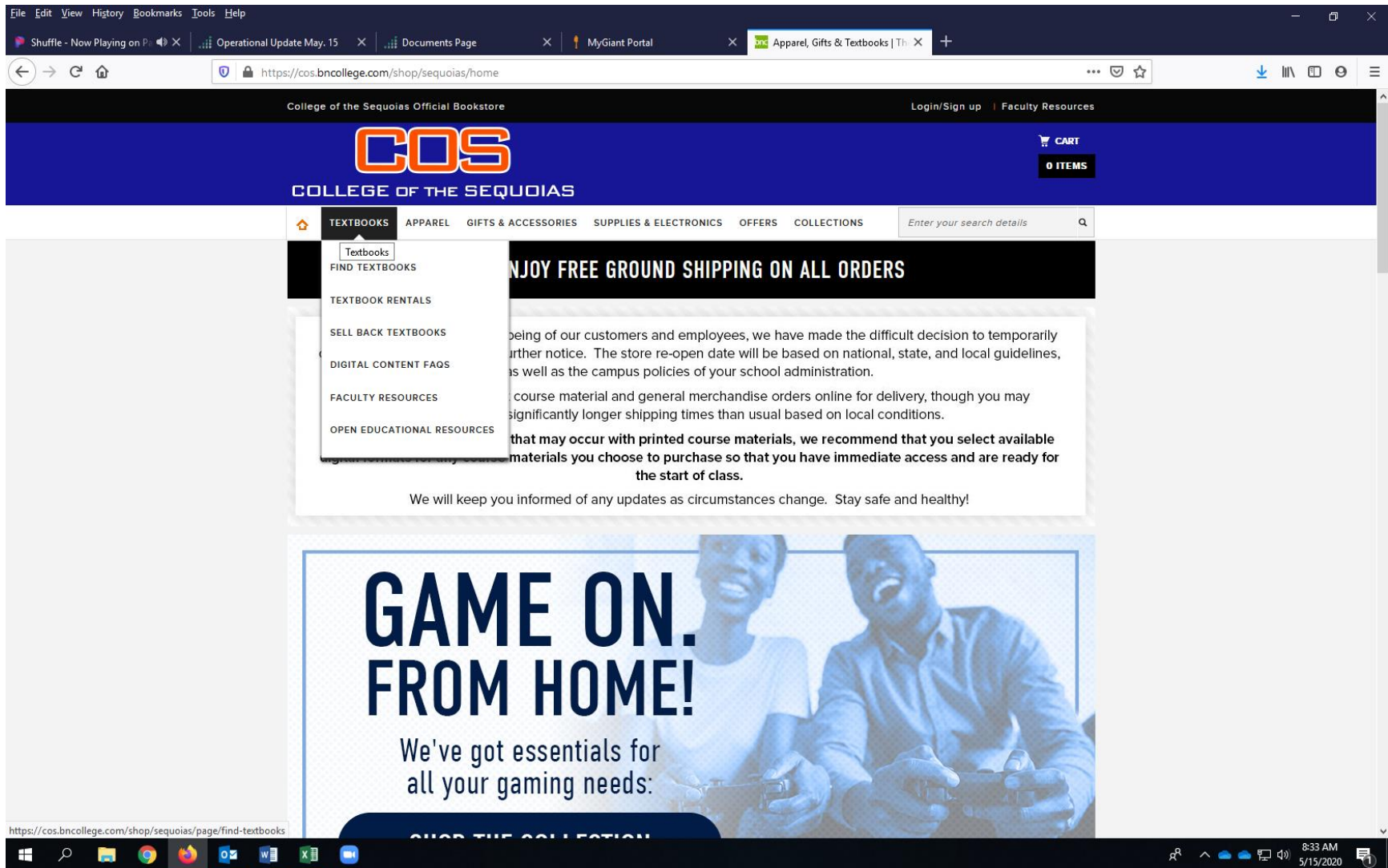


## Directions for ordering with financial aid vouchers for Fall 2020

1. Go to the Textbook tab and Find Textbooks:



## Directions for ordering with financial aid vouchers for Fall 2020

2. Fill in you Course Information. (Or populate it from your Banner, through the “order my books” link.)

The screenshot shows the College of the Sequoias Official Bookstore website. The header includes the COS logo, navigation links for Textbooks, Apparel, Gifts & Accessories, Supplies & Electronics, Offers, and Collections, and a search bar. A banner for an 'EXCLUSIVE STUDENT DISCOUNT SAVE UP TO 85% ON SOFTWARE' is visible. The main content area is titled 'FIND COURSE MATERIALS' and includes a form to add course information. The form has columns for Term, Department, Course, and Section. Three courses are already added, and a fourth row is partially filled. A 'FIND MATERIALS FOR 3 COURSES' button is at the bottom of the form. The footer contains the text 'EVERYTHING YOU NEED TO SUCCEED'.

College of the Sequoias Official Bookstore

Login/Sign up | Faculty Resources

**COS**  
COLLEGE OF THE SEQUOIAS

CART  
0 ITEMS

TEXTBOOKS APPAREL GIFTS & ACCESSORIES SUPPLIES & ELECTRONICS OFFERS COLLECTIONS

Enter your search details

**EXCLUSIVE STUDENT DISCOUNT**  
**SAVE UP TO 85% ON SOFTWARE** **SHOP NOW**

**FIND COURSE MATERIALS**  
Add your courses to find everything you need for class.

| TERM      | DEPARTMENT        | COURSE        | SECTION        |
|-----------|-------------------|---------------|----------------|
| FALL 2020 | NURS              | 121           | 16512          |
| FALL 2020 | NURS              | 123           | 16514          |
| FALL 2020 | NURS              | 124           | 16516          |
| FALL 2020 | Select Department | Select Course | Select Section |

Add More Courses >>>

FIND MATERIALS FOR 3 COURSES

