Welcome to the Meeting

COLLEGE OF THE SEQUOIAS

Zoom Information and Meeting Etiquette:

- All attendees are muted when joining the meeting.
- Please unmute when you wish to speak, and mute again when you have finished.
- Take turns speaking and be patient! You can also use chat to ask questions, or raise your hand (click "reactions" to access this feature).
- Those using phone audio will be unmuted during voting and discussion. If your phone has the manual option to mute, please use that feature when you are not speaking.
- If discussion moderation becomes necessary, the chair will mute all participants and call on speakers in turn, using the raise hand feature.
- The meeting will be recorded, beginning with the call to order.
- Sign-in for FLEX is available via a link to a shared document posted in chat.
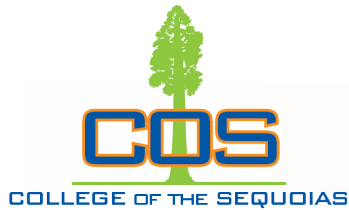
Curriculum Committee

April 7, 2021

Zoom

Link:https://cccconfer.zoom.us/j/94055590970

Action Items

- Minutes from March 3, 2021

- Credit for Prior Learning Course Form

- CLEP and IB Exam Tables

College of the Sequoias

CPL Course Substitition
Local Degrees

Credit for Prior Learning (CPL) Course Substitution Petition

1. Counselor will:
   a. Fill out date, student information, counselor information, catalog year, major, and term.
   b. Complete the course information (Subject, Course Number, and Units) and select the CPL Method.
   c. Provide all documentations for which student is requesting a petition for.
   d. Forward all documents and CPL course substitution form to the Academic Dean.

2. The Dean will ask their support staff to put in place the digital signature process and forward to the Division Chair and Faculty Review Expert(s) for review and signature.
   a. Subject matter faculty evaluates the provided documentations and determines whether the petitioned course(s) are approved for credit.
   b. Faculty member will assign the Grade, Deny the request, or mark More Information Requested.
   c. Faculty member forwards signed petition, along with related documents, to the Dean.

3. Dean will sign form once review by faculty is complete.

4. Forms will be returned to the originating counselor to forward onto Admission and Records.

5. A&R specialist will scan the form to BDMS and email the originating counselor and student.

Student Understands:

If student is using knowledge and skills acquired though experience alone and wants Credit for Prior Learning (CPL) through faculty with subject matter expertise via an evaluation, student understands that:

1. CPL may not be offered for all courses, including where faculty with subject-matter expertise are unavailable
2. Only courses that are active and documented in the catalog may be used for the awarding for CPL
3. Credit Limitation: Credit awarded for CPL shall not exceed 30 units in total from one or more of the CPL methods: Standardized Exams (AP, CLEP, IB, DLPT), Military training, Examination administered by other agencies approved by the District, Evaluation of industry recognized credential documentation, Evaluation of student-created portfolios, and Credit by Examination towards the Associate Degree/Certificate
4. CPL credit will not be awarded if a student has received college credit for the relevant course
5. There are limitations to what the CSU/UC will accept:
   o CLEP and DSST credit is not accepted towards UC admissions - CSU may accepts credit
   o Industry credentials/portfolios – To be determined by CSU campuses, not accepted at UC
6. Please allow 1-2 weeks for processing

Student Signature: _____ **Date:** _____

Information Items

- <u>Currency Report</u>

Courses (100): 20 courses = 20%											
Department	Division	Course			Date of Last Approval	Last Content Review	Next Review Date	Progress	Notes		
ART	Fine Arts	ART 122 Intermediate Screen Printing			4/26/13	4/8/13	4/8/18	Complete			
ART	Fine Arts	ART 023 Macintosh Basic for Artists			5/5/14	4/7/14	4/7/19	Complete			
MUS**	Fine Arts	MUS 025 Fine Art Cultures**			5/15/13	5/13/13	5/13/18		Note: Course has never been scheduled		
ART	Fine Arts	ART 007 Advanced Color and Design			2/18/15	2/9/15	2/9/20	BOT			
ART	Fine Arts	ART 015 Beginning Printmaking			4/24/15	4/13/15	4/13/20	Complete			
ART	Fine Arts	ART 130 Digital Printmaking			5/13/15	5/11/15	5/11/20	Complete			
ART	Fine Arts	ART 151 Independent Study-Art			6/15/15	6/8/15	6/8/20	Curriculum Coordinator			
ART	Fine Arts	ART 025 Digital Imaging for Artists			11/10/15	11/9/15	11/9/20	Senate			
DRAM	Fine Arts	DRAM 001 Intro to the Theatre			2/18/15	2/9/15	2/9/20	Complete	DLA Only		
DRAM	Fine Arts	DRAM 002 Fundamentals of Acting 1			5/14/15	5/11/15	5/11/20	Curriculum Coordinator			
DRAM	Fine Arts	DRAM 006 Shakespeare			9/15/15	9/14/15	9/14/20	Curriculum Coordinator			
DRAM	Fine Arts	DRAM 005 Intermediate Acting 2: Styles			10/19/15	10/12/15	10/12/20	Curriculum Coordinator			
DRAM	Fine Arts	DRAM 003 Fundamentals of Acting 2			11/10/15	11/9/15	11/9/20	Curriculum Coordinator			
MUS	Fine Arts	MUS 034AD Concert Choir			2/19/15	2/9/15	2/9/20	Curriculum Coordinator			
MUS	Fine Arts	MUS 041AD Applied Music Lessons			4/24/15	4/13/15	4/13/20	Curriculum Coordinator			
MUS	Fine Arts	MUS 020AD Piano			5/20/15	5/11/15	5/11/20	Curriculum Coordinator			
MUS	Fine Arts	MUS 014 History of Rock & Roll			6/15/15	6/8/15	6/8/20	Curriculum Coordinator			
MUS	Fine Arts	MUS 054AD Symphony Orchestra			6/16/15	6/8/15	6/8/20	Curriculum Coordinator			
CINA	Fine Arts	CINA 032 Film Apprec-International			1/4/17	9/12/16	9/12/21	Complete	DLA Only		
CINA	Fine Arts	CINA 031 Film Appreciation-American			1/4/17	11/14/16	11/14/21	Complete	DLA Only		

