Common Registration Errors

Prerequisite or Test Score Error

- Student has not met the pre-req for the class
    - Check the course to see if it has a pre-req by clicking on the CRN within the class search
- If student completed a pre-req at another school they need to submit a pre-requisite override form
    - On the admissions forms page

Co-Requisite Error

- Student needs to enroll in an additional course connected to the course they are trying to add
- Student needs to add a support class
    - If the student is trying to add a Math or English class that requires a Support class they need to enter both CRN's at the same time
    - Find the linked CRN by going to the class search and clicking on the CRN

Repeat Hours Exceeded

- Student has too many attempts (F's or W's)
    - needs to petition to repeat the course

Max hours exceeded

- Most common for students that are on probation
    - Must meet with counselor for unit increase (this is not a guarantee and is reviewed on a case by case basis)
- Can also occur if students are trying to take more than 19 units
    - Must meet with counselor for unit increase (this is not a guarantee and is reviewed on a case by case basis)

Time Conflict

- One or more of the courses the student chose meet at the same time
    - Student needs to select courses that do not overlap
    - If student absolutely needs both classes they will have to do a time conflict petition that has to be signed by both instructors

CRN Does not exist

- Have student double check the CRN to make sure it was entered correctly
- If the CRN is correct they may be entering it for the wrong term (ie. CRN is for Fall and they are in the reg. screen for Summer)
- Have the student go back to registration and then click on term selection to select the correct term

Closed-Waitlisted

- Student needs to add themselves to the waitlist
- Have student select "Waitlist" from the Action drop-down list in the error message, then click "Submit Changes" button to get on waitlist for the course
    - Student is on waitlist when it says "waitlist" next to the course name.
    - Student can refer to class schedule for position on waitlist

Repeat Count Exceeds 0

- Student is enrolling in a course they are currently enrolled in or already completed with a passing grade
- If currently enrolled student needs to drop current enrollment or wait until grades post for current term