**EVERYTHING YOU NEED TO SUCCEED**

# Directions for ordering with financial aid vouchers for Fall 2020

## 3. Select the titles and conditions you prefer:

Helpful Homework & Study Tools (Optional)

**bartleby write** **WRITE BETTER RIGHT NOW**  
BOOKSTORE RECOMMENDED

Subscribe to the only online writing aid with the tools to help you get the grade you want! Easily correct spelling and grammar issues, check citation formatting, and scan for accidental plagiarism from anywhere. \*One month free trial starts at time of purchase. After your trial, your subscription automatically renews at \$9.99/month. Cancel at any time. [Learn More](#)

Get writing assistance anytime you need it. Start your free trial!

SELECT PRICING

---

HIST017 10949 FALL 2020 REMOVE COURSE x

|  |  |  |
|--|--|--|
|  | <b>APOSTLES OF DISUNION &gt;15TH ANNIVERSARY&lt;</b><br><small>REQUIRED   By DEW</small><br>EDITION: 16<br>PUBLISHER: U PR OF VA<br>ISBN: 9780813939445  | from <b>\$6.80 - \$14.50</b><br>SELECT FORMAT  |
|  | <b>POCKET GUIDE TO WRITING IN HISTORY, REV.</b><br><small>REQUIRED   By RAMPOLLA</small><br>EDITION: 9TH 18<br>PUBLISHER: MAC HIGHER<br>ISBN: 9781319113025  | from <b>\$17.40 - \$37.05</b><br>SELECT FORMAT |
|  | <b>GIVE ME LIBERTY, SEAGULL ED.V.1-PACKAGE</b><br><small>REQUIRED   By FONER</small><br>EDITION: 6TH 20<br>PUBLISHER: NORTON<br>ISBN: 9780393447156<br>BOOK NOTES:<br>This Textbook package contains a required access code for materials utilized in the class. | from <b>\$78.55 - \$78.55</b><br>SELECT FORMAT |

NO ITEMS SELECTED

2:16 PM 7/28/2020

# Directions for ordering with financial aid vouchers for Fall 2020

## 4. Add Items to Cart:

The screenshot shows a web browser window with the address bar displaying <https://cos.bncollege.com/shop/BNCBTBListView?catalogId=10001&langId=-1&storeId=61553>. The page header indicates "3 Course Material(s) Selected" and includes an "UPDATE COURSE LIST" link and an orange "ADD 3 ITEM(S) TO CART" button.

