Description of Position

College of the Sequoias is continuously seeking to build a pool of adjunct faculty to teach in the various divisions.

Initial salary placement with a Master’s Degree on Step 1 Lecture rate is $48.37 an hour.

Application Procedure

Applicants must submit the following materials.

- Completed COS academic/administrative application form
- Letter of interest which states the discipline applied for, your degrees, and your work experience (including the number of years of related experience.)
- Resume
- Unofficial transcripts
- One letter of recommendation
- If claiming equivalency, the completed equivalency documents must be attached.

Send to: Human Resource Services
College of the Sequoias CCD
915 S. Mooney Blvd.
Sequoia Building, Room 5
Visalia, CA 93277–2214

Minimum Qualifications

In order to teach in a discipline, all faculty must meet the minimum qualifications as established by the California Community Colleges Chancellor’s Office.

These minimum qualifications may be found on the COS HR Web site (www.cos.edu under Human Resources).

Listed in the book of minimum qualifications will be disciplines which require a specific master’s degree. For example:

Chemistry  Master’s in chemistry OR Bachelor’s in chemistry or biochemistry AND master’s in biochemistry, chemical engineering, chemical physics, physics, molecular biology, or geochemistry OR The equivalent

There are also disciplines where a master’s degree is not generally expected or available. Disciplines on this list require any bachelor’s degree and two years of experience or any associate degree and six years of experience. For example:

Auto Mechanics  Stagecraft  Fire Technology
**Screening Procedure**

Only **complete** application packages will be evaluated and forwarded to the appropriate division when a position is available. Application packages will be screened to determine whether or not the applicant will be invited for an interview and teaching demonstration.

Applications will be kept on file for a minimum of one year.

**Questions**

If you have any questions about the application process, please contact:

Human Resources  
College of the Sequoias Community College District  
915 S. Mooney Blvd.  
Sequoia Building, Room 5  
Visalia, CA 93277-2214  
Phone: (559) 730-3867  
LindaRei@cos.edu

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**Notice to all Adjunct Applicants for Employment**

“College of the Sequoias Community College District is an equal opportunity employer. Prospective employees will receive consideration without discrimination because of race, creed, color, national origin, sex, gender, sexual orientation, age, religion, mental or physical disability, medical condition, genetic information, marital status, military service, or any other basis protected by law.”

“College of the Sequoias Community College District provides reasonable accommodations to qualified applicants with disabilities. If you need a reasonable accommodation for any part of the job application and hiring process, please contact a representative from Human Resources at (559) 730-3776 to request a reasonable accommodation.”