Accreditation Response Task Force

Thursday, August 29, 2013
Hospital Rock Conference Room
3:10 p.m. to 4:30 p.m.

Minutes

1. “Two-minute Offense” Work Group – Dr. Jennifer Vega La Serna
   Mr. Carrizosa presented the “Two-minute Offense” work group idea; Dr. Jennifer Vega La Serna presented the teams:
   a. Editing Team – Co-Chair Dr. Jennifer Vega La Serna/Dr. Thea Trimble
      i. Team Members - Matt Bourez, Christian Anderson, Dr. Kristin Hollabaugh, Dr. Dali Ozturk
   b. Evidence Team – Co-Chair Joni Jordan/Karen Roberts
      i. Team Members – Annette Giegold, Khantee See, Ryan Barry-Souza

2. COS 2.0 Implementation Task Force Update – Dr. Jennifer Vega La Serna/Dr. Thea Trimble
   Dr. Jennifer Vega La Serna/Dr. Thea Trimble spoke regarding the COS 2.0 Implementation Task Force Update.
   a. The Implementation Task Force is designed to assist Senate committees as they transition. To answer questions, try to identify any issues and whether it’s an issue where the committee needs to change what it does or is it an issue where the Governance Manual needs to be changed. The Task Force is to assist in making sure the transition goes as smoothly as possible and actually gets implemented.
      i. Members – Kevin McCusker (Governance), Christian Anderson (Planning), Cindy DeLain (Planning) and Omar Gutierrez (Resources)

3. RTF Sub-groups – Mr. Stan Carrizosa
   Mr. Carrizosa spoke regarding the RTF Sub-groups
   a. Review remaining ideas/items-prioritize and e-mail to Stan Carrizosa -
      Make a copy of the sub-groups list of ideas for implementation and improvement that didn’t get implemented in time to incorporate. If possible, prioritize the list and then e-mail to Mr. Carrizosa. He will use his role to bring them back into the process. These are the things that Senate can look and decided whether they want to prioritize or work on those. This will give us a chance to get the ideas in the process and start working with them.
b. Accreditation related BP/AP revisions due October 17th (hard copy mark-up) - 
Review policies with the manual and make sure the work done on the manual and policy agree. Write all revision recommendations on a hardcopy of the policy.

c. Accreditation Forums-Content for upcoming forums - 
Where were we in 2012? Where are we now? What’s our action plan going forward?

● **September 3rd** – Campus Dialogue – Presenters-Kevin McCusker and Dr. Thea Trimble
● **September 11th** – Planning – Presenters-Cindy DeLain and Christian Anderson

*Student Services* – Presenters-Meng Vang and Jessica Figallo

● **September 17th** – Evaluation of Processes – Presenters-Jonna Schengel and Omar Gutierrez

*Research* – Presenter-Dr. Dali Ozturk

● **September 25** – Student Learning Outcomes – Presenters-Joni Jordan, Marla Prochnow, Dr. Robert Urtecho, Jared Burch and Tim Hollabaugh

4. Items for the floor?

Wednesdays Forum was not as well attended as the ones in the spring. Can we do something on-line so people will feel comfortable commenting on the forum presentations?

Ryan Barry-Souza will get survey mechanism out. He will write two samples questions and review them with Dr. Thea Trimble and Dr. Jennifer Vega La Serna (ex. Comment on these actions plans. Are there action plans not included that you feel should be?). PowerPoint presentations used during the forums will be attached to the survey. This will be done after each forum.