The main content area features a promotional banner for Bartleby Write: "WRITE BETTER RIGHT NOW" with a "BOOKSTORE RECOMMENDED" tag. Below this is a list of course materials for HIST017 10949 FALL 2020, each with a "REMOVE COURSE" link and a selection button:

- APOSTLES OF DISUNION >15TH ANNIVERSARY<**  
Return your rental to the bookstore by 12/18/2020. Rentals returned via mail must be post marked by 12/18/2020. **RENT USED \$6.80** (SAVE 53%)
- POCKET GUIDE TO WRITING IN HISTORY, REV.**  
Return your rental to the bookstore by 12/18/2020. Rentals returned via mail must be post marked by 12/18/2020. **RENT USED \$17.40** (SAVE 53%)
- GIVE ME LIBERTY, SEAGULL ED.V.1-PACKAGE**  
**BUY NEW \$78.55**

An orange "ADD 3 ITEM(S) TO CART" button is circled in red at the bottom of the course list.

The Windows taskbar at the bottom shows the time as 2:19 PM on 7/28/2020.




## Directions for ordering with financial aid vouchers for Fall 2020

5. Review Cart and check out: **\*\*NOTE\*\*** that used/rental books might not be available and your total might change. This warning will pop up.

The screenshot shows a web browser window displaying a shopping cart. The browser's address bar shows the URL: <https://cos.bncollege.com/webapp/wcs/stores/servlet/OrderItemDisplayMC?catalogId=10001&storeId=61553&krypto=st21CGpC8bUhcw06BRJbTN4geqesmm>. The page title is "YOUR SHOPPING CART".

A blue banner at the top of the cart area says: **FREE** Congratulations! you have qualified for Free Standard Shipping! Below this, a note states: NOTE: Exclusions apply. Free shipping only applies to the standard ground rate and excludes diploma frames and oversized specialty items that have additional shipping costs. You may experience longer processing and shipping times than usual based on local conditions.

The main cart area is a table with the following columns: PRODUCT, TYPE, QTY, and PRICE. It lists three items:

| PRODUCT  | TYPE                               | QTY | PRICE             |
|--|------------------------------------|-----|-------------------|
|  APOSTLES OF DISUNION >15TH ANNIVERSARY< By DEW<br>EDITION: 16<br>ISBN: 9780813939445           | RENT USED<br>Return By: 12/18/2020 | 1   | \$6.80 RENT USED  |
|  POCKET GUIDE TO WRITING IN HISTORY, REV. By RAMPOLLA<br>EDITION: 9TH 18<br>ISBN: 9781319113025 | RENT USED<br>Return By: 12/18/2020 | 1   | \$17.40 RENT USED |
|  GIVE ME LIBERTY, SEAGULL ED.V.1-PACKAGE By FONER<br>EDITION: 6TH 20<br>ISBN: 9780393447156   | BUY NEW                            | 1   | \$78.55           |

