INSTITUTION-SET STANDARDS

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<td>Presented by:</td>
<td>Dr. Mehmet “Dali” Ozturk</td>
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<td>Director, Research, Planning and Institutional Effectiveness</td>
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**Issue**
The Accrediting Commission for Community and Junior Colleges (ACCJC) Annual Report requires each institution to report on student success data metrics and the institution-set standards for these metrics.

**Background**
Each year, the District is required to submit an Annual Report as well as an Annual Fiscal Report to the Accrediting Commission for Community and Junior Colleges (ACCJC). The Annual Report requests student achievement data on the following metrics:

- Course Completion Rate (14b.)
- Student Retention Rate-Fall to Fall (15b.)
- Student Degree Completion (16b.)
- Student Transfer to 4-year Colleges/universities (17b.)
- Student Certificate Completion (18b.)

In addition, the District is required to report the institution-set standards for these metrics. According to the U.S. Department of Education regulations, each institution must set standards for satisfactory performance of student success. The ACCJC defines a “standard” as “the level of performance set by the institution to meet educational quality and institutional effectiveness expectations.” It is important to note that an institution-set minimum standard is different from a performance improvement goal or benchmark, which an institution may aspire to meet. The following method for setting the COS minimum standards for student achievement and learning was developed:

1. Review most current and historical performance (multi-year/longitudinal data disaggregated by ethnicity and other demographic characteristics as appropriate)
2. Generate multi-year averages for performance (5-8 years)
3. Determine performance indicators based on data analysis, institutional history and context (standards)
Recommendations regarding the institution-set minimum standards for the metrics were determined based on district-wide discussion, input and feedback from the following constituents/stakeholders:

The COS Board of Trustees

Governance Groups
- District Governance Senate
- Academic Senate
- Student Senate

Operational Groups
- Deans Council
- Instructional Council
- Management Council
- Senior Management Council

Other Groups
- Institutional Planning & Effectiveness Committee
- Accreditation Community Advisory Committee

The development of the institution-set minimum standards was discussed with the members of the College of Sequoias Board of Trustees on Monday, November 4, 2013 (informational) and on January 24, 2014 (First Reading at the Annual Planning Retreat).
Recommended Action
It is recommended that the Board of Trustees approve the Institution-set Standards as presented.