AGENDA – Thursday, April 10, 2014
Sequoia, Room 1
2:10 – 4:00 pm

I. Call to Order

II. Approval of Minutes – March 27, 2014

III. Information/Discussion Items

1. Review draft 1 of Annual Report on the Strategic Plan
2. Master Plan Chapter 2 draft 1
   a. Purpose of Data Chapter
      i. Regional Population Demographics
      ii. Local Economics Trends
      iii. Enrollment Trends
      iv. Student Characteristics
      v. Student Achievement
   b. Strategies for editing and feedback
      i. Content only
      ii. Steps for analysis
3. Master Plan Workshop- April 23rd
4. Master Plan Summit

IV. Action Items

   None

V. Other
Meeting Summary
Thursday, April 10, 2014
Sequoia, Room 1
2:10– 4:00 p.m.

Attendance
Members present: Jennifer La Serna, Mehmet Ozturk, Ryan Barry-Souza, Marvin Turk,
Juan Arzola, Jesse Wilcoxson, Belen Kersten, Jonna Schengel,
Stephanie Collier, Lisa Loewen, Khantee See

Members absent: Greg Turner, Lee McDonald, Omar Gutierrez, Lori Jones, Norberto
Cervantes

I. Call to Order
Jennifer La Serna called the meeting to order at 2:13pm.

II. Approval of Minutes
Juan Arzola moved to approve the minutes from March 27, 2014; Belen Kersten
seconded. Motion was carried by unanimous vote.

III. Information/Discussion Items
1. Review draft 1 of Annual report on the Strategic Plan
Jennifer reviewed draft 1 of the Annual Report on the Strategic Plan. The draft is
missing research data and deans’ council edits.

Next step
• Part 1: wait for feedback from deans’ council
• Part 2: wait for research data and update the summaries
• Part 3: senior management will attach each objective to a responsible party and
develop actions at the next meeting.

Jennifer asked committee members to review the summary section on page 21 of the
Annual Report on the Strategic Plan.

There was discussion regarding research data for part 2 if raw data will be analyzed from
one year to another or if data will be statistically analyzed to include factors such as the
ratio of students served at the time.

2. Master Plan Chapter 2 draft 1
Jennifer reviewed chapter 2 draft 1 of the Master Plan and provided strategies for
editing and feedback. Committee members worked in groups charged with a section of
chapter 2 to edit the content and provide feedback. The groups are as follow:

<table>
<thead>
<tr>
<th>1. Regional Population Demographics</th>
<th>2. Local Economic Trends</th>
<th>3. Enrollment Trends</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mehmet Ozturk</td>
<td>Jonna Schengel</td>
<td>Stephanie Collier</td>
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<td>Marvin Turk</td>
<td>Omar Gutierrez</td>
<td>Ryan Barry-Souza</td>
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<td>Lori Jones</td>
<td>Lisa Loewen</td>
<td>Belen Kersten</td>
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<td>4. Student Characteristics</td>
<td>5. Student Achievement</td>
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<tr>
<td>Jennifer La Serna</td>
<td>Greg Turner</td>
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<td>Lee McDonald</td>
<td>Juan Arzola</td>
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<tr>
<td>Jesse Wilcoxson</td>
<td>Khantee See</td>
<td>Norberto Cervantes</td>
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</tbody>
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The committee reconvened to discuss possible challenges as listed below:
- Provide capacity for the growth
- Improve student outcomes for unprepared students

3. **Master Plan Workshop—April 23rd**
The Master Plan workshop is on April 23rd from 1-4pm in Hospital Rock room 133. Jennifer asked committee members to prepare for discussion and feedback on Chapter 2 for the workshop.

4. **Master Plan Summit**
The Master Plan Summit is scheduled for May 3rd from 8:30-1pm in the Porter Field House. On behalf of the summit planning task force, Jesse updated the committee on the planning progress for the Master Plan Summit.

IV. **Action items**
None

V. **Other**

Meeting adjourned at 3:54pm
Next Meeting: April 24, 2014 in Sequoia, Room 1

Summary submitted by Khantee See