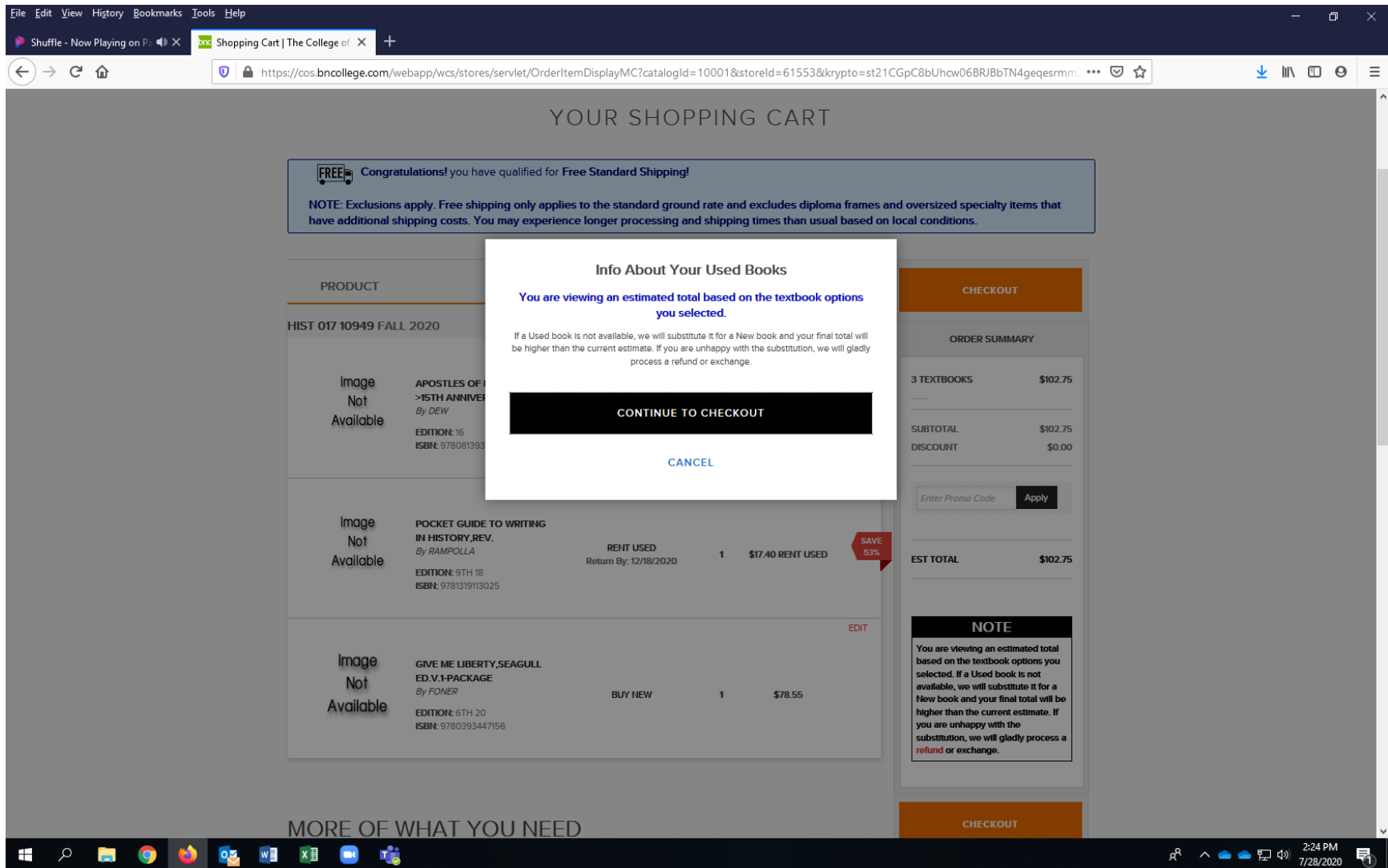
Each item row has an "EDIT" link and a "SAVE 53%" badge. To the right of the table is a sidebar with a "CHECKOUT" button at the top. Below it is an "ORDER SUMMARY" section showing: 3 TEXTBOOKS \$102.75, SUBTOTAL \$102.75, DISCOUNT \$0.00, and EST TOTAL \$102.75. There is also a "Enter Promo Code" field with an "Apply" button. At the bottom of the sidebar is another "CHECKOUT" button.

A red circle highlights the top "CHECKOUT" button. A larger red circle highlights a "NOTE" box in the sidebar, which contains the text: NOTE You are viewing an estimated total based on the textbook options you selected. If a Used book is not available, we will substitute it for a New book and your final total will be higher than the current estimate. If you are unhappy with the substitution, we will gladly process a refund or exchange. A large red arrow points from the right towards this note box.

At the bottom of the page, there is a section titled "MORE OF WHAT YOU NEED". The Windows taskbar is visible at the very bottom, showing the time as 2:22 PM on 7/28/2020.

# Directions for ordering with financial aid vouchers for Fall 2020

## 6. This again is the warning about the availability in Used Books:



## Directions for ordering with financial aid vouchers for Fall 2020

7. Renting? You will need an account. Already have one? You can sign in. It is recommended to create an account no matter what:

File Edit View History Bookmarks Tools Help

Shuffle - Now Playing on P... Rental Agreement | The College X

https://securex.bncollege.com/webapp/wcs/stores/servlet/BNCBRentalAgreementRedirectView?catalogId=10001&storeId=61553&krypto=KxgVMG9qu028

### CREATE YOUR RENTAL ACCOUNT

**READY TO RENT? CREATE YOUR ACCOUNT** (All fields required)  
I already have an account.

I AM A:  I AM:

FIRST NAME:  LAST NAME:

EMAIL ADDRESS:

PHONE NUMBER (MOBILE PREFERRED) <sup>?</sup>:

STUDENT ID:  VERIFY STUDENT ID:

CHOOSE PASSWORD (Password must be a minimum of 7 characters, must contain at least 1 upper case letter, 1 lower case letter and 1 special character):

CONFIRM PASSWORD:

Remember me for future visits

No CAPTCHA challenge required.

