Getting on the Waitlist
Go to COS Home Page: www.cos.edu
• Find your classes by clicking on “Class Search.”
• In the Dynamic Schedule Query, click on subject under By Subject then click “Search.”
• Find the class you would like to get on the waitlist for.
• Write down the five digit CRN number. You will need this later.
Go back to COS Home Page: www.cos.edu
Click on “Banner Web Login.”
- Enter User ID (SSN or banner ID number).
- Enter PIN (6 digit date of birth, if initial login).
- Click “Login.”
Click on “Student & Financial Aid.”
Click on “Registration.”

Please activate and check regularly your COS Giant email account as this is the official means of communication between COS students and the College.

- **Registration**
  - Check your registration status; Add or drop classes; Display your class schedule.
- **Student Records**
  - View your holds; Display your grades; Review charges and payments.
- **Financial Aid**
  - Review the status of your financial aid application; View your awards. Check status of document requirements.
- **nelnet**
  - Setup Payment Plan for COS Classes
  - Make Credit Card Payment
  - Pay for your OLD DEBT Payment Plan
  - View COS Course Catalog
Click on “Add or Drop Classes.”
Click on “Submit.”
• Type in the five digit CRN, you had written down (view page 5).
• Click on “Submit Changes.”
• Under “Registration Add Errors,” click drop down arrow under Action.
• Click “Waitlist.”
• Click “Submit.”
• Make sure it reads, “Wait List.”
Print your schedule and check your waitlist status regularly.

- Click “Student Services & Financial Aid.”
- Click “Registration.”
- Click “Class Schedule.”
- Select “Fall 2011” then click “Submit.”
• If at any time you get stuck with the registration process, please feel free to call the COS Registration helpline at: (559) 737-6140.
Don’t forget:

- Check your COS giant email account regularly.
- When you get an email sent to your COS giant email account that you’ve been registered into your class(es), pay for your class(es) online on Banweb:
  - Click “Student & Financial Aid.”
  - Click “Make Credit Card Payment.”

- OR -

- Call the COS Cashier’s office at (559)730-3956.
Welcome Future Giants!