Standard IIA – Meeting Notes
April 26, 2013 2:30pm-4:30pm Rm. 1

I. Call to order/attendance-Joni Jordan, Amy Dwelle, Larry Dutto, Rolando Gonzalez, Robert Urtecho, Milli Owens, Julie Rodriguez, Valerie Ehrlich, Jared Burch, Amy Vega-Pritchett, Marla Prochnow, Jennifer Vega La Serna, Stephen Tootle

II. Recommendations Chart Update
   a. Tim Hollabaugh will continue to work on:
      i. #6 Outcomes Available to Students in the syllabus and provided in Banner.
   b. Jared Burch will continue to work on:
      i. #10 Outcomes Assessment Cycle (current term and assessment cycle going forward)
         1. has developed into Action Request #6 and will be submitted by Valerie E. and Jared B. 5/1/13
   c. Rolando Gonzalez will continue to work on:
      i. #5 pay for adjunct for assessment work
      ii. #4 and #14 assessment days during the academic year

III. May 3 meeting plan
   a. Review of survey results – positive feedback, with constructive responses
   b. Survey questions for after the meeting
      i. We developed 3 new questions to be sent out after the May 3.
   c. Agenda – menu style options to help departments work on specific concerns they have yet to suit many levels of completion across campus.
   d. Support for tables
      i. We need to have our group and the Outcomes Ambassadors help facilitate this. Joni will coordinate volunteers.
   e. Other considerations? (Note: Faculty need to see that these sorts of workshops will become an ongoing part of our outcomes and assessment culture.)

IV. Accreditation Summit Meeting on May 7, 5-8.
   a. Review of slides—Amy D. and Joni will coordinate.
   b. Discussion (when, where and how?? We still need direction here. Will probably confer briefly at the May 3 meeting after discussion with Pacheco.)

V. Tracdat Update
   a. Trainings in progress
   b. Inclusion of SAOs – timeline for the work unclear so far.
   c. Next steps—train people and departments. Joni coordinating.
VI. Webpage demo and update
   a. Marla and Robert showed what we have so far.
   b. Important to have all material on the site up to date and vetted first.
   c. Unclear precisely how the internal-facing/external-facing dynamic will be handled.
   d. Examined other schools' outcomes and assessment sites for models of how actual outcomes will be accessed by users since a dynamic connection with TracDat is currently not feasible (or perhaps not even desirable).

VII. Training plan for outcomes/assessments
   a. Flex days recommendations—Convocation each semester will be one hour for president and three hours for divisions to do primarily assessment work (and meeting details as necessary). Subcommittee will request that management and labor unions work out details to explore one additional “Dialog Day” each semester to continue (and to be compensated for) ongoing and necessary assessment work. Action Request forthcoming—see IIc above.
       i. We will need to continue to build the content; it depends on where we are.
       ii. Marla will contact Dr. Deborah Nolan to begin advertising.

VIII. Outcome cycle and calendar

   a. Action Request from Valerie E and Jarod B revised and accepted by group. They will submit to Amy D early next week. See IIb above.

IX. Adjournment