Credit for Prior Learning

- Transcription Recommendations

- Draft Appeal Form

Credit for Prior Learning Transcript Notation Recommendations

To stay consistent with our current methods of indicating external credit on our transcripts, and in conjunction with the COS Admissions and Records Evaluators and Articulation Specialist, the following are recommendations for transcript indicators:

Current method for AP – Advanced Placement is as follows:

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AP                      Advanced Placement

BIOL 020    Frontiers in Biology        4.00 CR
ENGL 001    College Reading & Composition  4.00 CR
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*We recommend we follow this same method for IB and CLEP or other exams such as DST and NCPACE.

Note: *Until academic divisions create their tables, credit may be certified on transfer patterns according to the CSU and UC policies. Awarding test credit for general education areas and not equivalencies will will be indicated on the transcripts by our current method for doing so.*

- Title 5 Updates – Ethnic Studies
  - Draft language reviewed in Consultation Council
  - Next Step BOG (May meeting earliest possible) for first read, followed by 45 day review and comment period
  - 3 units of Ethnic studies required as an "additional requirement"; can also double-count in GE areas
- New language in (d)(3): "Satisfactory completion of a transfer-level course (minimum of three semester units or four quarter units) in ethnic studies. This requirement may be satisfied by obtaining a satisfactory grade in a course in ethnic studies taught in or on behalf of other departments and disciplines."
- Note this is draft language and may change or be amended.

- Social Science Division Resolution – Ethnic Studies
- Expected presentation to Senate April 14

Social Science Division Resolution: Equity for Ethnic Studies

March 8, 2021

Whereas, Ethnic Studies offers an evidenced benefit to all students to succeed academically, professionally, and socially to build a more anti-racist, decolonial, and inclusive society beyond the classroom by providing the theoretical framework and tools necessary to understand the sources and address the impact of systemic & structural racism upon them and the society at large; and

Whereas, Sequoias Community College District has offered Ethnic Studies courses in Black American Studies, American Indian Studies, Chicana/o Studies, Asian American Studies, and Social Justice Studies since the 1990s without a full-time Ethnic Studies-trained professor until the Fall of 2019, adding to the statewide total of 17 full-time Ethnic Studies-trained professors on 115 campuses across the state, and now offers an AA Degree for transfer in Social Justice Studies with a focus on Chicana/o Studies; and

Whereas, California is one of the most diverse states in the country with California Community College graduates reflecting this diversity and the Sequoias Community College District is committed to intentional, institutional, and transformational education to close gaps in opportunity and achievement to ensure the success of all students, especially historically marginalized student groups; and

Whereas, the Governor of California signed AB1460 into law (August, 2020), making Ethnic Studies a requirement for all 23 Cal State University campuses and degrees. Efforts are also currently underway to pass legislation mandating Ethnic Studies in high schools, and, in fact, several school districts in California, including the three largest K-12 school districts in the state, which includes Fresno Unified School District, have adopted an Ethnic Studies requirement for high school graduation, and Visalia Unified School District initiated two elective Ethnic Studies courses in the fall of 2020; therefore, be it.

