1. Call to Order

2. Public Comment
   a. Regarding Items NOT on the Agenda
   b. Regarding Items ON the Agenda

3. Approval of Minutes (8/27/13)

4. Standing Reports
   a. Budget
   b. Technology
   c. Institutional Planning and Effectiveness
   d. Institutional Program Review
   e. Academic Senate
   f. Student Senate

5. Information Items
   a. Accreditation Update – La Serna
   b. Assign Task Force/Timeline for College Council Bylaws Revision – Calvin
   c. Review Governance Self-Evaluation Form – Calvin
   d. Review COS Mission Statement – Calvin

6. Action Items
   b. Ratification of COS 2013-2014 District Objectives – Calvin
   d. Second Read: AP 4237 – Credit by Examination for Articulated High School Courses – La Serna
   e. Second Read: AP 4260 – Prerequisites and Corequisites – La Serna

Members

Administration (4): Eric Mittlestead, John Bratsch, Jonna Schengel, Brent Calvin (co-chair)
   Faculty (4): David Hurst, Stephen Tootle
   Adjunct Faculty (2): Don Nikkel, Pat Twiford
   Classified (4): Donna Robinson, Joanne Barkhurst, Shelli Giles, Steve LaMar (co-chair)
   Students (2): Christine Statton, Tim Hollabaugh, Jennifer Vega La Serna, Cindy DeLain
   Superintendent/President, Ex Officio (1): Stan Carrizosa
1. **Call to Order:** Calvin called the meeting to order at 3:15 pm.

2. **Public Comment:**
   a. **Items not on the agenda:** None
   b. **Items on the agenda:** None.

3. **Approval of Minutes:** DeLain moved to approve the minutes from 8/27/13; Hollabaugh seconded. Motion carried by unanimous vote.

4. **Standing Reports:** Calvin asked all committee/senate representatives to prepare brief written reports and send to Meghan Tierce for inclusion with the District Governance Senate agendas.
   a. **Budget Committee:** Statton reported the committee still needs to elect a co-chair. The Final Budget Book 2013-14 will go to the September board meeting. Calvin asked Statton to present an overview of the budget at the next District Governance Senate meeting.
   b. **Technology Committee:** Hollabaugh reported that a few members still need to be appointed to the committee. Deborah Nolan was elected co-chair. The meeting schedule was set. The bylaws and functional statement were revised in accordance with the COS 2013 Governance & Decision-Making Manual.
   c. **Institutional Planning and Effectiveness Committee:** La Serna reported that a few members still need to be appointed. The committee reviewed the COS Annual Report 2013 on the 2010-2015 Strategic Plan. The committee will review the COS Institutional Planning Calendar at their next meeting.
   d. **Institutional Program Review Committee:** DeLain reported that a few members still need to be appointed, and the meeting schedule is set. The committee has reviewed the COS 2013 Integrated Planning Manual and the COS 2013 Governance and Decision-Making Manual. The committee continues work on aligning its bylaws with the Governance and Decision-Making Manual.
   e. **Academic Senate:** Hurst reported elections have been held. He gave an overview of the “dead-hour” resolution which will go for vote at the meeting on September 11.
   f. **Student Senate:** Garcia reported elections have been held and meetings will occur weekly on Tuesdays. Senate is preparing for the Multi-Cultural Fair and Club Rush. Senate most recently organized the “Meet & Greet” events with the COS President and Vice Presidents and Transfer Day. Garcia thanked President Carrizosa for his efforts to attend each Student Senate meeting to provide Accreditation updates.
5. **Information Items:**
   a. **Accreditation Update** – La Serna reported that she and President Carrizosa had a conference call with the ACCJC to discuss the Show Cause report; positive feedback was received. There is no confirmed date for the ACCJC visit but will most likely occur in early November. The next Accreditation forum is scheduled for September 11 and will focus on Recommendation 1: Planning and Research. A draft of the Show Cause Report and Closure Report will be presented at the next District Governance Senate meeting. La Serna asked that senate provide feedback on errors of fact, not grammar & punctuation. President Carrizosa has designated an Implementation Task Force comprised of members from the Accreditation Response Task Force to review how the new processes are working throughout the year and to be a resource for senates and committees.

   b. **Assign Task Force/Timeline for College Council Bylaws Revision** – Calvin reported Christine Statton and Kevin McCusker will make up the task force to revise the bylaws. A rough draft of new bylaws will be ready for the next District Governance Senate.

   c. **Review Governance Self-Evaluation Form** – Calvin briefly reviewed the form which will be assessed at the end of the 2013-14 year. The final form will be attached to the Governance and Decision-Making Manual. Several questions were raised regarding the form and lengthy discussion followed. Carrizosa recommended inviting the authors of the document, Matt Bourez and Stephen Meier, to the next District Governance Senate meeting.

   d. **Review COS Mission Statement** – Calvin reviewed the mission statement which helps build our master plan, strategic plan, and district objectives.

6. **Action Items:**
   a. **Second Read: College of the Sequoias Annual Report 2013 on the 2010-2015 Strategic Plan** – La Serna reviewed the document. Nikkel complemented the document and its usefulness. The plan replaces the Tactical Plan which is posted on SharePoint. The Tactical plan was too lengthy with too many objectives. A few format changes were made. Lengthy discussion followed with questions, suggestions, and clarifications. La Serna noted all amendments and concerns. Hollabaugh moved to approve the College of the Sequoias Annual Report 2013 on the 2010-2015 Strategic Plan as amended; Schengel seconded. Motion carried by unanimous vote.

   b. **Ratification of COS 2013-2014 District Objectives** – Calvin explained that the current 134 district objectives were pared down to 8 district objectives to coincide with the COS Master plan and the Student Success Scorecard. Mittlestead moved to approve COS 2013-2014 District Objectives; Hollabaugh seconded. Motion carried by unanimous vote.

   c. **Second Read: COS 2013 Resource Allocation Manual** – Calvin presented the manual with changes from Academic Senate in “tracked changes” format. Lengthy discussion followed regarding: definition of titles/terms; four prioritization lists; District Governance Senate’s authority in prioritizing the lists; and format changes. Changes were made to the document. Robinson moved to approve the COS 2013 Resource Allocation Manual as amended, Schengel seconded. Motion carried by unanimous vote.

   d. **Second Read: AP 4237 – Credit by Examination for Articulated High School Courses** – La Serna briefly reviewed AP 4237 and short discussion followed. DeLain moved to approve AP 4237; Hollabaugh seconded. Motion carried by unanimous vote.

   e. **Second Read: AP 4260 – Prerequisites and Corequisites** – La Serna briefly reviewed AP 4260. Mittlestead moved to approve AP 4260; Hollabaugh seconded. Motion carried by unanimous vote.

**Adjourned:** 4:59 pm