Members of the committee met to discuss and edit portions of a first draft of the college’s ACCJC “Show Cause” report. Points of discussion and recommendations generated are summarized below:

1. From the section titled “Eligibility Requirement 19…”
   - Insert language reflecting the role and evaluation of Student Learning Outcomes, Program Level Outcomes, Institutional Level Outcomes, and Service Area Outcomes on pg. 2. Possible language adapted from the Integrated Planning Manual:
     “Updates and comprehensive program reviews include the assessment of student learning (at the course, program, and institutional levels) and service area outcomes. Progress on outcomes within cycles of assessment is memorialized within program review documents to provide a historical foundation from which to evaluate program improvement and to inform future planning.”

   - The first paragraph on pg. 3 is awkwardly phrased. Suggested change:
     “This report describing the District’s effectiveness in meeting its mission serves as a catalyst of dialog across the district. For example, this data has been recently presented at the May 13, 2013 Board of Trustees meeting, the June 2013 management retreat, the Fall 2013 convocation, and at various management meetings. In addition to these efforts, the district has posted the Scorecard to its website for consumption by the broader community.”

   - The committee recommends that the language in the 2nd to last paragraph on pg. 3 of this section reflect the fact that, in the past, many of the objectives found in the 2010-15 Strategic Plan were not either measurable or measured. We suggest that this section include a reference to the Strategic Plan evaluation meeting that occurred on June 18, 2013. See pg. 15 in the section titled “Recommendation 1: Planning” for potential language.

2. From the section titled “Recommendation 1…”
   - To the chronology (beginning on pg. 9), add the “planning summits” held on February 22 from 10am-1pm and March 8 from 10am-1pm.

   - To the chronology add the Board of Trustees approved AP/BP 2510 in June 2013.
• Add the “accreditation summits” held on April 27 from 8:30 am to 2 pm and May 7 from 5-8 pm to the chronology on pg. 9 and to the list on pg. 16. We feel that these summits relevant to the issue of sustainability because they constitute evidence of broad based participation and support across all District constituencies.

3. From the section titled “Standard 1A.3...”

• Clarify the existing “Actionable Improvement Plan” for Standard IA.3. The meaning was ambiguous/confusing to the committee.

• We suggest that the “implementation of the Integrated Planning model” be included in the “Actionable Improvement Plan” for both Standard IA.3 and Standard IA.4.

• The committee was puzzled by inclusion of evidence supporting one component of the mission (i.e. the commitment to support local business) to the exclusion of the other aspects of the mission (save a passing reference to career technical education programs). It seems that evidence that the other aspects of the mission are central to institutional planning and decision making.

4. From the section titled “Standard 1B...”

• We suggest that ad hoc efforts (e.g. April/May accreditation summits, campus forums, learning institutes, division and management meetings, etc.) be included as a “fourth example” of how the district “maintains an ongoing, collegial, self-reflective dialogue about the continuous improvement of student learning and institutional processes.”

• Pg. 14 – include the “planning summits” held on February 22 from 10am-1pm and March 8 from 10am-1pm in description of the development of the integrated planning manual

• Pg. 19 – include TracDat in list of technological improvements

• Pg. 20 – include president’s forum with students and the publication of the “planning calendar” in the Integrated Planning Manual to list of ways that the “District involves internal constituents”

• Pg. 25 – the president’s “town hall” is listed here as 2 times per year; however, on pg. 20 Stan’s notes indicate the town hall meetings occur 2 times per semester. Please reconcile these.

• Pg. 26 – add the district website as an example of how assessment results are communicated to the community.