MEETING OF THE BOARD OF TRUSTEES
OF THE
COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT

Monday, August 8, 2016

4:00 pm - Closed Session – President’s Conference Room
5:00 pm - Regular Session – COS Board Room

Board of Trustees
Lori Cardoza, Earl Mann, Kenneth Nunes, Greg Sherman, John A. Zumwalt,
Brissa Flores, Student Trustee, Stan A. Carrizosa, Superintendent/President

AGENDA

4:00 PM – President’s Conference Room

I CALL TO ORDER

II PUBLIC COMMENT
(Per Board Policy 2350, any person may address the Board at this time either on an agenda item or other matters of interest to the public that are within the subject matter jurisdiction of the Board. A maximum of 5 minutes is allowed for each speaker, with a maximum time of 15 minutes per item unless otherwise extended by the Board.)
• Public Comments Concerning Items On the Closed Session Agenda

III RECESS TO CLOSED SESSION – President’s Conference Room
(The board will report on any reportable action/s taken during Closed Session.)

1. NEGOTIATIONS (GC § 54957)
   a. College of the Sequoias Adjunct Faculty Association (COSAFA)
      Chief Negotiator: Stan Carrizosa
   b. College of the Sequoias Teachers Association (COSTA)
      Chief Negotiator: Stan Carrizosa

5:00 PM – Board Room

IV RECONVENE TO OPEN SESSION
• Closed Session Reportable Actions
• Pledge of Allegiance
• Oath of Office: Brissa Flores, Student Trustee

V PUBLIC COMMENT
(Per Board Policy 2350, any person may address the Board at this time either on an agenda item or other matters of interest to the public that are within the subject matter jurisdiction of the Board. A maximum of 5 minutes is allowed for each speaker, with a maximum time of 15 minutes per item unless otherwise extended by the Board.)
• Public Comments Concerning Items On Agenda
• Public Comments Concerning Items Not on the Agenda

VI BOARD AND EXECUTIVE STAFF REPORTS (NON-DISCUSSION ITEMS)

a. STUDENT TRUSTEE REPORT
   Ms. Flores
b. BOARD MEMBER REPORTS
   Mr. Foster
c. FOUNDATION REPORT
   Mr. Foster
d. ACCREDITATION REPORT
   Dr. La Sema
e. SUPERINTENDENT/PRESIDENT’S REPORT
   • Introduction of New Faculty:
     o Charles Abee, Plant Science
     o Charles “Chuck” Perkins, Electrician Training
     o Donal Howell, Automotive Technology
   • Introduction of New Managers:
     o Marshall Fulbright, Dean of Arts & Letters
     o Kevin Mizner, Chief of Police
     o Joseph Garcia, Custodial Manager

VII REPORTS

a. ACADEMIC SENATE PRESIDENT’S REPORT/ UPDATE

b. COSTA PRESIDENT’S REPORT/UPDATE

c. CSEA PRESIDENT’S REPORT/UPDATE

d. COSAFA PRESIDENT’S/UPDATE

VIII INFORMATION

1. ANNUAL REPORT ON DISTANCE EDUCATION
   The Distance Education and Faculty Enrichment Coordinator will present the annual report on Distance Education at College of the Sequoias.

2. ANNUAL STAFFING REPORT
   The Office of Human Resources will present the annual staffing report of employees currently employed at the College of the Sequoias Community College District. Additionally, a report is being presented that compares the number of full-time equivalent employees versus the number of funded, full-time equivalent students.

3. ANNUAL UPDATE ON THE COS TRAINING RESOURCE CENTER
   The COS Training Resource Center Director will present an update on the activities of the Training Resource Center including contract education, community education, partnerships, current and future training offerings and financial results.

4. YEAR-END GOVERNANCE REPORT
   A summary will be presented of the District’s year-end evaluation and assessment of its governance system and processes as required by the COS Governance and Decision-Making Manual.

IX CONSENT CALENDAR

All items listed on the Consent Calendar are considered routine and will be enacted by one motion. An item may be removed from the Consent Calendar at the request of any member of the Board of Trustees or any person in the audience and considered as a separate agenda item.