#### ORDER SUMMARY

|             |          |
|-------------|----------|
| 3 TEXTBOOKS | \$102.75 |
| -----       |          |
| SUBTOTAL    | \$102.75 |
| DISCOUNT    | \$0.00   |
| -----       |          |
| EST TOTAL   | \$102.75 |

Enter Promo Code

#### NOTE

You are viewing an estimated total based on the textbook options you selected. If a Used book is not available, we will substitute it for a New book and your final total will be higher than the current estimate. If you are unhappy with the substitution, we will gladly process a refund or exchange.

2:26 PM 7/28/2020

# Directions for ordering with financial aid vouchers for Fall 2020

## 8. \*If applicable\* Agree to the rental terms:

1. ACCEPT RENTAL AGREEMENT 2. SELECT A SHIPPING OPTIONS 3. SELECT PAYMENT OPTIONS 4. REVIEW ORDER & SUBMIT

### ACCEPT OUR RENTAL AGREEMENT

**PLEASE REVIEW & ACCEPT OUR RENTAL AGREEMENT.**

REVIEW AND ACCEPT OUR RENTAL AGREEMENT

**BNC TEXTBOOK RENTAL AGREEMENT**

This rental agreement is a contract between you and Barnes & Noble College Booksellers, LLC (BNC) and applies to your rental of textbooks and/or course related materials from us. This agreement sets forth your rights and obligations and should be read carefully.

If receiving rental materials at a BNC store or accessing the materials on the BNC website, by providing your signature, or clicking "I Agree" or "I Accept" at the point of sale, you agree to the terms and conditions of this agreement, our privacy policy, our terms of use, and any other documents incorporated into the website from which you accessed the materials. You agree this agreement is legally binding as between you and BNC. A copy of this agreement will be posted in the bookstore.

I agree with the B&N rental policy and guidelines

[BACK TO SHOPPING CART](#) **CONTINUE**

**ORDER SUMMARY**

|             |          |
|-------------|----------|
| 5 TEXTBOOKS | \$359.85 |
| -----       |          |
| SUBTOTAL    | \$359.85 |
| DISCOUNT    | \$0.00   |
| -----       |          |
| EST TOTAL   | \$359.85 |

**NOTE**

You are viewing an estimated total based on the textbook options you selected. If a Used book is not available, we will substitute it for a New book and your final total will be higher than the current estimate. If you are unhappy with the substitution, we will gladly process a refund or exchange.

**NEED HELP?** Rental FAQs · Payment & Delivery · Refunds

**NEWS AND OFFERS:**  **SIGN UP**

**TEXTBOOKS** **APPAREL** **GIFTS & ACCESSORIES** **SUPPLIES & ELECTRONICS** **College of the Sequoias Official Bookstore**

