Guest Emeritus: Ryan Barry-Souza

Agenda
November 5, 2013
4:30 p.m., LRC Conference Room

1. Call to Order
2. Approval of minutes
3. Final review of materials for approval process in the Senates:
   o COS 2.0 and program review links
   o List of units participating in annual program review
   o Program Review process and steps
   o Suggested recommendations Integrated Planning Manual-Page 10 (summary of model) and page 26 (Timeline and Process for Institutional Program Review) ADDED!
     o Who will present?
4. Review template in Tracdat
5. Prepare for potential meeting with ACCJC next week
6. 2013 survey to all programs
7. Setting dates for program review training-Senates, Councils, Committees, general
   o Who?
Meeting Minutes - Approved
Tuesday, November 5, 2013
LRC conference room
4:30 pm – 6:00 p.m.

Attendance
Members present: Cindy DeLain, Thea Trimble, Nancy Morgan, John Boragno, Christian Anderson,
Pamela Flores, Ahsen Baig, Jessica Figallo, Joni Jordon
Absent: David Robinson, James McDonnell
Guest Emeritus: Ryan Barry-Souza (absent)

1. Call to Order
   Thea called the meeting to order at 4:30 p.m.

2. Approval of minutes for 10/29.
   Minutes approved. Thea moved to approve the minutes from 10/29; Nancy seconded. Motion carried by unanimous vote.

3. Final review of materials for approval process in the Senates
   Thea compiled a one page document that illustrates COS 2.0 program review links.
   Cindy shared the final version of the one page document with list of units.
   Reviewed the recommendations for change to the Timeline and Process for Institutional Program Review.
   Christian presented the one page document of Program Review process and steps.
   Organized the sequence and responsibility of the presentations. The above informational materials will be sent to appropriate people for inclusion in the Senates agenda packets.

4. Reviewed suggested template- After discussion members of the IPRC accepted the Program review template as the recommendation to the Senates. Joni will come up with an example to demonstrate how to use the template in tracdat.

5. Prepare for potential meeting with ACCJC next week – Encourage members to attend the meeting and to be familiar with all program review links in COS 2.0 including manuals and models. IPRC is ready!

6. Survey 2013 for program review participants-deferred to next meeting

7. Setting dates and times for training –deferred to next meeting.

Adjourned 5:45 pm