

FAFSA Guide sheet 2024-2025

Complete this worksheet and bring with you to the workshop!

Before starting the FAFSA

Create your FSA ID account: visit studentaid.gov to create your account.

You will need to create your FSAI ID account to access the FAFSA application.

Starting the FAFSA

After logging in, you will select the applicable role to fill out the FAFSA from. The student selects "Student."

When the student starts the 2024-25 FAFSA form for the first time, they are taken through the FAFSA onboarding process. There are four (4) steps to the onboarding portion of the FAFSA.

Confirm your personal information:

- Name, Date of Birth, Social Security Number, Email Address, Mobile Phone Number, and Permanent Mailing Address.

Select your State of Legal Residence: California

Date the student became a legal resident: It should be your date of birth if you lived in CA your entire life so far.

Giving consent to have your federal tax information transferred directly into your FAFSA from the IRS. *By not giving consent, you will be ineligible for Federal Student Aid*

Student Section:

Your Personal Circumstances

Select your marital status: **Single (Never Married)**

Student College or Career School Plans

Select your college/career plans: **First year (freshmen)**

Student Personal Circumstances

The student is asked if any of the listed personal circumstances apply to them. The student selects the "None of these apply" option if none of the personal circumstances apply.

Student Unusual Circumstances (Only if you have one)

The student is asked if unusual circumstances prevent them from contacting their parent(s).

Tell Us About Your Parents

The student is asked if their parents are married. If the student selects "Yes," the student is required to invite their parents to their FAFSA form to complete the required parent sections.

The Student Invites Parents to the FAFSA form

The student is asked to enter personal information about their parents in order to send them an invite to their FAFSA form.

Parent 1 Social Security Number: _____ - _____ - _____

If your parent does not have a SSN put all zero's

Parent 1 email address: _____

Parent 2 Social Security Number: _____ - _____ - _____

If your parent does not have a SSN put all zero's

Parent 2 email address: _____

Student Demographic Information

The student is asked about their gender identity and if they are transgender. The student is asked if they are of Hispanic, Latino, or Spanish origin. They are also asked about their race.

Student Citizenship Status

Are you a US Citizen? Yes _____ No _____ (*Fill out next line if you are a Permanent Resident)

A _____

Parent Education Status

The student is asked about their parents' education status if either parent attended college.

Student Assets

As of today, what is your balance of cash? (savings/checkings account) \$ _____

*If you are or were in Foster Care, are a "Ward of the Court", or will be providing more than 50% of the financial support of a child between July 1, 2023 and June 30, 2024 you are **INDEPENDENT** and will not need to provide Parents' Information and you may **STOP HERE**.

Student Review Page and Student Signature

The review page displays the responses that the student has provided in the FAFSA form. For the student to sign their portion of the FAFSA form, the student acknowledges the terms and conditions of the FAFSA form. After agreeing and signing, the student is able to submit their section of the FAFSA form. Since parent information has not been provided, the FAFSA form is not considered complete and can't be processed yet.

Contributor (Parent) Section:

Parents will receive a FAFSA invitation to their email from their student. The parent selects "Log In" and is taken to studentaid.gov

To access the FAFSA form, all users are required to have an FSA ID account. If the parent doesn't have an FSA ID, they can select "Create an Account." Parents without SSN will be able to create an FSA ID.

My Activity

After successfully logging in, the parent is taken to their "My Activity" page. The parent sees an invitation to be a contributor on their student's FAFSA form.

The contributor (Parent) is taken through the FAFSA onboarding process. There are four (4) steps to the onboarding portion of the FAFSA.

Confirm your personal information: Name, Date of Birth, Social Security Number, Email Address, Mobile Phone Number, and Permanent Mailing Address

Giving consent to have your federal tax information transferred directly into your FAFSA from the IRS. *By not giving consent, your student will be ineligible for Federal Student Aid*

Parent Current Martial Status

Never Married ___ Married or Remarried ___ Unmarried and both parents living together ___
Widowed ___ Divorced or Separated ___

Parents' state of legal residence

State: _____ Date the Parent Became a Legal Resident: Month: ___ Year: ___

Family Size: Is the parent's family size different from the number of individuals claimed on their 2022 tax return? Yes ___ No ___

Other Parent's Information

First name: _____ Last name: _____ Date of Birth: ____/____/____

Social Security Number: (*If your parent does not have an SSN put all zero's)

_____-_____-_____

Email address: _____

Parent Tax Filing Status

Did or will the parent file a 2022 joint tax return with their current spouse? Yes_____ No_____

Parent Assets

As of today, what is their balance of cash? (savings/checkings account) \$ _____

*Use information from 2022 income tax return. If parents are remarried, you have to include your stepparent's information. If parents are divorced, separated, or never married and don't live together, you only use one parent's information. Use the one who you are either with more than half time or who provides more than half of the support. If it's 50/50 for everything, choose one parent whose info you will provide.