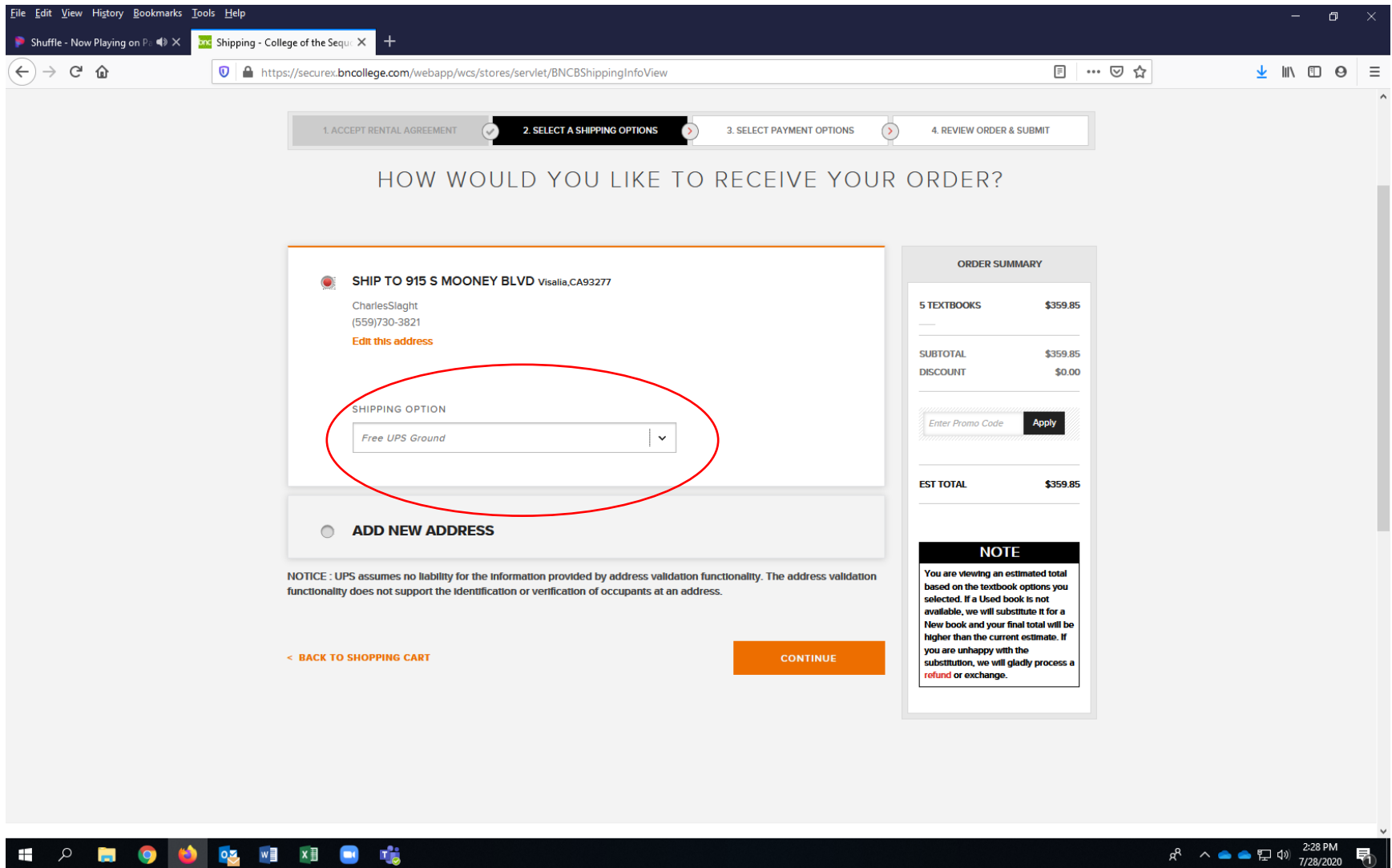
Find Textbooks Men's Diploma Frames Computer & Electronics

2:27 PM 7/28/2020



# Directions for ordering with financial aid vouchers for Fall 2020

9. Enter in Shipping Information, be sure to select Free Ground Shipping if order is over \$25:



# Directions for ordering with financial aid vouchers for Fall 2020

## 10. Rentals require a credit card, so be sure to enter that information:

File Edit View History Bookmarks Tools Help

Shuffle - Now Playing on P... Payment - College of the Sequoia

https://securex.bncollege.com/webapp/wcs/stores/servlet/BNCBOrderShippingSaveControllerCmd

### HOW WOULD YOU LIKE TO PAY FOR YOUR ORDER?

**PROVIDE A CREDIT CARD TO SECURE YOUR RENTAL BOOK(S): (REQUIRED)**

Subscriptions and Rented Course Materials will require a securing credit card to be kept on file. The securing credit card will be used for damages or late fees on Rented Course Materials or for renewals on any subscriptions. You can choose to pay for your order with another option at the bottom of this page.

