1. Call to Order

2. Identification of Members

3. Election of Officers

4. Public Comment
   a. Regarding Items NOT on the Agenda
   b. Regarding Items ON the Agenda

5. Approval of Minutes (5/21/13)

6. EXPLANATION: Standing Reports (COS 2013 Organizational Meeting Agenda Guide) – Calvin
   a. Budget
   b. Technology
   c. Institutional Planning and Effectiveness
   d. Institutional Program Review
   e. Academic Senate
   f. Student Senate

7. Information Items
   a. FIRST READ: COS 2013 Resource Allocation Manual (draft) – Calvin
   b. FIRST READ: COS 2013 Strategic Plan Review – La Serna
   c. COS 2013 District Objectives – Carrizosa
   d. Accreditation Update – La Serna
      i. Planning, Governance, and Resource Allocation Implementation Task Force
      ii. Status and Timeline for the Show Cause report
   d. District-wide Accreditation Forum dates – La Serna

8. Action Items
   None.

Members

Administration (4): Eric Mittlestead, John Bratsch, Jonna Schengel, Brent Calvin (co-chair)
Faculty (4): David Hurst, Stephen Tootle
Adjunct Faculty (2):
Classified (4):
Students (2):
DGS Co-Chair Representatives (4): Christine Statton, Tim Hollabaugh, Jennifer Vega La Serna,
Superintendent/President, Ex Officio (1): Stan Carrizosa
Members Present
Administration: Brent Calvin (co-chair), Eric Mittlestead, John Bratsch, Jonna Schengel
Classified: Donna Robinson, Joanne Barkhurst, Shelli Giles, Steve LaMar (co-chair)
Faculty: David Hurst, Stephen Tootle
Adjunct Faculty: Don Nikkel
District Governance Senate Co-Chair Representatives: Christine Statton, Budget
Tim Hollabaugh, Technology
Jennifer Vega La Serna, Institutional Planning and Effectiveness
Cindy DeLain, Institutional Program Review
Superintendent/President Ex Officio: Stan Carrizosa
Guests: Dali Ozturk, Kevin McCusker, Jeff Basham

Members Absent
Faculty: Two faculty members to be appointed
Adjunct Faculty: Pat Twiford
Students: Two students to be appointed

1. **Call to Order:** Calvin called the meeting to order at 3:10 pm.
2. **Identification of Members:** Members stated their name and which constituent group they represented in accordance with the COS 2013 Governance and Decision-Making Manual. Two faculty representatives and two student representatives have yet to be appointed.
3. **Election of Officers:** Calvin called for a vote for the faculty/staff co-chair to be elected from among the non-administrative members by non-administrative members. Discussion followed to clarify which members may participate in the faculty/staff co-chair vote. Steve LaMar was elected to the position of faculty/staff co-chair by a 6-1 vote.
4. **Public Comment:**
   a. **Items not on the agenda:** Carrizosa, representing Accreditation Response Task Force Subgroup IV, shared the Governance Self-Evaluation form (an addendum to the Governance and Decision-Making Manual). The form will guide the three senates and the District Governance Senate committees through an annual self-evaluation. The Governance Self-Evaluation form will come as an information item at the 9/10/13 District Governance Senate meeting.
   b. **Items on the agenda:** La Serna stated that DGS should be written out as District Governance Senate on the agenda under Members.
5. **Approval of Minutes:** Corrections were made. Hollabaugh moved to approve the minutes from 5/21/13 as amended; Hurst seconded. Motion passed unanimously.
6. **EXPLANATION: Standing Reports:** Calvin explained in detail the COS 2013 Organizational Meeting Guide which is to be used by all senates and committees as they hold their opening meetings for the fall 2013 semester. Calvin asked for a small task force of two to three members to update and align the previous College Council bylaws with District Governance Senate by-laws. He further asked that committee representatives work with their respective committees to develop a paragraph of items to be sent out with the District Governance Senate agenda under Standing Reports so that members will be better prepared to ask questions and discuss. Calvin reviewed the Participatory Governance Structure and the purpose of the District Governance Senate as outlined in the COS Governance & Decision-Making Manual. Carrizosa explained in detail the process of revising board policies and administrative procedures. La Serna discussed Principle 3: Representative Participation of the COS Governance and Decision-Making Manual. She expressed her concern that District Governance Senate needs to establish a process for representing and reporting out to constituents; discussion followed.
7. Information Items:
   a. First Read – COS 2013 Resource Allocation Manual (draft): Calvin reviewed the draft of the COS 2013 Resource Allocation Manual. Lengthy discussion followed concerning these items: annual budget informational meetings; who wrote the manual; definition of the title of Service Area Manager used throughout the document; above-base budget requests process; timeline for budget cycles, above-base budget requests, and allocation of funds; the process for budget transfers and budget re-allocations; and Board of Trustees’ approval of the above-base budget allocation and subsequent reporting of the prioritization of the above-base budget requests. Changes and clarifications to the document were recommended. La Serna moved to approve the Resource Allocation Manual (draft) to a second read with corrections; Robinson seconded. Motion carried unanimously.
   b. First Read – College of the Sequoias Annual Report 2013 on the 2010-2015 Strategic Plan: La Serna reviewed the layout of the report. She asked members to read the document and provide feedback in regards to error of fact, not grammar or punctuation. Carrizosa clarified, as a point of order, that no action is required for information items. First read items will move to a second read at the following meeting for action.
   c. COS 2013-14 District Objectives: Carrizosa reviewed the objectives which were derived from the COS 2013 Annual Report on the 2010-2015 Strategic Plan. The COS 2013-14 District Objectives will be presented to the Board of Trustees on September 16th as an information item. Short discussion followed.
   d. Accreditation Update:
      ii. Status and Timeline for the Show Cause Report: La Serna talked about the formation of an Editing Team which will work to finalize the Show Cause Report, and an Evidence Team which will ensure we have all evidence properly filed and organized. She also reviewed the timeline for the submission of the Show Cause Report, visit by the ACCJC team, and final report from the ACCJC on the status of our accreditation. Discussion followed concerning the Show Cause Report and the Closure Report.
   e. District-wide Accreditation Forum dates: Carrizosa announced the dates of the Accreditation Forums. All forums will be held in Ponderosa from 3:00 – 4:00 pm. on these dates: August 28, September 3, September 11, September 17, and September 25.

8. Action Items: None

Adjourned: 4:22 pm