Resolved, the Academic Senate supports and requests that the Office of the Superintendent/President, and Board of Trustees for the Sequoias Community College District state publicly their support for and begin sincere conversations on the implementation of the Academic Senate of California Community Colleges' recommendations, included in Resolutions 9.03 and 9.04, for Ethnic Studies graduation, transfer and general education requirements for Sequoia Community College District degrees and for California Community Colleges at large; and be it also

Resolved, that the Academic Senate supports and requests the support of the Office of the Superintendent/President, and Board of Trustees for the Sequoias Community College District for the creation of additional student transfer pathways in Ethnic Studies through the development and offering of supportive courses and curriculum needed to offer an Associate Degree for Transfer in Black American Studies, Asian American Studies, Native American Studies, and LGBTQ Studies; and be it also

Resolved that the Academic Senate supports and requests the support of Office of the Superintendent/President, and Board of Trustees for the Sequoias Community College District state publicly that all instructors assigned to the Ethnic Studies faculty service area must meet the minimum qualifications for the discipline of Ethnic Studies established by the Chancellor's Office of the California Community Colleges' Minimum Qualifications for Faculty and Administrators in California Community Colleges Handbook, qualifications deemed necessary to ensure our students are exposed to the required core Ethnic Studies curricular competencies mandated by AB 1460.

CPL: Division Process

- Title 5 regulation and AP 4235 require requests for CPL be referred to an appropriate faculty member for review:
  - "Upon completion of the Student Education Plan (SEP), pursuant to Education Code 78212, a student who is a veteran or an active-duty member of the armed forces, holds industry-recognized credentials, or requests credit for a course based on their prior learning shall be referred to the appropriate department faculty member for assessment of prior learning."
- Each method requires faculty referral and review:
  - JST: "Credit course equivalency shall be determined by the faculty of the appropriate discipline."
  - Examination: "The student will meet with the appropriate department chair or faculty designee to receive further instructions."
  - Industry Credentials: "The student will meet with the appropriate department chair or faculty designee to receive further instructions."
  - Portfolio: "The student will meet with the appropriate department chair or faculty designee to receive further instructions"
  - CBE: "If the petition is approved, the paper(s), project(s) and examination or series of tests will be administered by the appropriate instructor as designated by the Dean."

CPL: Division Process

- Divisions should develop an appropriate, standard process for referral and review.

- Once approved, submit this process to the curriculum committee for documentation.

- Recommended completion by end of semester Spring 2021.

v. 2.1   2/20/19

Current Division Curriculum Processes

Prior to launch for committee review, all courses and programs should be developed according to each division's established curriculum review and development process. Division processes may include, but are not limited to: needs assessment; department and/or division discussion; identification of existing resources; alignment with the college mission and strategic plan; and labor market, transfer, and/ or distance education analysis. Once the course or program has been discussed, drafted, and reviewed according to the division process, a faculty author composes and launches the course or program in the district's curriculum management system for review. Processes for each division are described below.

| Division	Process
AG, BUS, CFS, I&T, NURS, SOCS, SPEC	**Curriculum Development:** *STEP ONE*: • Faculty develops an idea driven by student, industry, CID/Transfer, or community needs. • Faculty develop the idea in consultation with colleagues, curriculum representative, division chair, and other stakeholders as appropriate. *STEP TWO*: • Faculty conduct a needs assessment, potentially including consideration of distance ed, labor market data, transferability, integration with existing curriculum, faculty workload, necessary resources, the District's mission and Strategic Plan. • Faculty develop a proposal, to include necessary elements of a Course Outline or Record or New Program Proposals, as appropriate. *STEP THREE*: • Faculty present the proposed curriculum to the department for approval. • Faculty consult with area Dean and curriculum representative. • Faculty enter the proposal into the curriculum management system to begin the formal review process. **Curriculum Review:** The curriculum committee representative and/or Division Chair monitor currency based on the reports provided by the Curriculum Coordinator. Faculty responsible for particular courses or programs update curriculum as assigned. The Rep and/or Division Chair are available to assist with this process by request.
ENGL	**Curriculum Development:** • Faculty develop curriculum • Faculty work closely with the Curriculum Rep, Division Chair, and Dean to draft and revise as appropriate • Faculty bring draft to department or division for approval; see English Division Bylaws for approval requirements and procedures • Submit to Campus Curriculum Committee process **Curriculum Review:** The curriculum committee representative and/or Division Chair monitor currency based on the reports provided by the Curriculum Coordinator. Faculty responsible for particular courses or programs update curriculum as requested. The Rep regularly assists with this process for all departments. The Division Chair is also available to assist with this process by request.
FINA	**Curriculum Development:**

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Division Process Examples

- Share out: review and discuss example materials provided.

- Have you begin draft process in your division? What questions do you have?

- What can be determined now, and what discussions will be necessary over the next year?

Ongoing Business

- CPL Subgroup Update

- Handbook Subgroup Update

- Culturally Responsive Curriculum Update
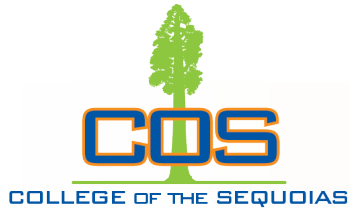
CC Taskforce Handbook:
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CC Taskforce CPL Policy:
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