Accreditation Community Advisory Committee
Friday, April 12, 2013
Conference Room 1
7:30 a.m. to 8:30 a.m.

Meeting Minutes
1. Welcome/ Introductions – Brent Calvin

2. COS Accreditation Response Task Force Update:
   a. COS Integrated Planning (model/manual)
      i. Discussed the COS model of integrated planning -- will provide copies of
         the drafts at the next meeting
   b. COS Governance & Decision-making (model/manual)
      i. Discussed the governance and decision-making model -- AB 1725
         requires all constituents to be involved in decision making. Academic
         Senate is the recommender to the Board on the 10 plus 1 issues related
         to faculty. Three constituents: governance senate, academic senate,
         student senate will be involved in decision-making. COS issue is that we
         have numerous operational groups or task forces making decisions and
         recommendations. We have been working on these issues since Stan
         arrived and these documents help codify the process. Group discussed
         process for administrative procedures at COS. COS works with County
         Counsel and the Community College League of California when dealing
         with policies that may impact labor issues. Resource allocation will also
         become part of the cycle.
   c. SLO progress and assessment planning cycle
      i. SLO progress and assessment cycle-standard IIA group has developed a
         3-year assessment cycle that will move forward as a recommendation
         next week. Faculty are working tirelessly to get assessment work input
         to the new tracking system TracDat.
   d. Counseling Services/ website updates/ communication protocols
      i. Working on making counseling services and other student services
         equitable for evening students and at the centers. Subcommittee has
         done research on centers, online students and evening students. Have
         increased evening counseling services in Hanford and Visalia and will
         expand to Tulare. Will assess the progress by Fall.
   e. Staff Hiring procedures/ budget planning cycle / Employee Evaluation
      i. Hiring procedures and employee evaluations have been updated and
         modified in response to the Accreditation recommendations. Have
reviewed with the various labor groups. Will be published on the website. Budget is developing a cycle and the document will move forward in the next few weeks. Will include assessment of the budget cycle and approval process. Will also define how we get input on the budget from all constituents.

d. COSTA Pilot program: Evaluation compliance

3. ACAC member letters/guest commentary in local papers (next volunteer?)

4. ACAC contact with state/national representatives (Nunes, Conway)

5. College Community Forum – Tuesday, April 16, 2013, 2:00 p.m. – 3:00 p.m. Ponderosa Building

6. Other

   a. Our reports are very prescriptive about the requirements from the Accreditation commission and expectations for changes we are making. Our two consultants are experts in this area and keep us on track and ensure we meet the goals. Dr. Beno, President of the Accrediting Commission of Community and Junior Colleges, is our contact and we meet with her on at least a monthly basis.

   b. Important dates: 1) April 16, 2pm COS Ponderosa Accreditation Forum 2) April 27, 8:30am-3pm Accreditation Summit location TBA 3) June 17, Accreditation Commission of Community and Junior Colleges training with the COS Board of Trustees 3pm.