5. MINUTES OF THE PREVIOUS MEETING:
   • July 11, 2016 – Regular Meeting

6. PERSONNEL REPORT 02-2016-2017

7. PAYMENT OF BILLS
   Payment of the District’s financial obligations.

8. RATIFICATION OF STUDENT/ATHLETE ACCIDENT INSURANCE CONTRACT
   Buckman Mitchell, the insurance brokers for COS, requested rate quotes for our student/athlete accident insurance coverage and although Arch Insurance Company quoted rates similar to Blue Cross S.A.I.N. (Student & Athlete Insurance Network),
Blue Cross S.A.I.N. insurance coverage was deemed preferable due to its 100% coverage in-network (and 50% coverage out-of-network). It is recommended that the Board ratify the contract with S.A.I.N. for student and athlete accident insurance coverage for the 2016-2017 school year.

9. **CTE DATA UNLOCKED GRANT SUB-AGREEMENT WITH RANCHO SANTIAGO CCD**
The California Community College Chancellor’s Office is providing monetary and logistical support to colleges for addressing CTE data collection, data reporting, data use, and data accuracy through the CTE Data Unlocked Initiative. Rancho Santiago Community College District acts as the Fiscal Agent for this initiative. It is recommended that the Board approve the attached sub-agreement between Rancho Santiago Community College District and Sequoias Community College District.

10. **PHYSICAL THERAPY ASSISTANT PROGRAM – JACOBO PHYSICAL THERAPY & COMPLETE WELLNESS**
It is recommended that the Board of Trustees approve the District’s entering into an agreement with Jacobo Physical Therapy & Complete Wellness for the purpose of clinical education for students enrolled in the PTA Program.

11. **CALIFORNIA ACADEMY PARTNERSHIP PROGRAM (CAPP) AGREEMENT WITH LA SIERRA CHARTER SCHOOL**
The Tulare County Superintendent of Schools and College of the Sequoias wish to support the California Academic Partnership Program’s (CAPP) efforts to improve the preparation for college and career readiness for students at La Sierra Charter School. It is recommended that the Board approve the California Academic Partnership Program (CAPP) Agreement with La Sierra Charter School.

**ACTION**

12. **APPROVAL FOR COSTA TO CHANGE HEALTH INSURANCE PROVIDERS TO SISC, TO PROVIDE HEALTH INSURANCE BENEFITS FOR ELIGIBLE PARTICIPANTS**
   Mr. Bratsch
   It is recommended the Board of Trustees approve COSTA members’ transition from CVT to SISC III to provide health insurance benefits for all eligible COSTA participants.

13. **CALIFORNIA STATE UNIVERSITY FRESNO AND COLLEGE OF THE SEQUOIAS MEMORANDUM OF UNDERSTANDING**
   Ms. Statton
   It is recommended that the Board of Trustees approve the Memorandum of Understanding between California State University Fresno and College of the Sequoias for the use of Live Oak Building and other agreed upon services.

14. **ACCEPTANCE OF DONATED PROPERTY**
   Ms. Statton
   California State University, Fresno (Fresno State) wishes to donate the portable buildings it owns and currently has on the COS campus, to College of the Sequoias. The buildings are described as “CSUF/COS Center,” which includes a modular classroom buildings FS 1-6 and one modular restroom building, and a modular office building “CSUF Admin Office,” which includes an administrative office and modular classrooms FS 7-8. The buildings are being donated by Fresno State “as is” and with no warranties.

**XI ADJOURNMENT**

In compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 730-3745 48-hours in advance of the meeting. For Deaf and Hard of Hearing - call videophone at (559) 302-9976 48-hours in advance of the scheduled meeting time to request interpreter services. All reasonable efforts will be made to accommodate those with disabilities. Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 915 S. Mooney Blvd., Visalia, CA 93277 during normal business hours. In addition, such writings and documents may be posted on the District’s web site at www.cos.edu.