**Standard IIA - Minutes**

May 10, 2013  
2:30pm-4:30pm  
Room 1

1. Call to order/attendance – Julie Rodriguez, Milli Owens, Amy Dwelle, Robert Urtecho, Valerie Ehrlich, David Hurst, Amy Vega-Pritchett, Jared Burch

2. May 7 Summit II discussion and review of recommendations (see attached)  
   i) Idea for webpage: we can showcase a few strong assessment cycles from divisions to showcase our own best practices; refer to Santa Rosa website.  
   ii) Idea for webpage: create an FAQ on the Outcomes and Assessment page to address some of the questions received from the summit.  
      (1) FAQ  
         (a) What is dialog, and where is it housed in Tracdat?  
         (b) How/Who will maintain the SLOs on the website?  
         (c) Are there other criteria for grading purposes outside of specific SLOs?  
         (d) What support is there for instructors as we create outcomes and assess them?  
         (e) What information is logged into CurricUNet and what goes into Tracdat?  
         (f) How do outcomes affect students?  
         (g) Can SLO assessment be used against me?  
         (h) What is our assessment cycle? What are all the timelines?  
         (i) What is the connection between a course outcome and a program outcome?  
         (j) Who will see my data?

3. August Teaching Institute - touch base with Dr. Jennifer Vega- La Serna

4. Show Cause Report  
   i) We worked to complete the standards and recommendations  
      (1) Marla P. will continue to update this document.  
      (2) Amy D. will send an email to all division chairs to request information (agenda, emails, meeting minutes) of meetings and work on outcomes and
assessment this spring semester to provide evidence for progress.

5. Webpage update
   i) Outcomes Assessment Guide—proposal (Marla and Robert) will be moved to our first meeting in Fall 2013

6. Preparing for last two weeks and summer tasks: check and respond to your email—no meetings of subcommittee planned as next Friday is the start of finals and the following Friday, faculty are not in session.

7. Adjournment