I. Call to Order

II. Public Comment
   a. Regarding Items NOT on the Agenda
   b. Regarding Items ON the Agenda

III. Approval of Minutes (4/8/14)

IV. Standing Reports
   a. Budget
   b. Technology
   c. Institutional Planning and Effectiveness
   d. Institutional Program Review
   e. Academic Senate
   f. Student Senate
   g. Implementation Task Force

V. Information Items
   1. Student Accounts Receivable – Statton
   2. Foundation Allocation Requests – Tim Foster (guest)
   3. Accreditation Update – La Serna
   4. End of Year Committee/Senate Surveys – Calvin
   5. BP/AP 3570 – Smoking and Use of Tobacco on District Property
      (30 day review) – Calvin

VI. Action Items

Members
   Administration (4): Eric Mittlestead, John Bratsch, Jonna Schengel, Brent Calvin (co-chair)
   Faculty (4): David Hurst, Stephen Tootle, Lisa Greer, Meng Vang
   Adjunct Faculty (2): Don Nikkel, Pat Twiford
   Classified (4): Donna Robinson, Joanne Barkhurst, Shelli Giles, Steve LaMar (co-chair)
   Students (2): Alex Bony, Juan Moreno
   District Governance Senate
   Co-Chair Representatives (4): Christine Statton, Tim Hollabaugh, Jennifer Vega La Serna, Cindy DeLain
   Superintendent/President, Ex Officio (1): Stan Carrizosa
I. **Call to Order:** Calvin called the meeting to order at 3:10 p.m.

II. **Public Comment:**

   1. **Items not on the agenda:** Calvin reminded committees, senates, and councils to make sure that beginning, mid-year, and end-of-year reports are completed and entered into TracDat by the end of the spring semester.

   2. **Items on the agenda:** none

III. **Approval of Minutes:** Robinson moved to approve the minutes from 4/8/14; Statton seconded. Motion carried by unanimous vote.

IV. **Standing Reports:** See attached Standing Reports.

   a. **Budget Committee:**
   
   b. **Technology Committee:**
   
   c. **Institutional Planning and Effectiveness Committee:** Campus-wide feedback on the Annual Report on the Strategic Plan is due May 9. District Governance Senate will summarize the feedback for the May 13 meeting and present to the superintendent/president for final approval.
   
   d. **Institutional Program Review Committee:** No report.
   
   e. **Academic Senate:** Tootle talked about the policy regarding the number of units students are allowed to take during summer school. Carrizosa talked about the revisions to AP 2410.
   
   f. **Student Senate:** Moreno talked about Student Senate participation with STEPS and the upcoming Student Senate elections.
   
   g. **Implementation Task Force:** No report.

V. **Information Items:**

   1. **Student Accounts Receivable** – Statton presented a PowerPoint which provided an in-depth look at student accounts receivable.
   
   2. **Foundation Allocation Requests** – Foster provided a handout of the COS Foundation Board Policy 2060 – Project Funding Policy. He reviewed the process, timeline, evaluation, and rubric for Foundation project funding proposals. The Foundation received 32 proposals totaling $500,000 of which $201,109 worth of projects were funded.
   
   3. **Accreditation Update** – La Serna reported that the Accreditation Team will meet Friday to finalize a spreadsheet of what needs to be written and what evidence needs to be collected for the next report.
   
   4. **End of Year Committee/Senate Surveys** – Calvin reminded everyone of the survey that was sent out by the Research, Planning, and Institutional Effectiveness Office. The committee/senate/council co-chairs will receive an aggregate report of the survey which can then be linked to the year-end report in TracDat. Hollabaugh will prepare a brief instruction of how to link surveys to year-end reports in TracDat to be sent out along with the survey aggregate reports. Discussion followed.
5. BP/AP 3570 – Smoking and Use of Tobacco on District Property (30 day review) – Calvin presented the changes. New language added to AP from CCLS. Discussion about electronic cigarettes and vaporization on campus followed.

Adjourned: 4:24 p.m.