

ARTICULATION:

Title 5, Section 51027(b)(1)(B), requires that the District shall ensure the provision of academic planning for transfer, the development and use of transfer admission agreements with baccalaureate institutions where available and as appropriate, and the development and use of course-to-course and major articulation agreements. Academic planning and articulation activities shall be provided in cooperation with Student Services, with faculty, and with baccalaureate institution personnel as available.

A. Definition: Articulation is the process of faculty review and evaluation used to determine in what manner course work completed at one institution will meet requirements for admissions, transfer credit, general education or major preparation at another institution. The intent of the procedures is to ease the process of moving students from high school to College of the Sequoias (COS) and from COS to four year institutions. The District shall endeavor to eliminate barriers and simplify the process wherever possible.

B. Articulation/Transfer: The Superintendent/President, or designee, shall ensure that the District maintains an Articulation Officer who shall:

1. Assist in the development and coordinate faculty approved articulation agreements between the District and postsecondary institutions (public and independent baccalaureate institutions within and outside the State of California as appropriate and advantageous to the campus), as well as other government and independent educational programs.
2. Serve as the principle contact and liaison between the District and other institutions on issues as they relate to the articulation of coursework.
3. Serve as a member and resource to the faculty and District Curriculum Committee.
4. Review and confirm the accuracy and information in the College Catalog pertaining to the transferability of courses and the general education patterns for four-year institutions.
5. Submit annual curriculum changes to the University of California and California State University systems for acceptance of transfer credit.
6. Submit new and revised course outlines to University of California and California State University systems for inclusion into general education agreements.

C. Articulation/High School: An articulated high school course is a course determined by appropriate District faculty, in conjunction with Academic Services, to be comparable to a specific District course. The appropriate academic discipline will establish standards for credit.

The Superintendent/President, or designee, shall designate a principle contact, who shall:

1. Serve as a liaison between the District and proximate high schools to develop, maintain and coordinate faculty-approved articulation of courses and programs as deemed appropriate.
2. Review and confirm the accuracy and information published in District materials pertaining to the transferability of courses and other academics articulated with proximate high schools.
3. Assure that high school articulation agreements are reviewed bi-annually for compliance.

The procedure for granting credit for articulated high school courses appears under Administrative Procedure 4237, Credit by Examination for Articulated High School Courses.

Reference: Title 5, Section 51022(b) and Section 51027(b)(1)(B); Accreditation Standard II.A.6.a; Education Code Sections 66720-66744.

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