Accreditation RTF Standard I Subgroup Minutes

April 19, 2013; 2:00-4:00 PM; Moro Classroom

In attendance: Ryan Barry-Souza, Stephanie Collier, John Boragno, Dave Bird and Christian Anderson

1. The committee reviewed and discussed content requirements for the accreditation summit PowerPoint presentation, which focused on recommendations #1 and #2.

2. The committee addressed the above recommendations by providing details of the following:
   - Work/action accomplished and how that work supports the respective standard(s)
   - How the work/action produced will allow the College the effectively respond to the recommendation.

3. The decision was made to use the COS Integrated Planning Manual and Planning Model as evidence of the work accomplished.

4. Discussion points iterated the direct ties from the accreditation standards into the planning manual, therefore tying the standards back to the recommendations.

5. The two (2) PowerPoint slides are summarized as follows:

   Recommendation #1 – Formalize an integrated systematic planning process for continuous improvement.
   - Planning model is an annual cycle including all key processes and work to improve student learning
   - Timelines demonstrate evaluation is systematic and ongoing
   - Continuous improvement

   Recommendation #2 – Culture of participate
   - Manual and model provide evidence that planning process is broad based
   - Offers opportunity for input
   - Allocated necessary resources for improved student learning