I. Call to Order

II. Public Comment
   a. Regarding Items NOT on the Agenda
   b. Regarding Items ON the Agenda

III. Approval of Minutes (2/25/14)

IV. Standing Reports
   a. Budget
   b. Technology
   c. Institutional Planning and Effectiveness
   d. Institutional Program Review
   e. Academic Senate
   f. Student Senate
   g. Implementation Task Force

V. Information Items
   1. Accreditation Update – Calvin
   2. Nutrition on the Go Update – Figallo (guest)
   3. Saturday S.T.E.P.S. Counseling Update – Collier (guest)

Members

Administration (4): Eric Mittlestead, John Bratsch, Jonna Schengel, Brent Calvin (co-chair)
Faculty (4): David Hurst, Stephen Tootle, Lisa Greer, Meng Vang
Adjunct Faculty (2): Don Nikkel, Pat Twiford
Classified (4): Donna Robinson, Joanne Barkhurst, Shelli Giles, Steve LaMar (co-chair)
Students (2): Alex Bony, Juan Moreno
District Governance Senate Co-Chair Representatives (4): Christine Statton, Tim Hollabaugh, Jennifer Vega La Serna, Cindy DeLain
Superintendent/President, Ex Officio (1): Stan Carrizosa
I. **Call to Order:** Calvin called the meeting to order at 3:11 p.m.

II. **Public Comment:**
   1. **Items not on the agenda:** none
   2. **Items on the agenda:** none

III. **Approval of Minutes:** Robinson moved to approve the minutes from 2/25/14; Statton seconded. Motion carried by unanimous vote.

IV. **Standing Reports:**
   a. **Budget Committee:** Statton reported that 2014-15 budget assumptions will be presented to District Governance Senate this spring. See Budget Committee’s Standing Report.
   b. **Technology Committee:** Hollabaugh reported committee has not met, but continues to collect data for the Technology Plan.
   c. **Institutional Planning and Effectiveness Committee:** Collier reported that a template was sent out to divisions/departments for reporting on their district objectives. The template will be set up in TracDat next year to streamline the process. See IPEC’s Standing Report.
   d. **Institutional Program Review Committee:** DeLain reported the committee has not met as program review trainings have been ongoing. Over 100 have participated in the training. See IPRC’s Standing Report.
   e. **Academic Senate:** Hurst reported that Senate discussed new Brown Act voting requirements. Senate also discussed AP 6301 which deals with student clubs and cash handling. Carrizosa reported that the AP will be changed to a BP and will be presented to Academic Senate and District Governance Senate. Hurst also reported that much discussion was had concerning proper division representation on the Academic Senate. See Academic Senate’s Standing Report.
   f. **Student Senate:** Bony reported that two student senators will join the Master Plan Task Force. Bony also reported that TCAG will raise the student transit fee for the next academic year. Student Senate voted to include this item on the May ballot asking students to make the student transit fee a mandatory fee. Discussion followed. Questions were raised and discussion followed regarding shuttle schedules between the Visalia and Tulare campuses, as well as scheduling issues with KART which shuttles between Visalia and Hanford.
   g. **Implementation Task Force:** No report. Next meeting is scheduled for March 26.

V. **Information Items:**
   1. **Accreditation Update** – Carrizosa reported that he and La Serna have been in contact with Dr. Beno of the ACCJC to be sure COS is on track with its follow-up report due in October. Reporting requirements for this report are much less detailed. The Accreditation Team continues to meet regularly to prepare the next report. Carrizosa also talked about his recent participation on the ACCJC Visiting Team for Cerritos College.
2. **Nutrition On the Go Update** – Sarah Todd shared that FIT (Food Insecurity Taskforce) worked with FoodLink to bring fresh fruit and vegetables, donated by local farmers, to the campus to be given away to students. The event was a huge success with 825 students served. Each student received a bagful of food. FIT plans to have FoodLink on campus once a month for the next 6-9 months and will reassess the frequency of events after that period.

3. **Saturday S.T.E.P.S. Counseling Update** – Collier reported that the requirement to meet with a counselor has been added back to the S.T.E.P.S. process for high school students. Special evening hours and Saturday group counseling sessions have been set up to accommodate high school students. Many COS student workers and student ambassadors have volunteered their time to help with the event. The first Saturday S.T.E.P.S. ran smoothly and had a good turnout. Positive survey responses were received regarding the event.

*Adjourned: 4:16 p.m.*