Members: Cindy DeLain, Thea Trimble, Nancy Morgan, Joni Jordon, John Boragno, Christian Anderson, James McDonnell, Jessica Figallo, Ryan Wullschleger (student), Dali Ozturk, Ahsen Baig, and David Robinson
Guest Emeritus: Ryan Barry-Souza

Agenda
May 6, 2014
4:00 p.m., LRC Conference Room

1. Call to Order
2. Approval of minutes (4/1/14)
4. Review and approve recommendations for changes to the appropriate manual(s) regarding program review.
5. Develop 1st draft of program review assessment form.
6. Update from meeting with Budget Committee on April 24.
7. Meeting dates and times for 2014-2015
9. Congratulations to IPRC for the herculean and successful work this year!!
Meeting Minutes -Tuesday, May 6, 2014
LRC Conference Room
4:00 pm – 5:30 p.m.

Attendance
Members present: Cindy DeLain, Thea Trimble, Joni Jordan, Nancy Morgan, Christian Anderson, Jessica Figallo, Dali Oztruk, Ryan Wullschleger (student)
Guest Emeritus: Ryan Barry-Souza
Absent: David Robinson, John Boragno, James McDonnell, Ahsen Baig

1. **Call to Order** - Cindy called the meeting to order at 4:10 p.m.

2. **Approval of minutes** – 4/1/14-Moved and approved.

3. **Complete Year End Report on IPRC in compliance with governance manual.** The Year End Assessment and Year End Initiative reports were reviewed and minor corrections made. Moved and approved. Cindy will submit both reports to the District Governance Senate.

4. **Review COS 2.0 manuals for “old” program review wording and forward suggested changes to appropriate senates** – Final review of changes to manuals was completed and approved. Cindy will take the recommended changes to District Governance Senate as part of the year-end report.

5. **Develop 1st draft of program review assessment form.** After some discussion it was decided that Christian, Thea, and Cindy would put together a draft of assessment criteria. The draft will be an agenda item for the first meeting in August. There is plenty of time to finalize this before October 15.

6. **Update on April 24 Budget Committee Meeting.** Thea and Cindy shared that they primarily went over the step by step process in completing a program review. Had a general discussion with the Budget Committee and answered questions. Budget Committee seemed satisfied. Based on a previous decision by IPRC, Cindy suggested that IPRC, Budget, and IPEC meet at least twice a year to begin in the Fall to review relevant and connected processes. Budget members were in favor of this type of meeting.

7. **Meeting dates and time for 2014-2015.** All members were in favor of keeping the meetings to the 1st and 3rd Tuesdays of every month from 4:00 – 5:30 pm. Cindy will secure the LRC conference room.

8. **Membership status for 2014-2015.** The members present enthusiastically volunteered to be members of IPRC for the next year! Cindy will contact those members absent.

9. **Big high five given to each other for the monumental achievements this academic year!**
   Adjourned at 5:10 p.m.