SECURITY CODE

**ADD ANOTHER CARD**

NAME ON CARD

CARD NUMBER

CARD EXPIRATION DATE  
Jan 2020

SECURITY CODE  
 [What's this?](#)

COUNTRY

**ORDER SUMMARY**

|             |          |
|-------------|----------|
| 5 TEXTBOOKS | \$359.85 |
| <hr/>       |          |
| SUBTOTAL    | \$359.85 |
| DISCOUNT    | \$0.00   |
| <hr/>       |          |
| EST TOTAL   | \$359.85 |

**NOTE**

You are viewing an estimated total based on the textbook options you selected. If a Used book is not available, we will substitute it for a New book and your final total will be higher than the current estimate. If you are unhappy with the substitution, we will gladly process a refund or exchange.

## Directions for ordering with financial aid vouchers for Fall 2020

11. Now select BOOKSTORE VOUCHER for payment with your financial aid:

File Edit View History Bookmarks Tools Help

Shuffle - Now Playing on P... Payment - College of the Sequoia

https://securex.bncollege.com/webapp/wcs/stores/servlet/BNCBOrderShippingSaveContollerCmd

SAVE CARD INFO

Student ID

Please enter your Student ID number when placing orders with rental items.

ADD ANOTHER WAY TO PAY:

B & N GIFT CARD BOOKSTORE VOUCHER

< BACK TO SHIPPING OPTIONS CONTINUE

**A SMARTER WAY TO BUY TEXTBOOKS**

**THE RIGHT EDITION, GUARANTEED.**

We work closely with your professors to ensure we only sell the editions they use in the classroom, saving you time and stress about finding it yourself.

**DROP A COURSE? NO PROBLEM.**

Don't stick with a class just because you bought the books. Return them during the add/drop period of the semester for a full refund.

**TRUSTED ADVICE ON TEXTBOOKS.**

On the fence about buying books for a class? We let you know what's required on Day 1 and when to wait to purchase. Service you won't find anywhere else.

2:41 PM 7/28/2020

## Directions for ordering with financial aid vouchers for Fall 2020

### 12. Enter your Financial Aid Information AND DEPARTMENT (EOPS, Student Success, etc.):

Student ID

Please enter your Student ID number when placing orders with rental items.

**PAY FOR PART OF YOUR ORDER USING FINANCIAL AID**

**Bookstore Voucher**

NAME ON ACCOUNT

STUDENT ID

**ADD ANOTHER WAY TO PAY:**

**B & N GIFT CARD**

[< BACK TO SHIPPING OPTIONS](#) [CONTINUE](#)

# Directions for ordering with financial aid vouchers for Fall 2020

## 13. Review and Place your order:

ALMOST DONE! PLEASE REVIEW YOUR ORDER.

**YOU ARE ORDERING 5 ITEM(S)  
FOR A TOTAL OF \$368.58**

**PLACE ORDER**

**SHIPPING METHODS:** [Edit](#)

**FREE UPS GROUND :**  
Free UPS Ground

**SHIPPING ADDRESS**  
Charles Slaght  
915 S Mooney Blvd  
Visalia, CA 93277  
United States  
(559)730-3821

**PAYMENT METHODS:** [Edit](#)

**BOOKSTORE VOUCHER**  
NAME ON ACCOUNT: CHARLES SLAGHT EOPS  
ID: XXXXX3456

| YOUR ITEMS                              | TYPE                                  | QTY | PRICE           |
|---|---------------------------------------|-----|-----------------|
| <b>ACCT 001 10045 FALL 2020</b>         |                                       |     |                 |
| FINANCIAL ACCOUNTING-MYACCOUNTINGLAB    | NEW                                   | 1   | \$128.55        |
| FINANCIAL ACCOUNTING-MYACCOUNTINGLAB    | NEW                                   | 1   | \$128.55        |
| <b>HIST 017 10949 FALL 2020</b>         |                                       |     |                 |
| APOSTLES OF DISUNION >15TH ANNIVERSARY< | RENT USED<br>RETURN BY:<br>12/18/2020 | 1   | \$6.80          |
| POCKET GUIDE TO WRITING IN HISTORY.REV. | RENT USED<br>RETURN BY:<br>12/18/2020 | 1   | \$17.40         |
| GIVE ME LIBERTY,SEAGULL ED.V.1-PACKAGE  | NEW                                   | 1   | \$78.55         |
| <b>ITEM TOTAL:</b>                      |                                       |     | <b>\$359.85</b> |
| <b>SHIPPING:</b>                        |                                       |     | <b>FREE</b>     |

**ORDER SUMMARY**

5 TEXTBOOKS \$359.85

SUBTOTAL \$359.85

SHIPPING FREE

DISCOUNT \$0.00

TAX \$8.73

**EST TOTAL \$368.58**

**NOTE**  
You are viewing an estimated total based on the textbook options you selected. If a Used book is not available, we will substitute it for a New book and your final total will be higher than the current estimate. If you are unhappy with the substitution, we will gladly process a refund or exchange.

