



## LRC/Library Tour Request Form

Library tours are available on request throughout the year. Guided tours include information about the library's collections, services provided, library cards, loan periods, facilities, and equipment.

Participants have an opportunity to ask questions during each tour. Library tours generally take about 30 minutes. To schedule a library tour, bring this completed Tour Request Form to the Reference Desk at the LRC; we will schedule your tour at that time. For more information, contact the librarians at [library@cos.edu](mailto:library@cos.edu).

Instructor's name: \_\_\_\_\_

Office phone: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Email: \_\_\_\_\_

Course name: \_\_\_\_\_

Number of students: \_\_\_\_\_

First Date/Time choice: \_\_\_\_\_

Second Date/Time choice: \_\_\_\_\_

If there are any particular aspects of the LRC/Library resources you wish discussed during this tour, please note them here: