



Visalia Campus, (A&R Room 107)  
 915 S. Mooney Blvd. Visalia, CA 93277  
 PH: (559) 730-3727 FAX: (559) 737-4883

Tulare College Center, (Building A)  
 4999 E. Bardsley Ave. Tulare, CA 93274  
 PH: (559) 688-3010 FAX: (559) 687-6294

Hanford Educational Center, (The Hub)  
 925 13<sup>th</sup> Ave. Hanford, CA 93230  
 PH: (559) 583-2500 FAX: (559) 584-1853

## REQUEST FOR RECLASSIFICATION OF RESIDENCY

**Please submit the questionnaire with all pertinent residency documentation to any of the locations listed above or mail: [residency@cos.edu](mailto:residency@cos.edu). Incomplete questionnaires and/or questionnaires without documentation will be returned to the student.**

<hr/> <i>Last Name</i>	<hr/> <i>First Name</i>	<hr/> <i>Middle Initial</i>	<hr/> <i>SSN/Banner ID</i>
<hr/> <i>Birth Date</i>	<hr/> <i>Email</i>		<hr/> <i>Area Code + Phone Number</i>
<hr/> <i>Address</i>	<hr/> <i>City</i>	<hr/> <i>State</i>	<hr/> <i>Zip Code</i>
Name of authorized person to speak on your behalf: _____			<p><b>Please indicate your student status:</b>  <input type="checkbox"/> Regular College Student  <input type="checkbox"/> Concurrent High School Student</p> <p>(Picture Identification Required)</p>

### **PART I**

1. Do you intend to make California your permanent residence?  Yes  No
2. When did your present stay in California begin? \_\_\_\_ / \_\_\_\_ / \_\_\_\_
3. Are you a U.S. Citizen?  Yes  No  
 If No, please check all that apply to you:  Permanent Resident  Temp Resident  Refugee/Asylee  Amnesty  Student Visa  
 DACA (Deferred Action for Childhood Arrivals)  Temporary Protected Status  Other Status Date issued: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 SIV  T VISA  U VISA – **Settled in California upon entering the United States:**  Yes  No Date issued: \_\_\_\_ / \_\_\_\_ / \_\_\_\_
4. Complete the following questions about yourself:  
 State that issued your driver's license or ID \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 State that issued your vehicle registration \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 Have you voted in California?  Yes  No  
 State where you filed your personal income tax form the last two years: (State \_\_\_\_ Year \_\_\_\_ ) (State \_\_\_\_ Year \_\_\_\_ )
5. At any time in the last 24 months, were you determined to be homeless by any of the following?  Yes  No
  - High school or school district homeless liaison
  - Emergency shelter or transitional housing program
  - Director of a runaway or homeless youth basic center or transitional living program
  - Other Agency: \_\_\_\_\_
6. Are you, your spouse, or either of your parents employed full-time by a CA Community College?  Yes  No
7. Have you, your spouse, or either of your parents (guardians) been released from the Armed Forces within the last **3 years** from the opening day of the semester in which you plan to enroll?  Yes  No
8. Did you attend a California high school for at least 3 years and graduate?  Yes  No
9. Are you, your spouse, or either of your parents on active duty in the Armed Forces stationed in CA?  Yes  No
10. **Financial Independence:**  
 Will you or have you been claimed as an exemption for state and federal tax purposes by your parents?  
 In the current calendar year:  Yes  No  
 In the preceding calendar year:  Yes  No  
  
 Will you or have you received more than \$750 in financial assistance from your parents?  
 In the current calendar year:  Yes  No  
 In the preceding calendar year:  Yes  No  
  
 Will you or have you lived for more than six weeks in the home of your parents?  
 In the current calendar year:  Yes  No  
 In the preceding calendar year:  Yes  No  
 If yes to any of the above, name and address of parents: \_\_\_\_\_

**PART II**

If you are under 19 years of age or you are a dependent of your parent/guardian for income tax purposes complete Part II. Complete the following information about your parent/guardian.

1. Name: \_\_\_\_\_

Residence: \_\_\_\_\_  
City State

Name: \_\_\_\_\_

Residence: \_\_\_\_\_  
City State

2. Enter the date of your parent's/guardian's present stay in California began: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

3. Is your parent/guardian a U.S. Citizen?  Yes  No

If No, please check all that apply to you:  Permanent Resident  Temp Resident  Refugee/Asylee  Amnesty  Other

Date issued: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

4. Please place a check next to all that apply to your parent/guardian:

- Has a CA driver's license or ID
- Has a CA vehicle registration
- Voted in California
- Filed CA state 540 tax return    Years: \_\_\_\_\_

I hereby certify under penalty of perjury that to the best of my knowledge, all of the above statements are correct and complete. I also understand that willful omission, falsification, or failure to report changes in residence may result in my dismissal from the college.

\_\_\_\_\_  
Student Signature – Required for PART I

\_\_\_\_\_  
Date

\_\_\_\_\_  
Part II – Parent/Guardian Signature Required  
(If you are a dependent)

\_\_\_\_\_  
Date

**Official Use Only**

**California Residency Documentation Checklist**

Students may establish residency by submitting the following required documentation:

- California State taxes for the year prior to the start of term.
- A California issued driver's license or ID card.

Students who do not submit California tax returns must provide three forms of proof from the lists below, **at least one of which must be a primary document.**

The burden of proof is on the student to clearly demonstrate both physical presence in California and intent to establish California residence. You are required to present evidence in accordance with Education Code Section 68040 et. seq. The documents presented must be valid and readable. **The residence determination date, one year and one day, does not begin until you are present in California and must be achieved by the day proceeding the opening day of instruction of the semester.**

**PRIMARY DOCUMENTS:**

- \_\_\_ California Income Tax
- \_\_\_ California driver's license or ID card
- \_\_\_ Voter Registration in California
- \_\_\_ Have a business or employment in California
- \_\_\_ Licensed from California for professional practice
- \_\_\_ Vehicle registration in California
- \_\_\_ Recipient of California state services
- \_\_\_ Current W-2 Form showing California address
- \_\_\_ Maintained California as legal state on Leave and Earnings Statement while in the armed forces

**SECONDARY DOCUMENTS**

- \_\_\_ Ownership of residential property as primary residence
- \_\_\_ Continuous occupancy of rented or leased property in California
- \_\_\_ Federal taxes showing California address
- \_\_\_ Maintaining active checking/savings accounts in California banks
- \_\_\_ Utility bills (electricity, gas, phone, or water)
- \_\_\_ Moving personal belongings to California
- \_\_\_ Selective Service registration
- \_\_\_ Hunting or fishing license as a resident of California
- \_\_\_ Public Library Card
- \_\_\_ Other (specify) \_\_\_\_\_

**Semester:**

Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_

**FERPA form on file?** \_\_\_\_\_

Approved     Denied

\_\_\_\_\_  
A&R Dean, Student Services Signature or designee

\_\_\_\_\_  
Date