SAVE 53%  
SAVE 53%

2:45 PM  
7/28/2020

## Directions for ordering with financial aid vouchers for Fall 2020

### 14. You're all set!

The screenshot shows a web browser window displaying the 'College of the Sequoias Official Bookstore' website. The browser's address bar shows the URL: <https://securex.bncollege.com/webapp/wcs/stores/servlet/OrderProcessExtControllerCmd>. The website header includes the COS logo and navigation links for 'TEXTBOOKS', 'APPAREL', 'GIFTS & ACCESSORIES', 'SUPPLIES & ELECTRONICS', 'OFFERS', and 'COLLECTIONS'. A search bar is also present. The main content area features a promotional banner for an 'EXCLUSIVE STUDENT DISCOUNT SAVE UP TO 85% ON SOFTWARE' with a 'SHOP NOW' button. Below this, a large heading reads 'Thank You! Your Order Is In Process'. The order number is displayed as 'ORDER NUMBER: 113009490'. The page contains several paragraphs of text providing information about order fulfillment, shipping, and payment methods. At the bottom, there is a section titled 'Share Your Order Summary' with a text input field labeled 'Add email addresses' and a 'SEND' button. The Windows taskbar is visible at the bottom of the screen, showing the time as 2:46 PM on 7/28/2020.

College of the Sequoias Official Bookstore

Hello, Charles | Not Charles? | Faculty Resources

**COS**  
COLLEGE OF THE SEQUOIAS

CART  
0 ITEMS

TEXTBOOKS APPAREL GIFTS & ACCESSORIES SUPPLIES & ELECTRONICS OFFERS COLLECTIONS

Enter your search details

**EXCLUSIVE STUDENT DISCOUNT**  
**SAVE UP TO 85% ON SOFTWARE** **SHOP NOW**

## Thank You! Your Order Is In Process

**ORDER NUMBER: 113009490**

Thank you for your order! You will soon receive a confirmation e-mail with the order details. Please note the order total may change depending on the availability of used and rental textbooks. You will not be charged until your order is fulfilled.

You will not be charged until your order is fulfilled. Your order may arrive in multiple packages. If your order is sent in multiple shipments (either for pick up or shipped to your address), you will be charged separately for each shipment.

If your purchase was made using Financial Aid or Campus Debit, your items will not be available until the payment has been processed. Order processing can be delayed until the aid is available.

Purchased digital content? Once your payment is processed, you will receive an email from [bookstorecustomercare@bncollege.com](mailto:bookstorecustomercare@bncollege.com) and can begin to access your content immediately from the My Digital Content link on the bookstore website. Log in using the same email address and password you used when purchasing your digital material.

**Share Your Order Summary**

Add email addresses **SEND**

2:46 PM  
7/28/2020

## Directions for ordering with financial aid vouchers for Fall 2020

### FURTHER NOTES:

1. If you have a voucher like this, we will charge that first then run any payment that remains on another form of payment. Keep this in mind if you have used books but we do not have any available and charge for new books.
2. Ensure you have another form of payment if the total is more than your financial aid award or your order will be cancelled.
3. Be sure to register an account so you can keep up to date with your bookstore needs.
4. If you have multiple forms of aid, ADD ALL FORMS OF AID to the order.
5. We will verify if you are on the lists of approved students. If you place an order and are not a confirmed student, order will be cancelled.
6. If you are ordering digital books, access will be granted once we process payment in our system, so there will be a slight delay.
7. We still hope to maintain the same turnaround we had over Summer School, where orders were turned around and delivered by next business day (within most of California) if order was placed before 3:00 PM.
8. If an order is out of stock and placed on backorder, we can still process it once it comes in.
9. As always, if you have any questions, please email [sm617@bncollege.com](mailto:sm617@bncollege.com) and we will be happy to assist.