Community College District is committed to ensuring the accuracy of the computation of student attendance while students are engaged in educational activities. The District adheres to the requirements of Title 5 and the Student Attendance Accounting Manual regarding attendance accounting. Therefore, in accordance with State guidelines, procedures shall be established to document all course enrollment, attendance, and disenrollment information. This information will be reported three (3) times per year in the District's Apportionment Attendance Report (320 Report).

See Administrative Procedure 5070

References: Title 5, Sections 58003, et seq.; Education Code Sections 76000, 76001, 76002, 84500, and 84501; California Community Colleges Student Attendance Accounting Manual

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Revised: February 8, 2010

Revised: July 10, 2017