



# Curriculum Committee

End-of-Year Report 2023-2024

### Senate Committee General Information

#### **Purpose Statement**

The purpose of the Curriculum Committee, as documented in the Governance and Decision Making Manual, is to:

- Review and approve all proposed changes and additions to District curriculum
- Review other District functions related to curriculum
- Advise the Vice-President of Academic Services on curriculum development
- Review the general education requirements and recommend changes as appropriate

#### **Membership**

##### *Co-Chairs:*

Jennifer Vega La Serna  
Sarah Harris

##### *Articulation Officer:*

Mainou Her

##### *Academic Resources Specialist:*

Daniel Alvarado

##### *Faculty:*

Amy Vega-Pritchett  
Andy Hinojosa  
Tiffany Wainwright  
Charles Abee  
Allyson Briano  
Emily Briones  
Emily Campbell  
Matthew Waterhouse  
Monica Urban  
James McDonnell  
Chris Huff  
Tina Toth  
David Heywood  
Aimee Ahle

##### *Academic Deans:*

Brent Davis  
Jesse Wilcoxon  
Elise Garcia  
Jonna Schengel  
Louann Waldner  
Richard Lubben  
Francisco Banuelos  
Angela Sanchez

##### *Advisory:*

Elise Baker - DE Coordinator  
Nick Branch – Director of Paramedic  
Amanda Cota - Financial Aid Resource Specialist  
Mai Soua Lee–Director of LRC  
Joseph Castillo – PTA Director  
Belen Kersten – Director of Nursing  
Tom Wilson – Director of Police Academy

##### *Student Representative:*

Kyle Jordan

## Governance (Committee) - Curriculum: Assessment Column Report

### Initiative

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**Initiative Name:** GE Review

**Initiative:** With GE committee, review and update the COS GE pattern.

**Initiative Status:** Active

**Academic Years:** 2021 - 2022, 2022 - 2023, 2023 - 2024

**Start Date:** 10/06/2021

#### Result

**Result Date:** 05/02/2024

**Results:** The committee reviewed and approved an updated General Education pattern in its December meeting. The committee will continue to work with the GE committee on framework descriptions and other materials as needed, however, this initiative has been successfully completed for this year.

**Report Type:** End-of-Year

**Result:** Satisfactory

**Actions**

**Follow-Up**

### Initiative

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**Initiative Name:** SLO Alignment

**Initiative:** With Outcomes Assessment Committee, review and update SLO process to align with 2024 ACCJC Standards.

**Initiative Status:** Active

**Academic Years:** 2023 - 2024

**Start Date:** 10/04/2023

#### Result

**Result Date:** 05/01/2024

**Results:** The committee discussed the updated ACCJC standards in Spring meetings and reviewed two possible recommendations for outcomes alignment. Recommendation 1 (Nuventive as the source of truth) was voted down in the April meeting, and Recommendation 2 (Courseleaf as the source of truth) was approved in the May meeting. The recommendation will move forward to the O&A committee and then to Senate in fall. This initiative was successfully completed for this year.

**Report Type:** End-of-Year

**Result:** Satisfactory

**Actions**

**Action Date:** 05/01/2024

**Action:** A recommendation for Outcomes Alignment was approved by the committee.

**Follow-Up**

## Governance (Committee) - Curriculum: Assessment Column Report

### Initiative

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**Initiative Name:** Cal-GETC Implementation

**Initiative:** Review transfer programs in preparation for Cal-GETC implementation.

**Initiative Status:** Active

**Academic Years:** 2023 - 2024

**Start Date:** 10/04/2023

#### Result

**Result Date:** 05/02/2024

**Results:** The committee regularly discussed Cal-GETC implementation as a standing agenda item in meetings and reviewed Chancellor's office guidance for implementation of Cal-GETC in the AD-T's. A list of AD-T's due for currency in 24-25 was shared with the committee in its May meeting. Completion of this initiative, including updates to AD-T's for the Fall 25 catalog, will occur next year.

**Report Type:** End-of-Year

**Result:** Carried Forward

#### Actions

#### Follow-Up

### Initiative

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**Initiative Name:** Curriculum Policy

**Initiative:** Review and update curriculum policies, including but not limited to transfer policy and program discontinuance.

**Initiative Status:** Active

**Academic Years:** 2023 - 2024

**Start Date:** 10/04/2023

#### Result

**Result Date:** 05/02/2024

**Results:** The committee reviewed and approved an updated Transfer Policy and updates to AP 4021 - Program Discontinuance and approved this changes at its March meeting. This initiative has been successfully completed.

**Report Type:** End-of-Year

**Result:** Satisfactory

#### Actions

**Action Date:** 03/06/2024

**Action:** Approval of an updated Transfer Policy and draft updates to AP 4021 (the AP draft was moved forward into the AP process through governance).

#### Follow-Up

## Governance (Committee) - Curriculum: Assessment Column Report

### Initiative

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**Initiative Name:** Common Course Numbering

**Initiative:** Review and prepare for common course numbering implementation and/or related legislative updates

**Initiative Status:** Active

**Academic Years:** 2023 - 2024

**Start Date:** 10/04/2023

#### Result

**Result Date:** 05/02/2024

**Results:** The committee regularly reviewed legislative updates as a standard agenda item. At its May meeting, the committee discussed the chancellor's office memo, implementation timeline, and initial group of courses selected for creation of descriptors this summer. The committee will continue to monitor common numbering as it develops next year; however this initiative has been successfully completed.

**Report Type:** End-of-Year

**Result:** Satisfactory

**Actions**

**Follow-Up**

### Initiative

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**Initiative Name:** Standard Business (Updated)

**Initiative:** The committee will complete routine business such as taking up curriculum issues and developing curriculum policies as necessary, resolving curricular problems, developing and maintaining the current procedures in the CMS, engaging in equity training and review, completing an annual evaluation of the governance survey, etc.

**Initiative Status:** Active

**Academic Years:** 2023 - 2024

**Start Date:** 10/04/2023

#### Result

**Result Date:** 05/02/2024

## Governance (Committee) - Curriculum: Assessment Column Report

### Result

**Results:** The committee met four times in Spring 2024; all meeting documents, agendas, and minutes are posted to the curriculum committee website here: <https://www.cos.edu/en-us/administration/governance/academic-senate/curriculum-committee> This year in particular the committee received regular updates related to Cal-GETC, AB1705, and AB1111 implementation, reviewed and approved a new local GE pattern for Fall 25, and updated various policies and procedures. In addition many members were able to attend an ASCCC Curriculum Regional held at COS in the Spring.

16 committee members completed the end of year governance survey. Of those, 94% (15 members) agreed or strongly agreed that the committee met its roles and responsibilities, had adequate resources, had an appropriate workload, was effective in completing initiatives, stayed on task, and adhered to Robert's Rules. Comments indicate the committee has good leadership, functions effectively, and is conscious about setting and keeping its initiatives each year. Suggestions include to continue offering trainings and working to address equity goals, and continuing to work on various legislative mandates.

The committee has operated effectively and successfully met its goals for this year.

**Report Type:** End-of-Year

**Result:** Satisfactory

**Actions**

**Follow-Up**