There was a discussion about the Dr. Robert Pacheco’s presentation on Friday, April 5. It was felt that it was very helpful. He will be returning to College of the Sequoias on Friday, May 3. Since this is a day that the Banner system will be down, it was discussed that perhaps we could close offices in order for everyone to participate in the assessment process. Kristin will send an email to Jennifer LaSerna and Stan Carrizosa (and cc the Subgroup) to give the Subgroup’s thoughts about this topic. There will be a follow-up with standard templates for SLOs/SAOs/AUOs.

The Subgroup reviewed the four proposals from the Standard III Subgroup which were approved by Senior Management the previous week. It was decided that none of them had an impact on our Subgroup.

The eight proposals which our Subgroup submitted the previous week were discussed with the appropriate contacts.

There was a discussion about evening counseling and if specialty programs (EOPS) should offer evening counseling. It was decided that because any student could see a counselor in general, but not vice versa, it is important for each special program to make that decision separately. In all cases, however, the department needs to be able to make the decision based on data (survey, quantitative data, etc).

Jessica reported that she had completed the Essential Learning Initiative Proposal for IntelliResponse.

Frances will schedule a call with Foothill College members (who also use IntelliResponse) for the proposal’s subgroup to discuss Foothill’s implementation. In addition, it was suggested that we get Technology Representatives “at the table” to have a conference call with the IntelliResponse representative.

Sandy Williams, Tutorial Center Coordinator, joined the meeting to discuss the 2011 survey of tutoring. She reviewed what the District had and was currently doing in terms of online counseling.

Kristin will draft a proposal to do a survey at the end of the semester to identify the most requested time for online counseling. In addition, when the proposal which was just approved identifies how many online only students the District serves.

Kristin will contact Stephanie Collier (Dean), David Robinson (Division Chair, Language Arts) (and cc’ the committee) about visiting with the Subgroup on Monday, April 15. The topic will be ideas to increase Writing Services Lab regardless of service delivery method of instruction.

Kristin will contact Jared Burch (Incoming Math Division Chair), Chris Keen (Incoming Math Division Chair) and Robert Urtecho (Dean) (and cc’ the subgroup) to join us at the meeting on
Monday, April 15. The topic will be ideas to increase Math Lab regardless of service delivery method of instruction.

It was discussed that for the Online Tutoring, maybe we need to work with Computer Services in order to create some sort of mask wherein a student would have to log in by their Banner ID and Birthdate (like is currently used in the common areas.)

Bethany handed out an updated Meeting Calendar. It was decided that we would meet as an overall Subgroup on Mondays and use Wednesday afternoons for smaller group work.