Present: Brent Calvin, Tim Hollabaugh, Jonna Schengel and Omar Gutierrez.

I. Review and discuss Budget Allocation Processes

Reviewed and discussed North Orange County CCD Budget Allocation Handbook, dated 2012. The group felt this model provided a good framework for us to build upon.

Reviewed COS Board Policy 6200, 6250, 6300 and Administrative Procedure 6250, compared to North Orange CCD Board Policy 6200, 6250 and Administrative Procedure 6250.

For reference:
- Board Policy 6200 – Budget Preparation
- Board Policy 6250 – Budget Management
- Board Policy 6300 – Fiscal Management
- Administrative Procedure 6250 – Budget Management

Discussed how the flowchart process needs to follow processes and decision making authority needs to be identified. A model narrative will also need to be developed.

After reviewing North Orange CCD Budget Allocation Model Flowchart, the group came up with the first version (Version 1) of what that process would look like at COS.

Group also reviewed the District’s Version 3 Model of Integrated Planning.

Minutes for the Friday March 15, 2013 meeting were reviewed.