Accreditation RTF Standard I Subgroup Minutes

March 4, 2013

In attendance: Ryan Barry-Souza, Jennifer Vega La Serna, Cindy Delain, Stephanie Collier, John Boragno, and Christian Anderson

1. New/additional committee members
   a. Dave Wheeler declined the committee’s invitation to join
   b. Erik Armstrong indicated interest, but could not attend the current meeting
   c. Dave Bird and Julie Rodriguez were identified as potential members

2. Committee duties were discussed and assigned.
   a. Notes – Christian Anderson
   b. Monthly report – Stephanie Collier
   c. Physical record keeping (i.e. the “binder”) – Ryan Barry-Souza
   d. Agenda prep. – Cindy Delain

3. Standard I, I.A., and I.B., (and relevant sub-standards) were discussed in relation to
   a. Committee tasks
   b. Commission recommendations
   c. Discussion summaries by Jennifer Vega La Serna below:

IA3--creation of integrated planning model will address these issues. Should we review the entire mission as an entire college? Create a model, develop integrated planning handbook, revise mission via the process. Cycle will start August 2013

IA4--integrated planning model addresses this one. Create model, develop handbook, put process together. Cycle will start August 2013. Create definition integrated planning models.

IB-- review later

IB1--integrated planning model should include assessment: SLOs and program review included in this. The district is maintaining ongoing, collegial and self-reflective dialogue via the integrated planning model, program review and incorporation of SLOs and assessment of student learning.

IB2--Institutional Goals and objectives that are derived Strategic plan and Educational Master plan. Goals: Timeline for developing yearly goals and objectives, streamlining our strategic plan and timeline for the developing the EMP. Create definitions for strategic plans, EMP and goals and objectives.

IB3--How do we tie resource allocation back to planning and decision making based on data? Need: increase research capacity of the institution, formalize planning processes,
and recognize that assessment is integral to using SLOs for decision making. Systematic way of providing data--how we increased capacity.

IB4--Are the appropriate constituents involved in the allocation of resources? Start with request in program review, everyone reads it, follows a model, decisions are made based on strategic planning. (Maybe Foothill model?) Faculty--deans--VP--area committees--etc. Develop resource allocation model??