I. Call to order 2:30 Jennifer Vega La Serna, Stan Carrizosa, Jared Burch, Michele Hester-Reyes, Joni Jordan, Amy Pritchett, Milli Owens, Rolando Gonzalez, Robert Urtecho, Larry Dutto, Marla Prochnow, Amy Dwelle, Stephen Tootle, and Tim Hollabaugh present.

II. Review/Approval of minutes from 3/15/13

III. Video conference cancelled with Dr. Pacheco due to scheduling conflict.

IV. Virtual Meeting with Dr. Robert Pacheco 3:00-3:30pm. (cancelled) Jennifer Vega La Serna reminded the group to send all questions for Dr. Pacheco through her. Jennifer is our contact person to Dr. Pacheco, what we send she will forward to him for review and feedback. Jennifer shared guidelines for our course of direction. (see below)

V. Open issues

   a) Identified Dr. Jennifer Vega La Serna and Valerie Ehrlich as our co-chairs.

   b) Action Plan PO and CO continued discussion/clarification (to include info RE division O&A ambassadors and calls for division assistance; acceptance of Mapping Matrix for POs) – Joni/Jared/VE all (this is postponed until after our meeting with Dr. Bob Pacheco)

   c) Requests and Recommendations update and revisions – Stephen Tootle agree to rewrite and resubmit our recommendations and request using the requested format.

   d) Trakdat Progress Report – Joni sent information with passwords for us to explore, as well as Stephen Tootle sent out an email with links for our reference. (see below)

      1. Youtube: http://www.youtube.com/results?search_query=tracdat
2. faculty user manual:

3. Great outward facing website for tracdat:
   http://www.sfasu.edu/assessment/tracdat.asp

e) Recommendation concerning flex days in SP 2013 for O&A work – Dr. Bob Pacheco will be here 4/5 and 4/26

f) Visit to Bakersfield / Mtg with Janet Fulks - Joni shared she had a positive experience and came away with many positive ideas.

g) Review Natoli concerns RE outcomes/contract (this conversation may also include recent draft of Senate BP on this issue) – Amy P and Julie/all (moved to next meeting’s agenda)

h) Senate Update - Stephen, Michele, Joni, and Amy - Michele shared Senate has stopped movement on the creation of AP/BP regarding SLOs and is currently waiting to determine the best course of action.

i) O&A webpage – Marla and Robert

VI. New Business

VII. Adjournment 4:30
Subgroup IIA

WHAT is critical to demonstrate to the visiting team in October that shows that the processes for outcomes assessment are in place:

1. SLO tracking system
2. Assessment plans for the courses and programs
3. An assessment loop that is TIED to the planning cycles.
4. A clear connection of the outcomes results INTO program review so that faculty are using the information to change pedagogy, improve curriculum and allocate resources.
5. A direct link between the outcomes discussion and analysis to prioritization processes (whether reallocation of existing resources or the direction of new money).
6. A pathway of outcomes to the larger planning efforts and goal setting from the college.

Understanding of the committee charge:

a. Implement TracDat
b. Develop a training plan for TracDat
c. Develop a SLO guide – protocols, practices for assessment
d. Develop an assessment cycle that mirrors our new planning cycle
e. Develop a training plan for faculty on SLOs, PLOs
f. Develop an implementation plan and working timeline
g. Support faculty on work they are doing this semester and in fall

First steps:

a. Start creating an action plan and timeline to address the committee charge
b. Start creating a training plan that includes the workshops with Bob Pacheco